

## APPENDICES

### 6

#### RFO REPORT

NOT CONFIDENTIAL – For Public Release

Meeting: Corporate Committee 20.10.2025  
Author: RFO, India Hosmer

---

## RFO REPORT

### PURPOSE OF REPORT

To bring a series of reports, for approval, that highlight all in-goings and out-goings of the council's bank accounts and all current outstanding invoices for the use of the imperial rooms. Also to have all reconciliation reports since the last meeting signed.

### BACKGROUND

Reports requested for all corporate meetings.

### SUMMARY

See reports.

### RECOMMENDATION

### RISK ASSESSMENT

N/A

LEGAL:

FINANCIAL:

ANTICIPATED SAVINGS:

ESTIMATED STAFF TIME:

### OTHER CONSIDERATIONS

In preparing this report the relevance of the following factors has also been taken into consideration: Prevention of Crime and Disorder; equalities; environmental; climate change; health; human rights and personnel and property.

Dated: 09/10/2025

# APPENDICES CORPORATE COMMITTEE 20.10.2025

## Matlock Town Council

4 September 2025 (2025-2026).

-

|   |                                                     |            |                   |
|---|-----------------------------------------------------|------------|-------------------|
| A | <b>Bank Reconciliation at 31/08/2025</b>            |            | 109,512.89        |
|   | Cash in Hand 01/04/2025                             |            | 436,845.73        |
|   | <b>ADD</b><br>Receipts 01/04/2025 - 31/08/2025      |            |                   |
|   | <b>SUBTRACT</b><br>Payments 01/04/2025 - 31/08/2025 |            | 546,358.62        |
|   | <b>Cash in Hand 31/08/2025</b><br>(per Cash Book)   |            | 175,831.90        |
|   |                                                     |            | <b>370,526.72</b> |
|   | Cash in hand per Bank Statements                    |            |                   |
|   | Petty Cash 31/08/2025                               | 50.00      |                   |
|   | RBS Current Account 31/08/2025                      | 130,351.80 |                   |
|   | RBS Special Interest Account 31/08/2025             | 87,656.52  |                   |
|   | Undeposited Funds 31/08/2025                        | 0.00       |                   |
|   | Unity Current Account 31/08/2025                    | 66,013.96  |                   |
|   | Unity Deposit Account 31/08/2025                    | 86,454.44  |                   |
|   |                                                     |            | <b>370,526.72</b> |
|   | Less unrepresented payments                         |            |                   |
|   |                                                     |            | 370,526.72        |
|   | Plus unrepresented receipts                         |            |                   |
| B | <b>Adjusted Bank Balance</b>                        |            | <b>370,526.72</b> |
|   | <b>A= B Checks out OK</b>                           |            |                   |

# APPENDICES CORPORATE COMMITTEE 20.10.2025

## Matlock Town Council

3 October 2025 (2025-2026)

|   |                                                     |           |                   |
|---|-----------------------------------------------------|-----------|-------------------|
| A | <b>Bank Reconciliation at 30/09/2025</b>            |           | 109,512.89        |
|   | Cash in Hand 01/04/2025                             |           | 443,192.14        |
|   | <b>ADD</b><br>Receipts 01/04/2025 - 30/09/2025      |           |                   |
|   | <b>SUBTRACT</b><br>Payments 01/04/2025 - 30/09/2025 |           | 552,705.03        |
|   | <b>Cash in Hand 30/09/2025</b><br>(per Cash Book)   |           | 217,423.95        |
|   |                                                     |           | <b>335,281.08</b> |
|   | Cash in hand per Bank Statements                    |           |                   |
|   | Petty Cash 30/09/2025                               | 50.00     |                   |
|   | RBS Current Account 30/09/2025                      | 94,556.24 |                   |
|   | RBS Special Interest Account 30/09/2025             | 87,827.89 |                   |
|   | Undeposited Funds 30/09/2025                        | 0.00      |                   |
|   | Unity Current Account 30/09/2025                    | 65,902.21 |                   |
|   | Unity Deposit Account 30/09/2025                    | 86,944.74 |                   |
|   |                                                     |           | <b>335,281.08</b> |
|   | Less unrepresented payments                         |           |                   |
|   |                                                     |           | 335,281.08        |
|   | Plus unrepresented receipts                         |           |                   |
| B | <b>Adjusted Bank Balance</b>                        |           | <b>335,281.08</b> |
|   | <b>A = B Checks out OK</b>                          |           |                   |

# APPENDICES CORPORATE COMMITTEE 20.10.2025

13 October 2025 (2025-2026)

## Matlock Town Council OUTSTANDING SALES INVOICE LIST

| Invoice No | Date       | Ref | Name                                  | Description         | Amount |
|------------|------------|-----|---------------------------------------|---------------------|--------|
| 1233       | 10/02/2025 |     | Cheerleading                          | Room Hire           | 270.00 |
| 1287       | 15/04/2025 |     | Cheerleading                          | Room Hire           | 608.00 |
| 1357       | 15/05/2025 |     | Derbyshire County Council - Live Lift | Room Hire           | 360.00 |
| 1358       | 15/05/2025 |     | Derbyshire County Council - Live Lift | Room Hire           | 288.00 |
| 1359       | 15/05/2025 |     | Derbyshire County Council - Live Lift | Room Hire           | 216.00 |
| 1360       | 15/05/2025 |     | Derbyshire County Council - Live Lift | Room Hire           | 288.00 |
| 1361       | 15/05/2025 |     | Derbyshire County Council - Live Lift | Room Hire           | 288.00 |
| 1362       | 15/05/2025 |     | Derbyshire County Council - Live Lift | Room Hire           | 288.00 |
| 1374       | 15/05/2025 |     | C Lynn (plot 11c)                     | Allotment Rent      | 35.00  |
| 1387       | 15/05/2025 |     | S Bartlett (Plot 37a)                 | Allotment Rent      | 30.00  |
| 1421       | 16/05/2025 |     | A Addis (Plot 32b)                    | Allotment Rent      | 45.00  |
| 1442       | 09/06/2025 |     | A. McClean (Plot 9a)                  | Allotment Rent      | 45.00  |
| 1456       | 13/06/2025 |     | Matlock Needlecraft Group             | Room Hire           | 572.00 |
| 1492       | 14/07/2025 |     | Cheerleading                          | Room Hire           | 214.50 |
| 1500       | 23/07/2025 |     | Lucille Parsisson                     | Wedding Ceremony    | 175.00 |
| 1510       | 11/08/2025 |     | Exercise Roadshow                     | Room Hire           | 52.50  |
| 1516       | 11/08/2025 |     | Tai-Chi (AM)                          | Room Hire           | 264.00 |
| 1519       | 11/08/2025 |     | Salsa Club                            | Room Hire           | 99.00  |
| 1520       | 11/08/2025 |     | Cheerleading                          | Room Hire           | 66.00  |
| 1524       | 18/08/2025 |     | Stamps                                | Room Hire           | 36.00  |
| 1529       | 20/08/2025 |     | H Saundry (Plot3C)                    | Allotment Rent      | 30.00  |
| 1536       | 05/09/2025 |     | Abigail Crowder                       | Wedding & Reception | 900.00 |
| 1537       | 08/09/2025 |     | Thrive Tribe                          | Room Hire           | 144.00 |
| 1538       | 08/09/2025 |     | Cheerleading                          | Room Hire           | 44.00  |
| 1542       | 08/09/2025 |     | Pilates                               | Room Hire           | 198.00 |
| 1543       | 08/09/2025 |     | Matlock Needlecraft Group             | Room Hire           | 176.00 |
| 1544       | 08/09/2025 |     | Rethink Mental Health                 | Room Hire           | 132.00 |
| 1547       | 09/09/2025 |     | Christian Coffee                      | Room Hire           | 55.00  |
| 1548       | 17/09/2025 |     | Zumba                                 | Room Hire           | 88.00  |
| 1551       | 17/09/2025 |     | Stamps                                | Room Hire           | 36.00  |
| 1553       | 17/09/2025 |     | Antiques and collectables             | Room Hire           | 36.00  |
| 1554       | 17/09/2025 |     | Salsa Club                            | Room Hire           | 99.00  |
| 1555       | 22/09/2025 |     | Card Factory                          | Room Hire           | 153.00 |
| 1556       | 22/09/2025 |     | Roy Peters Estates                    | Room Hire           | 42.00  |
| 1557       | 22/09/2025 |     | Cycling Club                          | Room Hire           | 33.00  |
| 1567       | 30/09/2025 |     | Derbyshire Domestic Abuse Partners    | Room Hire           | 98.00  |
| Total      |            |     |                                       |                     | 6,504  |

Matlock Town Council  
Listing of Payments in each Code for All Cost Centres  
(Between 01-08-2025 and 30-09-2025)

