



Minutes of a meeting of the Corporate Committee of Matlock Town Council held on Monday 21 October 2024 at 10:30am in the Riber Room of the Imperial Rooms, Matlock

Present: In the Chair: Cllr Jason Knighton (JK)

Councillors: Cllr Ashley Orwin (AO), Cllr David Hughes (DH), Cllr Marilyn Franks (MF)

In attendance: Simon Hosmer (SH), Town Clerk

Meeting begins at 10:30

CC426/24 APOLOGIES FOR ABSENCE
Cllr Diane Fletcher - Unwell

CC427/24 VARIATION OF ORDER OF BUSINESS AND DECLARATION OF MEMBERS INTERESTS
None declared

CC428/24 REQUEST FOR DISPENSATION
None received

CC429/24 PUBLIC PARTICIPATION: MEMBERS OF THE PUBLIC
No members of the public were present

CC430/24 MINUTES OF THE LAST MEETING:
Minutes were not available to approve

CC431/24 FINANCE UPDATE
SH: A brief update on the report from last time. Financial regulations were approved here at this Committee in August and the reviewed Standing orders were approved at Full Council in September. These have now been added to the website and published as per the recommendation of the internal audit. Also to mention the external audit as complete and the AGAR has been published as per the process. The external audit was approved within the same day. They seem to take whatever the internal auditor says and pass it. I wanted to inform the Committee that I paid the fee to the external auditor PFK Littlejohn twice, in error. They have already refunded the second payment of the fee. I wanted to highlight the bank account issue that we have which I will go into more detail in confidential matters later but just to say now that we, according to

our own financial regulations, require dual authority on outgoing payments from our bank account which is a service that RBS do not provide and so it will be that in order to comply with our own regulations we will need to seek an alternative bank that does provide that facility. Unity Trust bank whom we use for salary payments do have that facility.

Proposed: Cllr David Hughes, Seconded Cllr Ashley Orwin

Resolution: To accept the report

Agreed unanimously

CC432/24 GDPR POLICY 2024

DH: I understand this is the last of the required policy reviews recommended by the internal audit. You have put a lot of work into these.

SH: It's the last of the major ones. There will be more coming over the next few months and yes, it's been a lot of work.

Proposed: Cllr David Hughes, seconded Cllr Ashley Orwin

Resolution: To adopt the policy

Agreed unanimously

CC433/24 BASE STATION UPGRADE AT FARLEY HILL

DH: it's already being built so we can't really say anything. What is the issue that the member of the public has?

SH: Technically it's in Darley Dale.

MF: This is just a replacement for the existing one isn't it?

SH: It is, an extra 8 metres compared to the last one so it's going to be 25 metres high. I have brought this to you to see if you wanted to make any comment on it as today is the limit for a comment according to the letter.

DH: I would make a positive comment.

MF: Me too. The reception is poor in a lot of places around here.

DH: The need for the bigger one is so it reaches over the high trees in the area. I think we should say thanks for improving the mobile phone service in Matlock.

No resolution was made

CC434/24 BT INSTALLATION REQUEST AT MEGDALE

DH: This is on the orchard at Megdale and does concern us. At the moment the copper wires go underground but BT is under no obligation to continue that and in this case, the cheaper option is for them to put a pole up with overhead wires.

JK: Do the residents know?

DH: There would have been a notice and possibly a letter but I would think not.

JK: I couldn't see one.

DH: They should also consult with neighbours. We should make sure that has, or does happen.

JK: We could put a sign up.

DH: We shouldn't have to incur a cost for this. It's BT's responsibility. Let's see if it's been done.

JK: Is there an access issue.

DH: I would think not.

Proposed: Cllr Jason Knighton, seconded Cllr David Hughes

Resolution: To ensure that Megdale residents are aware of the proposal and to get opinions before we sign any agreement as the landowner

Agreed unanimously

CC435/24 COUNCIL PUBLICITY: Website, social media, newsletters and news releases

DH: Could we pop a note in each person's letterbox near to the site of the proposed post from BT and put the detail on our website? At the houses nearby. Perhaps the outdoor team could do that. How is Dave?

SH: He is awaiting results of a second scan. Hopefully it will be good news.

DH: The website needs to be kept more up to date.

JK: Facebook is and we have posters in notice boards but yes I think we do need to be doing it more.

AO: The algorithm on Facebook does mean we need to share more often.

DH: My wife loved the bingo night.

CC436/24 CONFIDENTIAL MOTION

Proposed Cllr Jason Knighton, seconded Cllr Marilyn Franks

Resolution: That in view of the confidential nature of the business about to be transacted in respect of the personal situation of an employee which could result in legal proceedings, it is advisable in the public interest, that the press and public be temporarily excluded, and they are instructed to withdraw.

Agreed unanimously

Meeting moved into confidential matters at 10:54

Meeting returned out of confidential matters at 11:02

The chair accepted the DALC October 2024 Newsletter as information only

Meeting closed by the chair at 11:03



Simon Hosmer
Town Clerk

CHAIRMAN:

DATED: