



Minutes of the Events Committee of Matlock Town Council held on Monday 08 September 2025 at 6.00pm in the Derwent Hall at the Imperial Rooms, Matlock.

Present: In the Chair: Cllr **Ashley Orwin**

Committee members: Cllr **Jason Knighton**, Cllr **Marilyn Franks**, Cllr **Steve Flitter**, Cllr **Pat Wildgoose**

In attendance: Simon Hosmer: Town Clerk
Victoria Brooke: Events Co-ordinator

Meeting starts at 18:00

060/25 – APOLOGIES FOR ABSENCE

Cllr Len Best – a personal matter

061/25 – VARIATION OF ORDER OF BUSINESS AND DECLARATION OF MEMBERS INTERESTS

None requested

062/25 – REQUEST FOR DISPENSATION

No requests for dispensation had been received

063/25 – PUBLIC PARTICIPATION: MEMBERS OF THE PUBLIC

None present

064/25 – MINUTES OF THE LAST MEETING: **Monday 14 July 2025**

A discussion was had about the previous meeting minutes where 3 resolutions were proposed but not voted upon. The Clerk asked if the Committee wished to vote on those resolutions today.

A conversation was started by Cllr Flitter regarding the minutes being ad verbatim. Cllr Franks agreed that they are too much and suggested they be cut down.

Cllr Flitter asked the Clerk to bring a motion to Full Council regarding the reduction of the minutes for Full Council and all Committees

Proposed: Cllr Jason Knighton, seconded Cllr Ashley Orwin

Resolution: To approve the minutes of the above meeting

Agreed unanimously

Proposed: Cllr Jason Knighton, seconded Cllr Ashley Orwin

Resolution: To ask the Clerk to get 3 quotes for 2 feather flag adverts for the rooms and bring back to the Committee for approval of purchase

Agreed unanimously

Proposed: Cllr Pat Wildgoose, seconded Cllr Marilyn Franks

Resolution: To ask the Clerk to advertise in the Peak Advertiser with an editorial for the Halloween Bingo and to ask guests where they heard about the event upon arrival

Agreed unanimously

Proposed: Cllr Marilyn Franks, seconded Cllr Pat Wildgoose

Resolution: To ask the Clerk to advertise the Halloween bingo in the notice boards at ELIM church and Church in the Peak

Agreed unanimously

065/25 – EVENTS UPDATE

A discussion was had around Vicky's events update report:

Cllr Wildgoose asked for adverts for Imperial Rooms events to be put up at the Arc Leisure Centre in future.

Cllr Franks asked for the Clerk to arrange a meeting with Blend.

The Clerk said that Adam and a colleague from Blend would be attending Full Council in 2 weeks.

Vicky told the Committee how the forming up instructions for the Remembrance parade have changed slightly.

Cllr Flitter asked for volunteers to help collect monies for the poppy appeal during October & November.

Cllr Franks suggested that £1500 per event may not be enough anymore.

Resolution: To ask the Clerk to get quotes for lights across the Broadwalk in Hall Leys Park and to investigate with the District Council and the electrician if putting them up is possible

No vote was taken on this matter

066/25 – PRIDE EVENT UPDATE

Cllr Orwin read out his report and explained a little more context on the event.

Proposed: Cllr Pat Wildgoose, seconded Cllr Marilyn Franks

Resolution: To accept the report

Agreed unanimously

067/25 – FLAG REFRESH

Vicky & the Clerk talked the Committee through the report and answered questions.

Proposed: Cllr Marilyn Franks, seconded Cllr Jason Knighton

Resolution: To ask the Clerk to purchase the necessary flags to refresh the town.

Agreed unanimously

068/25 – SMEDFEST UPDATE

The Clerk read the report as Cllr Lowthrop could not make the meeting.

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Proposed: Cllr Marilyn Franks, seconded Cllr Pat Wildgoose

Resolution: To allow Smedfest to use tables from the Imperial Rooms on the understanding that transport to and from the location of Smedfest would be entirely at their own risk and any damages to our property would be reimbursed

Agreed with Cllr Knighton abstaining

069/25 – COUNCIL PUBLICITY: Website, social media, newsletters and news releases

Cllr Franks suggested a press release explaining that flags have been ordered and will be up soon.

Proposed: Cllr Marilyn Franks, seconded: Cllr

Resolution: To ask the Clerk to word a press release regarding the flag refresh

No vote was taken on this matter

The chair called the meeting closed at 20:10



Simon Hosmer
Town Clerk

CHAIRMAN:

DATED:

An audio recording of this meeting is available from the Clerk upon request.