13 October 2025 (2025-2026)

| Cost Centre |            | ADMINISTRATION COSTS                 |        |                     |           |                                                              |                                  |          |           |         |           |
|-------------|------------|--------------------------------------|--------|---------------------|-----------|--------------------------------------------------------------|----------------------------------|----------|-----------|---------|-----------|
| Code Number |            | 19 Annual Subscriptions              |        |                     |           |                                                              |                                  |          |           |         |           |
| Vctr.       | Date       | Invoice No                           | Minute | Bank                | Cheq. No. | Description                                                  | Supplier                         | Vat Type | Net       | Vat     | Total     |
| 383         | 23/09/2025 |                                      |        | RBS Current Accou   |           | online training account renewal click hs. AT&F Solutions Ltd | Annual Subscriptions             | S        | 425.00    | 85.00   | 510.00    |
|             |            |                                      |        |                     |           | Subtotal for Code:                                           |                                  |          | £425.00   | £85.00  | £510.00   |
| Code Number |            | 20 Insurance and solicitors fees     |        |                     |           |                                                              |                                  |          |           |         |           |
| Vctr.       | Date       | Invoice No                           | Minute | Bank                | Cheq. No. | Description                                                  | Supplier                         | Vat Type | Net       | Vat     | Total     |
| 324         | 20/08/2025 |                                      |        | RBS Current Accou   |           | legal services                                               | Lovedays Solicitors              | S        | 700.00    | 140.00  | 840.00    |
| 342         | 02/09/2025 |                                      |        | RBS Current Accou   |           | legal services                                               | Lovedays Solicitors              | S        | 350.00    | 70.00   | 420.00    |
| 357         | 09/09/2025 |                                      |        | RBS Current Accou   |           | legal services                                               | Lovedays Solicitors              | S        | 300.00    | 60.00   | 360.00    |
| 368         | 15/09/2025 |                                      |        | RBS Current Accou   |           | legal services                                               | Lovedays Solicitors              | S        | 300.00    | 60.00   | 360.00    |
|             |            |                                      |        |                     |           | Subtotal for Code:                                           | Insurance and solicitors fees    |          | £1,650.00 | £330.00 | £1,980.00 |
| Code Number |            | 21 Bank Charges                      |        |                     |           |                                                              |                                  |          |           |         |           |
| Vctr.       | Date       | Invoice No                           | Minute | Bank                | Cheq. No. | Description                                                  | Supplier                         | Vat Type | Net       | Vat     | Total     |
| 298         | 04/08/2025 |                                      |        | RBS Current Accou   |           | Bank Charges                                                 | RBS                              | Z        | 46.46     |         | 46.46     |
| 355         | 31/08/2025 |                                      |        | Unity Current Accou |           | Bank Charges                                                 | Unity Trust Bank                 | Z        | 6.30      |         | 6.30      |
| 365         | 05/09/2025 |                                      |        | RBS Current Accou   |           | Bank Charges                                                 | RBS                              | Z        | 38.69     |         | 38.69     |
| 424         | 30/09/2025 |                                      |        | Unity Current Accou |           | Bank Charges                                                 | Unity Trust Bank                 | Z        | 6.15      |         | 6.15      |
|             |            |                                      |        |                     |           | Subtotal for Code:                                           | Bank Charges                     |          | £97.60    |         | £97.60    |
| Code Number |            | 22 Office Expenses incl IT contracts |        |                     |           |                                                              |                                  |          |           |         |           |
| Vctr.       | Date       | Invoice No                           | Minute | Bank                | Cheq. No. | Description                                                  | Supplier                         | Vat Type | Net       | Vat     | Total     |
| 306         | 08/08/2025 |                                      |        | RBS Current Accou   |           | Server, Cloud and Email                                      | SIA Ltd                          | S        | 396.00    | 79.20   | 475.20    |
| 332         | 01/09/2025 |                                      |        | RBS Current Accou   |           | Office phones                                                | Zen systems                      | S        | 148.00    | 29.60   | 177.60    |
| 341         | 02/09/2025 | 4805160                              |        | RBS Current Accou   |           | Server, Cloud and Email                                      | SIA Ltd                          | S        | 396.00    | 79.20   | 475.20    |
| 366         | 10/09/2025 |                                      |        | RBS Current Accou   |           | Printer rental charge and usage                              | Ricoh UK Ltd                     | S        | 271.05    | 54.21   | 325.26    |
| 385         | 25/09/2025 |                                      |        | RBS Current Accou   |           | Printer Ink                                                  | Ricoh UK Ltd                     | S        | 8.63      | 1.73    | 10.36     |
| 386         | 25/09/2025 |                                      |        | RBS Current Accou   |           | new pcs                                                      | Currys                           | S        | 1,977.12  | 395.42  | 2,372.54  |
| 402         | 29/09/2025 |                                      |        | RBS Current Accou   |           | Server, Cloud and Email                                      | SIA Ltd                          | S        | 396.00    | 79.20   | 475.20    |
| 405         | 30/09/2025 |                                      |        | RBS Current Accou   |           | Office phones                                                | Zen systems                      | S        | 148.00    | 29.60   | 177.60    |
|             |            |                                      |        |                     |           | Subtotal for Code:                                           | Office Expenses incl IT contract |          | £3,740.80 | £748.16 | £4,488.96 |
| Code Number |            | 26 Miscellaneous expenses            |        |                     |           |                                                              |                                  |          |           |         |           |
| Vctr.       | Date       | Invoice No                           | Minute | Bank                | Cheq. No. | Description                                                  | Supplier                         | Vat Type | Net       | Vat     | Total     |
| 404         | 30/09/2025 | GB501AG3FQ                           |        | RBS Current Accou   |           | Union Jack Flag                                              | Amazon Payments UK Ltd           | Z        | 4.99      |         | 4.99      |
|             |            |                                      |        |                     |           | Subtotal for Code:                                           | Miscellaneous expenses           |          | £4.99     |         | £4.99     |
| Code Number |            | 44 Personal Protective Equipment     |        |                     |           |                                                              |                                  |          |           |         |           |
| Vctr.       | Date       | Invoice No                           | Minute | Bank                | Cheq. No. | Description                                                  | Supplier                         | Vat Type | Net       | Vat     | Total     |
| 327         | 22/08/2025 |                                      |        | RBS Current Accou   |           | Staff Clothing                                               | Quilter Ltd                      | S        | 290.17    | 58.03   | 348.20    |
| 340         | 02/09/2025 | 4805160                              |        | RBS Current Accou   |           | Staff Clothing                                               | William Twigg (Matlock) Ltd      | S        | 29.25     | 5.85    | 35.10     |
|             |            |                                      |        |                     |           | Subtotal for Code:                                           | Personal Protective Equipment    |          | £319.42   | £63.88  | £383.30   |

Matlock Town Council  
Listing of Payments in each Code for All Cost Centres  
(Between 01-08-2025 and 30-09-2025)

13 October 2025 (2025-2026)

| Code Number                                    | Date       | 87 HR administration fees | Invoice No | Minute | Bank | Cheq. No. | Description          | Supplier          | Vat Type | Net      | Vat      | Total    |
|------------------------------------------------|------------|---------------------------|------------|--------|------|-----------|----------------------|-------------------|----------|----------|----------|----------|
| 310                                            | 11/08/2025 | RBS Current Accou         |            |        |      |           | new policy documents | Castle Associates | S        | 400.00   | 80.00    | 480.00   |
| 366                                            | 19/08/2025 | Unity Current Accou       |            |        |      |           | HR Payment           | Castle Associates | S        | 88.00    | 17.60    | 105.60   |
| 423                                            | 19/09/2025 | Unity Current Accou       |            |        |      |           | HR Payment           | Castle Associates | S        | 88.00    | 17.60    | 105.60   |
| Subtotal for Code: HR administration fees      |            |                           |            |        |      |           |                      |                   |          | £576.00  | £115.20  | £691.20  |
| Subtotal for Cost Centre: ADMINISTRATION COSTS |            |                           |            |        |      |           |                      |                   |          | 6,813.81 | 1,342.24 | 8,156.05 |

| Code Number                                       | Date       | 4 Bank Interest & Shares | Invoice No | Minute | Bank | Cheq. No. | Description   | Supplier | Vat Type | Net | Vat | Total |
|---------------------------------------------------|------------|--------------------------|------------|--------|------|-----------|---------------|----------|----------|-----|-----|-------|
| 333                                               | 29/08/2025 | RBS Special Intere       |            |        |      |           | Bank Interest | RBS      | Z        |     |     |       |
| Subtotal for Code: Bank Interest & Shares         |            |                          |            |        |      |           |               |          |          |     |     |       |
| Subtotal for Cost Centre: ADMINISTRATION RECEIPTS |            |                          |            |        |      |           |               |          |          |     |     |       |

| Code Number                                   | Date       | 37 Remembrance & Poppy Appeal | Invoice No | Minute | Bank | Cheq. No. | Description     | Supplier             | Vat Type | Net    | Vat   | Total  |
|-----------------------------------------------|------------|-------------------------------|------------|--------|------|-----------|-----------------|----------------------|----------|--------|-------|--------|
| 307                                           | 08/08/2025 | RBS Current Accou             |            |        |      |           | Wreath - VJ Day | Royal British Legion | S        | 16.67  | 3.33  | 20.00  |
| Subtotal for Code: Remembrance & Poppy Appeal |            |                               |            |        |      |           |                 |                      |          | £16.67 | £3.33 | £20.00 |

| Code Number                         | Date       | 38 Events Programme | Invoice No | Minute | Bank | Cheq. No. | Description           | Supplier                    | Vat Type | Net       | Vat    | Total     |
|-------------------------------------|------------|---------------------|------------|--------|------|-----------|-----------------------|-----------------------------|----------|-----------|--------|-----------|
| 322                                 | 22/08/2025 | RBS Current Accou   |            |        |      |           | band in the park      | Dalesmen male voice choir   | Z        | 200.00    |        | 200.00    |
| 323                                 | 22/08/2025 | RBS Current Accou   |            |        |      |           | band in the park      | Matlock Brass Band          | Z        | 280.00    |        | 280.00    |
| 334                                 | 02/09/2025 | RBS Current Accou   |            |        |      |           | band in the park      | Fonassys                    | Z        | 200.00    |        | 200.00    |
| 335                                 | 02/09/2025 | RBS Current Accou   |            |        |      |           | band in the park      | Wuzzlelele                  | Z        | 125.00    |        | 125.00    |
| 336                                 | 02/09/2025 | RBS Current Accou   |            |        |      |           | band in the park      | Robert Newbold Sound System | Z        | 200.00    |        | 200.00    |
| 337                                 | 02/09/2025 | RBS Current Accou   |            |        |      |           | Santas Grotto         | Marshall Events Ltd         | S        | 166.67    | 33.33  | 200.00    |
| 378                                 | 19/09/2025 | RBS Current Accou   |            |        |      |           | band in the park      | Liquid Brass Band           | Z        | 350.00    |        | 350.00    |
| 379                                 | 19/09/2025 | RBS Current Accou   |            |        |      |           | band in the park      | Matlock Tuneless Choir      | Z        | 125.00    |        | 125.00    |
| 382                                 | 22/09/2025 | RBS Current Accou   |            |        |      |           | Small Society Lottery | Derbyshire Dales DC         | Z        | 20.00     |        | 20.00     |
| Subtotal for Code: Events Programme |            |                     |            |        |      |           |                       |                             |          | £1,666.67 | £33.33 | £1,700.00 |

| Code Number                                        | Date       | 40 Christmas Lights and tree costs | Invoice No | Minute | Bank | Cheq. No. | Description                             | Supplier          | Vat Type | Net      | Vat   | Total    |
|----------------------------------------------------|------------|------------------------------------|------------|--------|------|-----------|-----------------------------------------|-------------------|----------|----------|-------|----------|
| 403                                                | 29/09/2025 | RBS Current Accou                  |            |        |      |           | Christmas lights repair and maintainanc | Leisure Lites Ltd | S        | 31.75    | 6.35  | 38.10    |
| Subtotal for Code: Christmas Lights and tree costs |            |                                    |            |        |      |           |                                         |                   |          | £31.75   | £6.35 | £38.10   |
| Subtotal for Cost Centre: EVENT COSTS              |            |                                    |            |        |      |           |                                         |                   |          | 1,715.09 | 43.01 | 1,758.10 |

APPENDICES CORPORATE COMMITTEE 20.10.2025

Matlock Town Council  
Listing of Payments in each Code for All Cost Centres  
(Between 01-08-2025 and 30-09-2025)

13 October 2025 (2025-2026)

| 12 Imperial Rooms Maintenance |            |            |        |                    |           |                                         |                                      |          |           |
|-------------------------------|------------|------------|--------|--------------------|-----------|-----------------------------------------|--------------------------------------|----------|-----------|
| Code Number                   | Date       | Invoice No | Minute | Bank               | Cheq. No. | Description                             | Supplier                             | Vat Type | Total     |
| Vchr.                         |            |            |        |                    |           |                                         |                                      |          |           |
| 305                           | 08/08/2025 |            |        | RBS Current Accou. |           | Empty recycling bins                    | Bagnall & Morris Waste Services Ltd  | S        | 14.95     |
| 325                           | 22/08/2025 |            |        | RBS Current Accou. |           | New security alarm fitting              | Business Watch                       | S        | 133.30    |
| 338                           | 02/09/2025 |            |        | RBS Current Accou. |           | biannual service to fire alarm and emer | Firestar Safety Ltd                  | S        | 204.10    |
| 361                           | 09/09/2025 |            |        | RBS Current Accou. |           | cleaning supplies                       | Banner Business Solutions Ltd T/A Cc | S        | 266.73    |
| 362                           | 09/09/2025 |            |        | RBS Current Accou. |           | cleaning supplies                       | Banner Business Solutions Ltd T/A Cc | S        | 55.00     |
| 401                           | 29/09/2025 |            |        | RBS Current Accou. |           | Window Cleaner                          | G & M Beech                          | Z        | 30.00     |
|                               |            |            |        |                    |           | Subtotal for Code:                      | Imperial Rooms Maintenance           |          | £1,234.79 |
|                               |            |            |        |                    |           |                                         |                                      |          | £1,475.75 |
| 13 Imperial Rooms services    |            |            |        |                    |           |                                         |                                      |          |           |
| Code Number                   | Date       | Invoice No | Minute | Bank               | Cheq. No. | Description                             | Supplier                             | Vat Type | Total     |
| Vchr.                         |            |            |        |                    |           |                                         |                                      |          |           |
| 294                           | 01/08/2025 |            |        | RBS Current Accou. |           | 3x360 Litre Wheeled bin emptying        | Derbyshire Dates DC                  | Z        | 421.20    |
|                               |            |            |        |                    |           | Subtotal for Code:                      | Imperial Rooms services              |          | £421.20   |
|                               |            |            |        |                    |           |                                         |                                      |          | £421.20   |
| 122 Imperial rooms utilities  |            |            |        |                    |           |                                         |                                      |          |           |
| Code Number                   | Date       | Invoice No | Minute | Bank               | Cheq. No. | Description                             | Supplier                             | Vat Type | Total     |
| Vchr.                         |            |            |        |                    |           |                                         |                                      |          |           |
| 293                           | 04/08/2025 |            |        | RBS Current Accou. |           | Internet                                | Zen Internet Ltd                     | S        | 47.15     |
| 316                           | 19/08/2025 |            |        | RBS Current Accou. |           | Water - Imperial Rooms                  | Waterplus                            | E        | 159.95    |
| 317                           | 20/08/2025 |            |        | RBS Current Accou. |           | Gas - Imperial Rooms                    | Ecohotcity                           | L        | 94.88     |
| 318                           | 22/08/2025 |            |        | RBS Current Accou. |           | Alarm telephone line                    | Juno Telecoms Ltd                    | S        | 12.00     |
| 363                           | 09/09/2025 |            |        | RBS Current Accou. |           | Empty recycling bins                    | Bagnall & Morris Waste Services Ltd  | S        | 15.00     |
| 364                           | 05/09/2025 |            |        | RBS Current Accou. |           | Internet                                | Zen Internet Ltd                     | S        | 47.15     |
| 387                           | 25/09/2025 |            |        | RBS Current Accou. |           | Water - Imperial Rooms                  | Waterplus                            | Z        | 159.95    |
| 388                           | 25/09/2025 |            |        | RBS Current Accou. |           | Alarm telephone line                    | Juno Telecoms Ltd                    | S        | 12.00     |
|                               |            |            |        |                    |           | Subtotal for Code:                      | Imperial rooms utilities             |          | £548.08   |
|                               |            |            |        |                    |           |                                         |                                      |          | £31.40    |
|                               |            |            |        |                    |           |                                         |                                      |          | £579.48   |
| 127 Electric for xmas lights  |            |            |        |                    |           |                                         |                                      |          |           |
| Code Number                   | Date       | Invoice No | Minute | Bank               | Cheq. No. | Description                             | Supplier                             | Vat Type | Total     |
| Vchr.                         |            |            |        |                    |           |                                         |                                      |          |           |
| 311                           | 19/08/2025 |            |        | RBS Current Accou. |           | Electric - Adj Market Hall              | EOON Next LTD                        | L        | 85.25     |
| 312                           | 19/08/2025 |            |        | RBS Current Accou. |           | Electric - 8 Causeway Lane              | EOON Next LTD                        | L        | 83.00     |
| 313                           | 19/08/2025 |            |        | RBS Current Accou. |           | Electric - 94 Dale Road                 | EOON Next LTD                        | L        | 31.00     |
| 314                           | 19/08/2025 |            |        | RBS Current Accou. |           | Electric - 2 Adj Market Hall            | EOON Next LTD                        | L        | 31.00     |
| 315                           | 19/08/2025 |            |        | RBS Current Accou. |           | Electric - 1 Firs Parade                | EOON Next LTD                        | L        | 31.00     |
| 373                           | 17/09/2025 |            |        | RBS Current Accou. |           | Electric - 94 Dale Road                 | EOON Next LTD                        | L        | 31.00     |
| 374                           | 17/09/2025 |            |        | RBS Current Accou. |           | Electric - 2 Adj Market Hall            | EOON Next LTD                        | L        | 31.00     |
| 375                           | 17/09/2025 |            |        | RBS Current Accou. |           | Electric - 1 Firs Parade                | EOON Next LTD                        | L        | 31.00     |
| 399                           | 26/09/2025 |            |        | RBS Current Accou. |           | Electric - Adj Market Hall              | EOON Next LTD                        | L        | 26.00     |
|                               |            |            |        |                    |           | Subtotal for Code:                      | Electric for xmas lights             |          | £380.25   |
|                               |            |            |        |                    |           |                                         |                                      |          | £19.01    |
|                               |            |            |        |                    |           |                                         |                                      |          | £399.26   |
|                               |            |            |        |                    |           | Subtotal for Cost Centre:               | OPERATING COSTS & GRANT              |          | 2,584.32  |
|                               |            |            |        |                    |           |                                         |                                      |          | 291.37    |
|                               |            |            |        |                    |           |                                         |                                      |          | 2,875.69  |

Cost Centre OUTDOOR ACTIVITES COSTS

Matlock Town Council  
Listing of Payments in each Code for All Cost Centres  
(Between 01-08-2025 and 30-09-2025)

13 October 2025 (2025-2026)

| 30 Plants, bulbs & trees             |            |      |               |        |                   |           |                   |                                                      |          |
|--------------------------------------|------------|------|---------------|--------|-------------------|-----------|-------------------|------------------------------------------------------|----------|
| Code Number                          | Vchr.      | Date | Invoice No    | Minute | Bank              | Cheq. No. | Description       | Supplier                                             | Vat Type |
| 326                                  | 22/08/2025 |      |               |        | RBS Current Accol |           | Flowers           | Matlock Garden Centre                                | S        |
| 370                                  | 17/09/2025 |      |               |        | RBS Current Accol |           | Plants            | Matlock Garden Centre                                | S        |
| 370                                  | 17/09/2025 |      |               |        | RBS Current Accol |           | Plants            | Matlock Garden Centre                                | Z        |
|                                      |            |      |               |        |                   |           |                   | Matlock Garden Centre                                |          |
|                                      |            |      |               |        |                   |           |                   | Plants                                               |          |
|                                      |            |      |               |        |                   |           |                   | Subtotal for Code: Plants, bulbs & trees             |          |
|                                      |            |      |               |        |                   |           |                   |                                                      |          |
| 31 Vehicle costs                     |            |      |               |        |                   |           |                   |                                                      |          |
| Code Number                          | Vchr.      | Date | Invoice No    | Minute | Bank              | Cheq. No. | Description       | Supplier                                             | Vat Type |
| 299                                  | 08/08/2025 |      | 2025-2026/176 |        | RBS Current Accol |           | Mileage           | Fuel                                                 | Z        |
| 304                                  | 08/08/2025 |      | BCMCS60987    |        | RBS Current Accol |           | van oil           | NAPA AUTO PARTS                                      | S        |
| 308                                  | 18/08/2025 |      |               |        | RBS Current Accol |           | Fuel for Van      | Fuel Gentle                                          | S        |
| 330                                  | 26/08/2025 |      |               |        | RBS Current Accol |           | Van Lease         | Ford Lease                                           | S        |
| 372                                  | 16/09/2025 |      |               |        | RBS Current Accol |           | Fuel for Van      | Fuel Gentle                                          | S        |
| 400                                  | 26/09/2025 |      |               |        | RBS Current Accol |           | Van Lease         | Ford Lease                                           | S        |
|                                      |            |      |               |        |                   |           |                   | Subtotal for Code: Vehicle costs                     |          |
|                                      |            |      |               |        |                   |           |                   |                                                      |          |
| 32 Allotments (water&other expenses) |            |      |               |        |                   |           |                   |                                                      |          |
| Code Number                          | Vchr.      | Date | Invoice No    | Minute | Bank              | Cheq. No. | Description       | Supplier                                             | Vat Type |
| 331                                  | 27/08/2025 |      |               |        | RBS Current Accol |           | Allotment Water   | Waterplus                                            | S        |
| 409                                  | 29/09/2025 |      |               |        | RBS Current Accol |           | Allotment Water   | Waterplus                                            | S        |
|                                      |            |      |               |        |                   |           |                   | Subtotal for Code: Allotments (water&other expenses) |          |
|                                      |            |      |               |        |                   |           |                   |                                                      |          |
| 69 Public Conveniences               |            |      |               |        |                   |           |                   |                                                      |          |
| Code Number                          | Vchr.      | Date | Invoice No    | Minute | Bank              | Cheq. No. | Description       | Supplier                                             | Vat Type |
| 328                                  | 22/08/2025 |      |               |        | RBS Current Accol |           | Cleaning Toilets  | Bubble n Shine                                       | Z        |
| 371                                  | 17/09/2025 |      |               |        | RBS Current Accol |           | Cleaning Toilets  | Bubble n Shine                                       | Z        |
|                                      |            |      |               |        |                   |           |                   | Subtotal for Code: Public Conveniences               |          |
|                                      |            |      |               |        |                   |           |                   |                                                      |          |
| 115 Flags & Bunting                  |            |      |               |        |                   |           |                   |                                                      |          |
| Code Number                          | Vchr.      | Date | Invoice No    | Minute | Bank              | Cheq. No. | Description       | Supplier                                             | Vat Type |
| 358                                  | 09/09/2025 |      |               |        | RBS Current Accol |           | Flags             | Amazon Payments UK Ltd                               | S        |
| 359                                  | 09/09/2025 |      |               |        | RBS Current Accol |           | Flags             | Amazon Payments UK Ltd                               | S        |
| 369                                  | 17/09/2025 |      |               |        | RBS Current Accol |           | St Georges Flags  | Amazon Payments UK Ltd                               | S        |
| 404                                  | 30/09/2025 |      | GB501AG3FQ    |        | RBS Current Accol |           | Union Jack Flag   | Amazon Payments UK Ltd                               | S        |
|                                      |            |      |               |        |                   |           |                   | Subtotal for Code: Flags & Bunting                   |          |
|                                      |            |      |               |        |                   |           |                   |                                                      |          |
| 124 Equipment and materials          |            |      |               |        |                   |           |                   |                                                      |          |
| Code Number                          | Vchr.      | Date | Invoice No    | Minute | Bank              | Cheq. No. | Description       | Supplier                                             | Vat Type |
| 300                                  | 08/08/2025 |      | 639907        |        | RBS Current Accol |           | Outdoor Materials | Salisbury & Wood Ltd                                 | S        |
| 301                                  | 08/08/2025 |      | 639217        |        | RBS Current Accol |           | Outdoor Materials | Salisbury & Wood Ltd                                 | S        |
| 302                                  | 08/08/2025 |      | 4801506       |        | RBS Current Accol |           | Outdoor equipment | William Twigg (Matlock) Ltd                          | S        |
| 303                                  | 08/08/2025 |      | 4802021       |        | RBS Current Accol |           | Outdoor equipment | William Twigg (Matlock) Ltd                          | S        |
| 319                                  | 22/08/2025 |      | 4803763       |        | RBS Current Accol |           | Outdoor equipment | William Twigg (Matlock) Ltd                          | S        |
|                                      |            |      |               |        |                   |           |                   |                                                      |          |

Matlock Town Council  
Listing of Payments in each Code for All Cost Centres  
(Between 01-08-2025 and 30-09-2025)

|                                                    |            |         |                   |                   |                             |   |          |         |           |
|----------------------------------------------------|------------|---------|-------------------|-------------------|-----------------------------|---|----------|---------|-----------|
| 320                                                | 22/08/2025 | 4803970 | RBS Current Accol | Outdoor equipment | William Twigg (Matlock) Ltd | S | 13.77    | 2.75    | 16.52     |
| 321                                                | 22/08/2025 | 4804042 | RBS Current Accol | Outdoor equipment | William Twigg (Matlock) Ltd | S | 8.31     | 1.66    | 9.97      |
| 329                                                | 22/08/2025 | 4802623 | RBS Current Accol | Outdoor equipment | William Twigg (Matlock) Ltd | S | 55.09    | 11.02   | 66.11     |
| 339                                                | 02/09/2025 | 4805411 | RBS Current Accol | Outdoor equipment | William Twigg (Matlock) Ltd | S | 33.88    | 6.78    | 40.66     |
| 360                                                | 09/09/2025 | 640008  | RBS Current Accol | Wood              | Salisbury & Wood Ltd        | S | 38.85    | 7.77    | 46.62     |
| 367                                                | 10/09/2025 |         | RBS Current Accol | Wood              | Salisbury & Wood Ltd        | S | 38.85    | 7.77    | 46.62     |
| 380                                                | 22/09/2025 | 4807772 | RBS Current Accol | Outdoor equipment | William Twigg (Matlock) Ltd | S | 45.14    | 9.03    | 54.17     |
| 381                                                | 22/09/2025 | 4807547 | RBS Current Accol | Outdoor equipment | William Twigg (Matlock) Ltd | S | 18.93    | 3.79    | 22.72     |
| 384                                                | 23/09/2025 |         | RBS Current Accol | Outdoor equipment | Amazon Payments UK Ltd      | S | 33.32    | 6.66    | 39.98     |
| 406                                                | 30/09/2025 |         | RBS Current Accol | Outdoor equipment | William Twigg (Matlock) Ltd | S | 251.44   | 50.29   | 301.73    |
| Subtotal for Code: Equipment and materials         |            |         |                   |                   |                             |   | £928.27  | £185.66 | £1,113.93 |
| Subtotal for Cost Centre: OUTDOOR ACTIVITIES COSTS |            |         |                   |                   |                             |   | 5,075.88 | 469.34  | 5,545.22  |

Cost Centre STAFF COSTS

| Code Number                       | Date       | Invoice No | Employee Costs | Bank              | Cheq. No. | Description | Supplier        | Vat Type | Net        | Vat | Total      |
|-----------------------------------|------------|------------|----------------|-------------------|-----------|-------------|-----------------|----------|------------|-----|------------|
| 344                               | 29/08/2025 |            |                | RBS Current Accol |           | Salaries    | Employee 2      | Z        | 904.00     |     | 904.00     |
| 345                               | 29/08/2025 |            |                | RBS Current Accol |           | Salaries    | Employee 12     | Z        | 1,544.65   |     | 1,544.65   |
| 346                               | 29/08/2025 |            |                | RBS Current Accol |           | Salaries    | Employee 17     | Z        | 1,994.02   |     | 1,994.02   |
| 347                               | 29/08/2025 |            |                | RBS Current Accol |           | Salaries    | Employee 18     | Z        | 1,591.61   |     | 1,591.61   |
| 348                               | 29/08/2025 |            |                | RBS Current Accol |           | Salaries    | Employee 20     | Z        | 718.16     |     | 718.16     |
| 349                               | 29/08/2025 |            |                | RBS Current Accol |           | Salaries    | Employee 22     | Z        | 2,098.01   |     | 2,098.01   |
| 350                               | 29/08/2025 |            |                | RBS Current Accol |           | Salaries    | Employee 301087 | Z        | 80.97      |     | 80.97      |
| 351                               | 29/08/2025 |            |                | RBS Current Accol |           | Salaries    | Employee 301086 | Z        | 199.82     |     | 199.82     |
| 352                               | 29/08/2025 |            |                | RBS Current Accol |           | Salaries    | Employee 301091 | Z        | 2,741.56   |     | 2,741.56   |
| 353                               | 29/08/2025 |            |                | RBS Current Accol |           | Salaries    | Employee 301094 | Z        | 962.51     |     | 962.51     |
| 354                               | 29/08/2025 |            |                | RBS Current Accol |           | Salaries    | Employee 301095 | Z        | 2,127.29   |     | 2,127.29   |
| 380                               | 26/09/2025 |            |                | RBS Current Accol |           | Salaries    | Employee 2      | Z        | 871.52     |     | 871.52     |
| 381                               | 26/09/2025 |            |                | RBS Current Accol |           | Salaries    | Employee 12     | Z        | 1,413.05   |     | 1,413.05   |
| 382                               | 26/09/2025 |            |                | RBS Current Accol |           | Salaries    | Employee 17     | Z        | 1,809.90   |     | 1,809.90   |
| 383                               | 26/09/2025 |            |                | RBS Current Accol |           | Salaries    | Employee 18     | Z        | 1,451.03   |     | 1,451.03   |
| 384                               | 26/09/2025 |            |                | RBS Current Accol |           | Salaries    | Employee 20     | Z        | 710.51     |     | 710.51     |
| 385                               | 26/09/2025 |            |                | RBS Current Accol |           | Salaries    | Employee 22     | Z        | 1,924.80   |     | 1,924.80   |
| 386                               | 26/09/2025 |            |                | RBS Current Accol |           | Salaries    | Employee 301091 | Z        | 2,473.03   |     | 2,473.03   |
| 387                               | 26/09/2025 |            |                | RBS Current Accol |           | Salaries    | Employee 301094 | Z        | 857.39     |     | 857.39     |
| 388                               | 26/09/2025 |            |                | RBS Current Accol |           | Salaries    | Employee 301095 | Z        | 1,951.60   |     | 1,951.60   |
| Subtotal for Code: Employee Costs |            |            |                |                   |           |             | £28,425.43      |          | £28,425.43 |     | £28,425.43 |

| Code Number | Date       | Invoice No | Minute                             | Bank              | Cheq. No. | Description  | Supplier | Vat Type | Net      | Vat | Total    |
|-------------|------------|------------|------------------------------------|-------------------|-----------|--------------|----------|----------|----------|-----|----------|
| 343         | 26/09/2025 | 42         | Taxes & National Insurance EE & ER | RBS Current Accol |           | Taxes and NI | HMRC     | Z        | 4,251.81 |     | 4,251.81 |

Matlock Town Council  
Listing of Payments In each Code for All Cost Centres  
(Between 01-08-2025 and 30-09-2025)

| 389         | 25/09/2025 |      |               |                                        | RBS Current Accou |           | Taxes and NI               |                       | HMRC | Z                         |                                 | 5,259.14     | 5,259.14   |            |            |
|-------------|------------|------|---------------|----------------------------------------|-------------------|-----------|----------------------------|-----------------------|------|---------------------------|---------------------------------|--------------|------------|------------|------------|
|             |            |      |               |                                        |                   |           |                            |                       |      | Subtotal for Code:        | Taxes & National Insurance EE   |              | £9,510.95  | £9,510.95  |            |
| Code Number | Vchr.      | Date | 43 Invoice No | Employer's Pension Contribution Minute | Bank              | Cheq. No. | Description                | Supplier              |      | Vat Type                  | Net                             | Vat          | Total      |            |            |
| 309         | 18/08/2025 |      |               |                                        | RBS Current Accou |           | Pensions                   | Derbyshire CC Pension |      | Z                         | 4,207.71                        |              | 4,207.71   |            |            |
| 376         | 17/09/2025 |      |               |                                        | RBS Current Accou |           | Pensions                   | Derbyshire CC Pension |      | Z                         | 4,858.80                        |              | 4,858.80   |            |            |
| 377         | 17/09/2025 |      | 2025-2026/176 |                                        | RBS Current Accou |           | Employee Pension shortfall | Derbyshire CC Pension |      | Z                         | 7,096.23                        |              | 7,096.23   |            |            |
|             |            |      |               |                                        |                   |           |                            |                       |      | Subtotal for Code:        | Employee's Pension Contribution |              | £16,162.74 | £16,162.74 |            |
|             |            |      |               |                                        |                   |           |                            |                       |      | Subtotal for Cost Centre: | STAFF COSTS                     |              | 54,089.12  | 54,089.12  |            |
|             |            |      |               |                                        |                   |           |                            |                       |      |                           |                                 | TOTALS ..... | £70,288.22 | £2,145.96  | £72,434.18 |

Matlock Town Council  
**Listing of Receipts in each Code for All Cost Centres**  
(Between 01-08-2025 and 30-09-2025)

13 October 2025 (2025-2026)

| Cost Centre      ADMINISTRATION RECEIPTS          |            |                          |        |                    |           |                |                      |          |         |
|---------------------------------------------------|------------|--------------------------|--------|--------------------|-----------|----------------|----------------------|----------|---------|
| Code Number                                       |            | 4 Bank Interest & Shares |        |                    |           |                |                      |          |         |
| Vcitr.                                            | Date       | Invoice No               | Minute | Bank               | Cheq. No. | Description    | Supplier             | Vat Type | Total   |
| 243                                               | 29/08/2025 |                          |        | RBS Special Intere |           | Bank Interest  | RBS                  | Z        | 155.03  |
| 251                                               | 09/09/2025 |                          |        | RBS Current Accou  |           | Shares         | Lloyds Banking Group | Z        | 6.56    |
| 263                                               | 22/09/2025 |                          |        | RBS Current Accou  |           | share dividend | Shell PLC            | Z        | 39.93   |
| 275                                               | 30/09/2025 |                          |        | RBS Special Intere |           | Bank Interest  | RBS                  | Z        | 171.37  |
| 284                                               | 30/09/2025 |                          |        | Unity Deposit Acco |           | Bank Interest  | Unity Trust Bank     | Z        | 490.30  |
| Subtotal for Code: Bank Interest & Shares         |            |                          |        |                    |           |                |                      |          | £863.19 |
| Code Number                                       |            | 130 Bank error           |        |                    |           |                |                      |          |         |
| Vcitr.                                            | Date       | Invoice No               | Minute | Bank               | Cheq. No. | Description    | Supplier             | Vat Type | Total   |
| 283                                               | 03/09/2025 |                          |        | RBS Current Accou  |           | bank error     | RBS                  | Z        | 3.00    |
| Subtotal for Code: Bank error                     |            |                          |        |                    |           |                |                      |          | £3.00   |
| Subtotal for Cost Centre: ADMINISTRATION RECEIPTS |            |                          |        |                    |           |                |                      |          | 866.19  |

| Cost Centre      COMMUNITY RECEIPTS |            |                        |        |                   |           |                                        |                                     |          |         |
|-------------------------------------|------------|------------------------|--------|-------------------|-----------|----------------------------------------|-------------------------------------|----------|---------|
| Code Number                         |            | 2 Imperial Rooms Sales |        |                   |           |                                        |                                     |          |         |
| Vcitr.                              | Date       | Invoice No             | Minute | Bank              | Cheq. No. | Description                            | Supplier                            | Vat Type | Total   |
| 200                                 | 01/08/2025 | 2025-2026/144          |        | RBS Current Accou |           | Room Hire                              | Platform Housing Limited            | Z        | 34.00   |
| 201                                 | 01/08/2025 | 2025-2026/146          |        | RBS Current Accou |           | Room Hire                              | Platform Housing Limited            | Z        | 136.00  |
| 207                                 | 01/08/2025 | 2025-2026/146          |        | RBS Current Accou |           | Room Hire                              | Timberline Dance                    | Z        | 330.00  |
| 208                                 | 03/09/2025 | 2025-2026/147          |        | RBS Current Accou |           | Room Hire                              | Dance Class                         | Z        | 135.00  |
| 209                                 | 04/08/2025 | 2025-2026/147          |        | RBS Current Accou |           | Room Hire                              | Pilates                             | Z        | 220.00  |
| 211                                 | 04/08/2025 | 2025-2026/148          |        | RBS Current Accou |           | Room Hire                              | Band Rehearsal                      | Z        | 144.00  |
| 212                                 | 08/08/2025 | 2025-2026/150          |        | RBS Current Accou |           | refund of double payment for room hire | Sparks Arts                         | Z        | -132.00 |
| 213                                 | 08/08/2025 | 2025-2026/147          |        | RBS Current Accou |           | Room Hire                              | Alzheimer's Group                   | Z        | 33.00   |
| 214                                 | 08/08/2025 | 2025-2026/148          |        | RBS Current Accou |           | Room Hire                              | Platform Housing Limited            | Z        | 156.00  |
| 216                                 | 03/09/2025 | 2025-2026/152          |        | RBS Current Accou |           | Room Hire                              | Christian Coffee                    | Z        | 70.00   |
| 216                                 | 03/09/2025 | 2025-2026/152          |        | RBS Current Accou |           | Room Hire                              | Christian Coffee                    | Z        | -20.00  |
| 217                                 | 11/08/2025 | 2025-2026/147          |        | RBS Current Accou |           | Room Hire                              | Rethink Mental Health               | Z        | 132.00  |
| 218                                 | 11/08/2025 | 2025-2026/151          |        | RBS Current Accou |           | Room Hire                              | High Tor Players                    | Z        | 66.00   |
| 220                                 | 11/08/2025 | 2025-2026/152          |        | RBS Current Accou |           | Room Hire                              | Chatsworth Players                  | Z        | 120.00  |
| 221                                 | 13/08/2025 | 2025-2026/151          |        | RBS Current Accou |           | Room Hire                              | Pilates                             | Z        |         |
| 222                                 | 13/08/2025 | 2025-2026/148          |        | RBS Current Accou |           | Room Hire                              | Derbyshire Dales Labour Party       | Z        | 132.00  |
| 223                                 | 14/08/2025 | 2025-2026/150          |        | RBS Current Accou |           | Room Hire                              | Friday Yoga                         | Z        | 27.00   |
| 224                                 | 15/08/2025 | 2025-2026/144          |        | RBS Current Accou |           | Room Hire                              | Thrive Tribe                        | Z        | 144.00  |
| 225                                 | 13/08/2025 | 2025-2026/148          |        | RBS Current Accou |           | Room Hire                              | Tai-Chi Extended hours              | Z        | 44.00   |
| 226                                 | 20/08/2025 | 2025-2026/146          |        | RBS Current Accou |           | Room Hire                              | Derbyshire Community Health Service | Z        | 126.00  |
| 227                                 | 21/08/2025 | 2025-2026/148          |        | RBS Current Accou |           | Room Hire                              | DDBF                                | Z        | 72.00   |

APPENDICES CORPORATE COMMITTEE 20.10.2025

13 October 2025 (2025-2026)

Matlock Town Council  
Listing of Receipts in each Code for All Cost Centres  
(Between 01-08-2025 and 30-09-2025)

|     |            |               |                   |           |                                         |   |           |           |
|-----|------------|---------------|-------------------|-----------|-----------------------------------------|---|-----------|-----------|
| 228 | 22/08/2025 | 2025-2026/135 | RBS Current Accou | Room Hire | Derbysire County Council - Live Life    | Z | 360.00    | 360.00    |
| 229 | 26/08/2025 | 2025-2026/151 | RBS Current Accou | Room Hire | Timberline Dance                        | Z | 132.00    | 132.00    |
| 231 | 29/08/2025 | 2025-2026/153 | RBS Current Accou | Room Hire | Tuesday Yoga                            | Z | 72.00     | 72.00     |
| 232 | 01/09/2025 | 2025-2026/151 | RBS Current Accou | Room Hire | Pilates                                 | Z | 154.00    | 154.00    |
| 233 | 08/08/2025 | 2025-2026/150 | RBS Current Accou | Party     | Angela Moore                            | Z | 275.00    | 275.00    |
| 234 | 04/09/2025 | 2025-2026/147 | RBS Current Accou | Room Hire | L & A Vocals                            | Z | 135.00    | 135.00    |
| 235 | 04/09/2025 | 2025-2026/146 | RBS Current Accou | Room Hire | L & A Vocals                            | Z | 108.00    | 108.00    |
| 236 | 03/09/2025 | 2025-2026/132 | RBS Current Accou | Room Hire | Tai-Chi (AM)                            | Z | 165.00    | 165.00    |
| 236 | 03/09/2025 | 2025-2026/132 | RBS Current Accou | Room Hire | Tai-Chi (AM)                            | Z | 132.00    | 132.00    |
| 237 | 03/09/2025 | 2025-2026/146 | RBS Current Accou | Room Hire | Tai-Chi (AM)                            | Z | 165.00    | 165.00    |
| 238 | 03/09/2025 | 2025-2026/150 | RBS Current Accou | Room Hire | Hard of Hearing                         | Z | 45.00     | 45.00     |
| 241 | 03/09/2025 | 2025-2026/146 | RBS Current Accou | Room Hire | Hard of Hearing                         | Z | 45.00     | 45.00     |
| 242 | 03/09/2025 | 2025-2026/146 | RBS Current Accou | Room Hire | Stamps                                  | Z | 36.00     | 36.00     |
| 244 | 05/09/2025 | 2025-2026/148 | RBS Current Accou | Room Hire | Stamps                                  | Z | 36.00     | 36.00     |
| 245 | 05/09/2025 | 2025-2026/153 | RBS Current Accou | Room Hire | Storytelling Cafe                       | Z | 81.00     | 81.00     |
| 246 | 05/09/2025 | 2025-2026/150 | RBS Current Accou | Room Hire | Tai-Chi Extended hours                  | Z | 22.00     | 22.00     |
| 248 | 08/09/2025 | 2025-2026/151 | RBS Current Accou | Room Hire | Platform Housing Limited                | Z | 128.00    | 128.00    |
| 249 | 08/09/2025 | 2024-2025/120 | RBS Current Accou | Room Hire | Band Rehearsal                          | Z | 144.00    | 144.00    |
| 250 | 10/09/2025 | 2025-2026/153 | RBS Current Accou | Room Hire | Cheerleading                            | E | 200.00    | 200.00    |
| 252 | 16/09/2025 | 2025-2026/150 | RBS Current Accou | Room Hire | Cheerleading                            | Z | 176.00    | 176.00    |
| 253 | 18/09/2025 | 2025-2026/148 | RBS Current Accou | Room Hire | Zumba                                   | Z | 44.00     | 44.00     |
| 254 | 19/09/2025 | 2025-2026/151 | RBS Current Accou | Room Hire | Sparks Arts                             | Z | 99.00     | 99.00     |
| 255 | 19/09/2025 | 2025-2026/154 | RBS Current Accou | Room Hire | Alzheimer's Group                       | Z | 33.00     | 33.00     |
| 257 | 22/09/2025 | 2025-2026/152 | RBS Current Accou | Room Hire | Alzheimer's Group                       | Z | 33.00     | 33.00     |
| 258 | 23/09/2025 | 2025-2026/155 | RBS Current Accou | Room Hire | Rethink Mental Health                   | Z | 99.00     | 99.00     |
| 259 | 22/09/2025 | 2025-2026/155 | RBS Current Accou | Room Hire | Derbysire Conservatives                 | Z | 70.00     | 70.00     |
| 260 | 24/09/2025 | 2025-2026/150 | RBS Current Accou | Room Hire | Derbysire Conservatives                 | Z | 112.00    | 112.00    |
| 261 | 24/09/2025 | 2025-2026/136 | RBS Current Accou | Party     | Illawalla                               | Z | 175.00    | 175.00    |
| 262 | 24/09/2025 | 2025-2026/153 | RBS Current Accou | Room Hire | Angela Moore                            | Z | 288.00    | 288.00    |
| 264 | 26/09/2025 | 2025-2026/150 | RBS Current Accou | Room Hire | Derbysire County Council - Live Life    | Z | 140.00    | 140.00    |
| 265 | 26/09/2025 | 2025-2026/156 | RBS Current Accou | Room Hire | Jonathan Farmer                         | Z | 190.00    | 190.00    |
| 265 | 26/09/2025 | 2025-2026/156 | RBS Current Accou | Room Hire | Platform Housing Limited                | Z | 18.00     | 18.00     |
| 266 | 29/09/2025 | 2025-2026/156 | RBS Current Accou | Room Hire | Tuesday Yoga                            | Z | 54.00     | 54.00     |
| 267 | 29/09/2025 | 2025-2026/156 | RBS Current Accou | Room Hire | Tuesday Yoga                            | Z | 756.00    | 756.00    |
| 269 | 30/09/2025 | 2025-2026/156 | RBS Current Accou | Room Hire | White Light Events                      | Z | 175.00    | 175.00    |
| 270 | 30/09/2025 | 2025-2026/153 | RBS Current Accou | Room Hire | Camera Club                             | Z | 54.00     | 54.00     |
| 271 | 30/09/2025 | 2025-2026/156 | RBS Current Accou | Room Hire | High Tor Players                        | Z | 198.00    | 198.00    |
| 272 | 30/09/2025 | 2025-2026/154 | RBS Current Accou | Room Hire | U3A General                             | Z | 224.00    | 224.00    |
|     |            |               |                   |           | L & A Vocals                            | Z | 135.00    | 135.00    |
|     |            |               |                   |           | Subtotal for Code: Imperial Rooms Sales |   | £7,477.00 | £7,477.00 |

Matlock Town Council  
**Listing of Receipts in each Code for All Cost Centres**  
(Between 01-08-2025 and 30-09-2025)

13 October 2025 (2025-2026)

| Weddings & Receptions                        |            |               |        |                   |           |                     |                 |          |          |
|----------------------------------------------|------------|---------------|--------|-------------------|-----------|---------------------|-----------------|----------|----------|
| Code Number                                  | Date       | Invoice No    | Minute | Bank              | Cheq. No. | Description         | Supplier        | Vat Type | Total    |
| 215                                          | 08/08/2025 | 2025-2026/150 |        | RBS Current Acct. |           | Wedding Ceremony    | Jamie Wright    | Z        |          |
| 215                                          | 08/08/2025 | 2025-2026/150 |        | RBS Current Acct. |           | Wedding Ceremony    | Jamie Wright    | Z        |          |
| 219                                          | 11/08/2025 | 2025-2026/151 |        | RBS Current Acct. |           | Wedding Ceremony    | Amy Lindley     | Z        | 225.00   |
| 247                                          | 08/09/2025 | 2025-2026/153 |        | RBS Current Acct. |           | Wedding & Reception | Abigail Crowder | Z        | 100.00   |
| 268                                          | 29/09/2025 | 2025-2026/156 |        | RBS Current Acct. |           | Wedding Ceremony    | Nihartha Nkala  | Z        | 281.25   |
| 281                                          | 24/09/2025 | 2025-2026/153 |        | RBS Current Acct. |           | Wedding Ceremony    | Jamie Wright    | Z        | 275.00   |
| Subtotal for Code: Weddings & Receptions     |            |               |        |                   |           |                     |                 |          | £881.25  |
| Subtotal for Cost Centre: COMMUNITY RECEIPTS |            |               |        |                   |           |                     |                 |          | 8,358.25 |

| OUTDOOR ACTIVITIES RECEIPTS                           |            |               |        |                   |           |                |                       |          |         |
|-------------------------------------------------------|------------|---------------|--------|-------------------|-----------|----------------|-----------------------|----------|---------|
| Code Number                                           | Date       | Invoice No    | Minute | Bank              | Cheq. No. | Description    | Supplier              | Vat Type | Total   |
| 204                                                   | 01/08/2025 | 2025-2026/142 |        | RBS Current Acct. |           | Allotment Rent | A Rawlings (Plot 38a) | E        | 45.00   |
| 205                                                   | 04/08/2025 | 2025-2026/139 |        | RBS Current Acct. |           | Allotment Rent | S Wright (Plot 4b)    | E        | 45.00   |
| 210                                                   | 04/08/2025 | 2025-2026/141 |        | RBS Current Acct. |           | Allotment Rent | R Ferguson (Plot 28a) | E        | 45.00   |
| 230                                                   | 26/08/2025 | 2025-2026/140 |        | RBS Current Acct. |           | Allotment Rent | M Sharma (Plot 20a)   | E        | 45.00   |
| 239                                                   | 03/09/2025 | 2025-2026/140 |        | RBS Current Acct. |           | Allotment Rent | C Grocott (Plot 22a)  | E        | 45.00   |
| 240                                                   | 03/09/2025 | 2025-2026/137 |        | RBS Current Acct. |           | Allotment Rent | W K Mak (plot 24b)    | E        | 35.00   |
| 256                                                   | 22/09/2025 | 2025-2026/142 |        | RBS Current Acct. |           | Allotment Rent | M Clayton (Plot 38b)  | E        | 45.00   |
| Subtotal for Code: OUTDOOR ACTIVITIES RECEIPTS        |            |               |        |                   |           |                |                       |          | £305.00 |
| Subtotal for Cost Centre: OUTDOOR ACTIVITIES RECEIPTS |            |               |        |                   |           |                |                       |          | 305.00  |

TOTALS ..... £9,529.44

Matlock Town Council  
Monthly forecast of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2025 and 31/03/2026 - Forecast from 13/10/2025)

|                              | Budget    | Apr      | May      | Jun      | Jul    | Aug    | Sep      | Oct    | Nov      | Dec      | Jan      | Feb      | Mar      | Total     | Variance  |
|------------------------------|-----------|----------|----------|----------|--------|--------|----------|--------|----------|----------|----------|----------|----------|-----------|-----------|
| <b>PAYMENTS</b>              |           |          |          |          |        |        |          |        |          |          |          |          |          |           |           |
| <b>ADMINISTRATION CO:</b>    |           |          |          |          |        |        |          |        |          |          |          |          |          |           |           |
| Audit Costs                  | 1,500.00  | 1,130.00 |          |          | 180.00 |        |          |        |          |          |          |          |          | 1,310.00  | 190.00    |
| Annual Subscriptions         | 4,000.00  | 2,717.00 |          | 2,124.02 | 550.00 |        | 425.00   |        | 333.33   | 333.33   | 333.33   | 333.33   | 333.33   | 7,482.67  | -3,482.67 |
| Insurance and solicitors     | 7,500.00  |          | 4,011.79 |          |        | 700.00 | 950.00   | 700.00 | 625.00   | 625.00   | 625.00   | 625.00   | 625.00   | 9,486.79  | -1,986.79 |
| Bank Charges                 | 750.00    | 30.75    | 30.35    | 49.83    | 51.19  | 52.76  | 44.84    |        | 62.50    | 62.50    | 62.50    | 62.50    | 62.50    | 572.22    | 177.78    |
| Office Expenses incl IT      | 17,000.00 | 1,978.85 | 233.93   | 799.03   | 673.59 | 396.00 | 3,344.80 | 323.05 | 1,416.67 | 1,416.67 | 1,416.67 | 1,416.67 | 1,416.67 | 14,832.80 | 2,167.40  |
| Mayors Allowance             | 800.00    |          |          |          | 12.48  |        |          |        | 66.67    | 66.67    | 66.67    | 66.67    | 66.67    | 345.83    | 454.17    |
| Conferences & Training       | 1,000.00  |          | 291.67   |          |        |        |          | 450.00 | 83.33    | 83.33    | 83.33    | 83.33    | 83.33    | 1,728.32  | -728.32   |
| Elections                    | 1,200.00  |          |          |          | 570.00 |        |          |        |          | 83.33    | 83.33    | 83.33    | 83.33    | 1,728.32  | 1,200.00  |
| Miscellaneous expenses       | 500.00    |          |          |          | 2.99   |        | 4.99     |        | 41.67    | 41.67    | 41.67    | 41.67    | 41.67    | 216.33    | 283.67    |
| Publications & Publicity     | 500.00    |          |          |          | 95.00  |        |          |        | 41.67    | 41.67    | 41.67    | 41.67    | 41.67    | 303.35    | 196.65    |
| Personal Protective Equ      | 500.00    | 46.13    | 28.05    |          | 141.60 | 290.17 | 29.25    |        | 41.67    | 41.67    | 41.67    | 41.67    | 41.67    | 743.55    | -243.55   |
| Mayors Charity Expens        | 2,000.00  |          |          |          |        |        |          |        | 166.67   | 166.67   | 166.67   | 166.67   | 166.67   | 833.35    | 1,166.65  |
| HR administration fees       | 1,350.00  | 88.00    | 913.00   | 388.00   | 88.00  | 488.00 | 88.00    | 250.00 | 112.50   | 112.50   | 112.50   | 112.50   | 112.50   | 2,865.50  | -1,515.50 |
| Mileage payments             | 700.00    |          |          |          |        |        |          |        | 58.33    | 58.33    | 58.33    | 58.33    | 58.33    | 291.65    | 408.35    |
| Imperial Rooms Equipm        |           | 60.16    | 325.42   | 376.40   |        |        |          |        |          |          |          |          |          | 761.98    | -761.98   |
| <b>EVENT COSTS</b>           |           |          |          |          |        |        |          |        |          |          |          |          |          |           |           |
| Remembrance & Poppy          | 320.00    |          |          |          |        | 16.67  |          | 64.17  | 26.67    | 26.67    | 26.67    | 26.67    | 26.67    | 214.19    | 105.81    |
| Events Programme             | 6,000.00  | 1,439.14 | 697.50   | 45.00    |        | 480.00 | 1,186.67 |        | 500.00   | 500.00   | 500.00   | 500.00   | 500.00   | 6,348.31  | -348.31   |
| Christmas Event expen        | 1,500.00  |          |          |          | 26.80  |        |          |        | 125.00   | 125.00   | 125.00   | 125.00   | 125.00   | 651.80    | 848.20    |
| Christmas Lights and tr      | 25,000.00 | 2,315.00 |          | 935.00   |        |        | 31.75    |        | 2,083.33 | 2,083.33 | 2,083.33 | 2,083.33 | 2,083.33 | 13,698.40 | 11,301.60 |
| Mayoral charity              |           |          |          | 1,036.65 |        |        |          |        |          |          |          |          |          | 1,036.65  | -1,036.65 |
| <b>EXTERNAL FUNDING</b>      |           |          |          |          |        |        |          |        |          |          |          |          |          |           |           |
| Blend youth project          |           |          | 2,500.00 |          |        |        |          |        |          |          |          |          |          | 2,500.00  | -2,500.00 |
| <b>OPERATING COSTS &amp;</b> |           |          |          |          |        |        |          |        |          |          |          |          |          |           |           |
| Imperial Rooms Maint         | 5,000.00  |          | 498.20   | 436.22   | 795.00 | 678.96 | 555.83   |        | 416.67   | 416.67   | 416.67   | 416.67   | 416.67   | 5,047.56  | -47.56    |
| Imperial Rooms service       |           |          | 407.55   | 120.00   | 20.00  | 421.20 |          | 15.00  |          |          |          |          |          | 983.75    | -983.75   |
| Entertainment Licenses       | 420.00    | 113.84   | 113.84   |          |        |        |          |        | 35.00    | 35.00    | 35.00    | 35.00    | 35.00    | 402.68    | 17.32     |
| Room equipment               |           |          |          |          |        |        |          | 116.67 |          |          |          |          |          | 116.67    | -116.67   |

Matlock Town Council  
Monthly forecast of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2025 and 31/03/2026 - Forecast from 13/10/2025)

|                          | Budget     | Apr       | May       | Jun       | Jul       | Aug       | Sep       | Oct      | Nov       | Dec       | Jan       | Feb       | Mar       | Total      | Variance   |
|--------------------------|------------|-----------|-----------|-----------|-----------|-----------|-----------|----------|-----------|-----------|-----------|-----------|-----------|------------|------------|
| imperial rooms utilities | 20,000.00  | 1,188.75  | 1,204.87  | 847.35    | 700.43    | 313.98    | 234.10    | 210.65   | 1,666.67  | 1,666.67  | 1,666.67  | 1,666.67  | 1,666.67  | 13,033.48  | 6,966.52   |
| Electric for xmas lights |            | 35.32     | 309.44    | 273.31    | 125.56    | 261.25    | 119.00    |          |           |           |           |           |           | 1,123.88   | -1,123.88  |
| OUTDOOR ACTIVITIES       |            |           |           |           |           |           |           |          |           |           |           |           |           |            |            |
| Open Spaces              | 550.00     |           |           |           |           |           |           |          | 45.83     | 45.83     | 45.83     | 45.83     | 45.83     | 229.15     | 320.85     |
| Street Furniture & maint | 550.00     | 451.31    |           |           |           |           |           | 20.00    | 45.83     | 45.83     | 45.83     | 45.83     | 45.83     | 700.46     | -150.46    |
| Plants, bulbs & trees    | 1,000.00   | 52.75     | 288.67    | 111.91    |           | 78.11     | 25.15     | 55.94    | 83.33     | 83.33     | 83.33     | 83.33     | 83.33     | 1,029.18   | -29.18     |
| Vehicle costs            | 7,000.00   | 1,680.23  | 572.93    | 471.77    | 484.17    | 741.40    | 447.98    | 25.00    | 583.33    | 583.33    | 583.33    | 583.33    | 583.33    | 7,320.13   | -320.13    |
| Allocments (water&other) | 550.00     | 27.39     | 38.02     | 27.37     | 24.37     | 27.37     | 27.37     |          | 45.83     | 45.83     | 45.83     | 45.83     | 45.83     | 401.04     | 148.96     |
| Other environmental ex   | 7,500.00   |           |           |           |           |           |           |          | 625.00    | 625.00    | 625.00    | 625.00    | 625.00    | 3,125.00   | 4,375.00   |
| Groundwork Five Count    | 12,500.00  |           | 3,000.00  |           | 3,000.00  |           |           | 3,000.00 | 625.00    | 625.00    | 625.00    | 625.00    | 625.00    | 12,125.00  | 375.00     |
| Public Conveniences      | 12,500.00  | 1,246.00  | 1,246.00  | 1,246.00  | 2,316.00  | 1,246.00  | 1,246.00  | 1,246.00 | 625.00    | 625.00    | 625.00    | 625.00    | 625.00    | 12,917.00  | -417.00    |
| Bus Shelter maintenanc   | 1,000.00   |           |           |           |           |           |           |          | 83.33     | 83.33     | 83.33     | 83.33     | 83.33     | 416.65     | 583.35     |
| Miscellaneous Expense    | 850.00     |           |           |           | 2.00      |           |           |          | 70.83     | 70.83     | 70.83     | 70.83     | 70.83     | 356.15     | 493.85     |
| Flags & Bunting          |            |           | 104.80    | 29.94     |           |           |           |          | 308.23    |           |           |           |           | 442.97     | -442.97    |
| Equipment and material   |            | 361.16    | 334.77    | 1,056.95  | 2,151.65  | 467.86    | 460.41    | 1,368.63 |           |           |           |           |           | 6,201.43   | -6,201.43  |
| Electrical repairs and m |            |           |           | 1,275.00  | 1,468.15  |           |           |          |           |           |           |           |           | 2,743.15   | -2,743.15  |
| STAFF COSTS              |            |           |           |           |           |           |           |          |           |           |           |           |           |            |            |
| Employee Costs           | 240,000.00 | 13,376.59 | 13,670.00 | 13,020.50 | 12,959.35 | 14,962.60 | 13,462.83 |          | 20,000.00 | 20,000.00 | 20,000.00 | 20,000.00 | 20,000.00 | 181,451.87 | 58,548.13  |
| Taxes & National Insura  | 30,000.00  | 2,915.66  | 3,856.13  | 4,028.04  | 4,018.19  | 4,251.81  | 5,259.14  |          | 2,500.00  | 2,500.00  | 2,500.00  | 2,500.00  | 2,500.00  | 36,828.97  | -6,828.97  |
| Employer's Pension Con   | 45,000.00  |           | 4,074.85  | 4,214.56  | 4,207.71  | 4,207.71  | 11,955.03 |          | 3,750.00  | 3,750.00  | 3,750.00  | 3,750.00  | 3,750.00  | 47,409.86  | -2,409.86  |
|                          | 456,540.00 | 31,234.03 | 38,751.78 | 32,912.85 | 34,664.23 | 30,081.85 | 40,206.37 | 7,845.11 | 36,986.66 | 36,986.66 | 36,986.66 | 36,986.66 | 36,986.66 |            |            |
|                          |            |           |           |           |           |           |           |          |           |           |           |           |           | Total:     | 400,629.52 |
|                          |            |           |           |           |           |           |           |          |           |           |           |           |           | Variance:  | 55,910.48  |

Matlock Town Council  
Monthly forecast of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2025 and 31/03/2026 - Forecast from 13/10/2025)

13 October 2025 (2025-2026)

|                           | Budget     | Apr        | May      | Jun      | Jul      | Aug      | Sep      | Oct      | Nov      | Dec      | Jan      | Feb      | Mar      | Total      | Variance   |
|---------------------------|------------|------------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|------------|------------|
| <b>RECEIPTS</b>           |            |            |          |          |          |          |          |          |          |          |          |          |          |            |            |
| <b>ADMINISTRATION RE</b>  |            |            |          |          |          |          |          |          |          |          |          |          |          |            |            |
| Bank Interest & Shares    | 2,500.00   | 10.05      | 187.91   | 587.05   | 205.77   | 155.03   | 708.16   |          | 208.33   | 208.33   | 208.33   | 208.33   | 208.33   | 2,875.62   | 375.62     |
| Mayors Charity Income     | 2,000.00   | 290.61     |          |          |          |          |          |          | 166.67   | 166.67   | 166.67   | 166.67   | 166.67   | 1,123.96   | -876.04    |
| Refund of overpayment     |            |            | 3,195.49 |          |          |          |          |          |          |          |          |          |          | 3,195.49   | 3,195.49   |
| Bank error                |            |            |          |          |          |          | 3.00     |          |          |          |          |          |          | 3.00       | 3.00       |
| <b>COMMUNITY RECEIPT</b>  |            |            |          |          |          |          |          |          |          |          |          |          |          |            |            |
| Imperial Rooms Sales      | 32,000.00  | 4,968.50   | 4,909.37 | 6,346.50 | 7,111.50 | 2,623.00 | 4,854.00 | 1,720.50 | 2,666.67 | 2,666.67 | 2,666.67 | 2,666.67 | 2,666.67 | 45,886.72  | 13,866.72  |
| Equipment Hire            |            |            |          |          | 45.00    |          |          |          |          |          |          |          |          | 45.00      | 45.00      |
| Weddings & Receptions     | 4,000.00   |            |          |          | 1,210.00 |          | 656.25   |          | 333.33   | 333.33   | 333.33   | 333.33   | 333.33   | 3,757.90   | -242.10    |
| Party Deposit             |            | -500.00    |          |          |          | 225.00   |          |          |          |          |          |          |          | -500.00    | -500.00    |
| <b>EVENT RECEIPTS</b>     |            |            |          |          |          |          |          |          |          |          |          |          |          |            |            |
| Christmas Event           | 1,000.00   |            |          |          |          |          |          |          | 83.33    | 83.33    | 83.33    | 83.33    | 83.33    | 416.65     | -583.35    |
| Other Event Receipts      | 300.00     |            |          | 58.20    |          |          |          |          | 25.00    | 25.00    | 25.00    | 25.00    | 25.00    | 183.20     | -116.80    |
| Christmas tree purchase   | 1,500.00   |            |          |          |          |          |          |          | 125.00   | 125.00   | 125.00   | 125.00   | 125.00   | 625.00     | -875.00    |
| VE day grant              |            | 500.00     |          |          |          |          |          |          |          |          |          |          |          | 500.00     | 500.00     |
| <b>OUTDOOR ACTIVITIES</b> |            |            |          |          |          |          |          |          |          |          |          |          |          |            |            |
| Allocation rents          | 2,190.00   |            | 1,235.00 | 815.00   | 170.00   | 180.00   | 125.00   | 160.00   |          |          |          |          |          | 2,685.00   | 495.00     |
| Public Conveniences       | 1,200.00   |            |          |          |          |          |          |          | 100.00   | 100.00   | 100.00   | 100.00   | 100.00   | 500.00     | -700.00    |
| <b>PRECEPT</b>            |            |            |          |          |          |          |          |          |          |          |          |          |          |            |            |
| Precept                   | 377,681.00 | 377,681.00 |          |          |          |          |          |          |          |          |          |          |          | 377,681.00 |            |
|                           | 424,371.00 | 382,950.16 | 9,527.77 | 7,786.75 | 8,742.27 | 3,183.03 | 6,346.41 | 1,880.50 | 3,708.33 | 3,708.33 | 3,708.33 | 3,708.33 | 3,708.33 |            |            |
|                           |            |            |          |          |          |          |          |          |          |          |          |          |          | Total:     | 438,958.54 |
|                           |            |            |          |          |          |          |          |          |          |          |          |          |          | Variance:  | 14,587.54  |

**BUDGET & PRICE LIST 2025-2026**

NOT CONFIDENTIAL – For Public Release

Meeting: Corporate Committee 20.10.2025  
Author: RFO, India Hosmer

---

## BUDGET & PRICE LIST REPORT

### PURPOSE OF REPORT

To show current figures against current budget and gain a better understanding of what needs to change for next year's budget and to gather ideas on what we could shift to make sure council is following best practices by having reserves. Also to gain approval on next year's price increase on room use, options are an overall 10% or 15% increase.

### BACKGROUND

For an accurate budget we will need to know what price increases will happen next year before it is made and as this is my first budget to gain understanding on exactly what council needs.

### SUMMARY

See reports.

### RECOMMENDATION

Increase price list by 15% to enable more reserves next year and as the price increases have been very low for several years now. This brings us more in line with our competitors

### RISK ASSESSMENT

N/A

## APPENDICES CORPORATE COMMITTEE 20.10.2025

LEGAL:

FINANCIAL:

ANTICIPATED SAVINGS:

ESTIMATED STAFF TIME:

### OTHER CONSIDERATIONS

In preparing this report the relevance of the following factors has also been taken into consideration: Prevention of Crime and Disorder; equalities; environmental; climate change; health; human rights and personnel and property.

Dated: 09/10/2025

# APPENDICES CORPORATE COMMITTEE 20.10.2025

## Price List 2025-2026

| <b>ROOM BOOKINGS - PER HOUR</b>                                             | General Price | Regulars Price |
|-----------------------------------------------------------------------------|---------------|----------------|
| DERWENT HALL                                                                | £35           | £22            |
| RIBER ROOM                                                                  | £28           | £18            |
| MEETING ROOM                                                                | £15           | £10            |
|                                                                             |               |                |
| <b>PARTY BOOKINGS -<br/>(6:00PM TO MIDNIGHT)</b>                            |               |                |
| DERWENT HALL & KITCHEN                                                      | £275          |                |
| RIBER ROOM & KITCHEN                                                        | £225          |                |
|                                                                             |               |                |
| <b>WEDDINGS</b>                                                             |               |                |
| VENUE HIRE - ALL ROOMS (12 TO MIDNIGHT)                                     | £1,000        |                |
| CEREMONY ONLY - DERWENT HALL (2 HOURS)                                      | £325          |                |
| CEREMONY ONLY - RIBER ROOM (2 HOURS)                                        | £225          |                |
|                                                                             |               |                |
| <b>ALLOTMENTS</b>                                                           | 2025/26       | 2026/27        |
| LARGE                                                                       | £65           | £75            |
| MEDIUM                                                                      | £45           | £50            |
| SMALL                                                                       | £35           | £40            |
| STARTER                                                                     | £30           | £30            |
|                                                                             |               |                |
| <b>CHRISTMAS TREES</b>                                                      |               |                |
| ONE                                                                         | £50           |                |
| TWO                                                                         | £90           |                |
|                                                                             |               |                |
|                                                                             |               |                |
| Office services available on request, corporate rates available on request. |               |                |

## APPENDICES CORPORATE COMMITTEE 20.10.2025

### Suggested Schedule of charges 2026/2027 - **15% increase**

| <b>ROOM BOOKINGS - PER HOUR</b>                                             | General Price    | Regulars Price |
|-----------------------------------------------------------------------------|------------------|----------------|
| DERWENT HALL                                                                | £40              | £25            |
| RIBER ROOM                                                                  | £32              | £20            |
| FOYER/MEETING ROOM                                                          | £18              | £12            |
|                                                                             |                  |                |
| <b>PARTY BOOKINGS -<br/>(6:00PM TO MIDNIGHT)</b>                            |                  |                |
| DERWENT HALL & KITCHEN                                                      | £300             |                |
| RIBER ROOM & KITCHEN                                                        | £250             |                |
|                                                                             |                  |                |
| <b>WEDDINGS</b>                                                             |                  |                |
| VENUE HIRE - ALL ROOMS (12 TO MIDNIGHT)                                     | £1150            |                |
| CEREMONY ONLY - DERWENT HALL (2 HOURS)                                      | £400             |                |
| CEREMONY ONLY - RIBER ROOM (2 HOURS)                                        | £250             |                |
|                                                                             |                  |                |
| <b>ALLOTMENTS</b>                                                           | <b>2026/2027</b> |                |
| LARGE                                                                       | £75              |                |
| MEDIUM                                                                      | £50              |                |
| SMALL                                                                       | £35              |                |
| STARTER                                                                     | £30              |                |
|                                                                             |                  |                |
| <b>CHRISTMAS TREES</b>                                                      |                  |                |
| ONE                                                                         | £60              |                |
| TWO                                                                         | £110             |                |
|                                                                             |                  |                |
|                                                                             |                  |                |
| Office services available on request, corporate rates available on request. |                  |                |

## APPENDICES CORPORATE COMMITTEE 20.10.2025

### Suggested Schedule of charges 2026/2027 - **10% increase**

| <b>ROOM BOOKINGS - PER HOUR</b>                                             | General Price    | Regulars Price |
|-----------------------------------------------------------------------------|------------------|----------------|
| DERWENT HALL                                                                | £38              | £24            |
| RIBER ROOM                                                                  | £30              | £20            |
| FOYER/MEETING ROOM                                                          | £16              | £12            |
|                                                                             |                  |                |
| <b>PARTY BOOKINGS -<br/>(6:00PM TO MIDNIGHT)</b>                            |                  |                |
| DERWENT HALL & KITCHEN                                                      | £300             |                |
| RIBER ROOM & KITCHEN                                                        | £250             |                |
|                                                                             |                  |                |
| <b>WEDDINGS</b>                                                             |                  |                |
| VENUE HIRE - ALL ROOMS (12 TO MIDNIGHT)                                     | £1,100           |                |
| CEREMONY ONLY - DERWENT HALL (2 HOURS)                                      | £350             |                |
| CEREMONY ONLY - RIBER ROOM (2 HOURS)                                        | £250             |                |
|                                                                             |                  |                |
| <b>ALLOTMENTS</b>                                                           | <b>2026/2027</b> |                |
| LARGE                                                                       | £75              |                |
| MEDIUM                                                                      | £50              |                |
| SMALL                                                                       | £35              |                |
| STARTER                                                                     | £30              |                |
|                                                                             |                  |                |
| <b>CHRISTMAS TREES</b>                                                      |                  |                |
| ONE                                                                         | £55              |                |
| TWO                                                                         | £100             |                |
|                                                                             |                  |                |
|                                                                             |                  |                |
| Office services available on request, corporate rates available on request. |                  |                |

## 8

## XMAS LIGHT ELECTRICAL RENEWAL UPDATE

NOT CONFIDENTIAL – For Public Release

Meeting: Corporate Committee 20.10.2025  
Author: Town Clerk, Simon Hosmer

---

## XMAS LIGHT ELECTRIC RENEWAL UPDATE

## PURPOSE OF REPORT

To ask the committee to consider options for the 5 Xmas light meters in the park and town. To show 3 quotes and to recommend a course of action

*\*update\* - At the last meeting it was decided to use the Smartest energy quote and Committee resolved to do so however the rules of signing up were not fully explained by the broker and when it came to us signing up the RFO and I felt uneasy about the process through the supplier. We need an alternative.*

## BACKGROUND

The RFO was asked to get additional quotes for the electricity in the park and other areas around the town that are used to supply power for the Xmas lights. The remit included ensuring energy purchased is renewable.

*Last year's spend was approximately £1200 with E.on*

| Supplier            | Standing charge | Price per K/Wh | Approx cost |
|---------------------|-----------------|----------------|-------------|
| E.on                | 56p per day     | .55p           | £2000.00    |
| Smartest Energy     | 39p per day     | .23p           | £1200.00    |
| Scottish & Southern | 69.2p per day   | .23p           | £1700.00    |

The table above is based on signing a 1 year deal and is the total of all 5 meters we currently operate.

*\*update\* New quotes need to be sought and will be available to Full Council at the next meeting on 17<sup>th</sup> November as the meters will start to be used before the next Corporate Committee meeting.*

### SUMMARY

E.on price has increased dramatically, the market seems to be moving that way right now. The other 2 quotes are based on us being a new customer so signing for just 12 months and reviewing again might be the smart thing to do.

### RECOMMENDATION

~~Sign up to Smartest energy for 1 year~~ and review again in 12 months.

*\*update\* Ask the RFO to seek new quotes*

### RISK ASSESSMENT

#### LEGAL:

N/A

#### FINANCIAL:

#### ANTICIPATED SAVINGS:

None

#### ESTIMATED STAFF TIME:

1 hour to set up new deal

### OTHER CONSIDERATIONS

In preparing this report the relevance of the following factors has also been taken into consideration: Prevention of Crime and Disorder; equalities; environmental; climate change; health; human rights and personnel and property.

Dated: 13/10/2025