



Matlock

TOWN COUNCIL

Mayor 2025-2026 - Councillor Marilyn Franks
Town Clerk – Simon Hosmer

Dear Councillor

You are summoned to attend a meeting of Matlock Town Council which is to be held on **Monday 17 November 2025 at 6.00pm in the Imperial Rooms, Matlock**

Yours sincerely

Town Clerk
17 November 2025

AGENDA

1 APOLOGIES FOR ABSENCE

Members are requested to submit a reason for absence with their apologies, by email, to the Clerk by 12noon on the day of the meeting.

2 VARIATION OF ORDER OF BUSINESS AND DECLARATION OF MEMBERS INTERESTS

Council member to consider whether they wish to:

- a) Vary the order of business to be discussed.
- b) Individually declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Town Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

3 REQUEST FOR DISPENSATION

To receive and approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest. Councillors are requested to email the Clerk by 12noon on the day of the meeting should they require dispensation to be granted.

4 PUBLIC PARTICIPATION - MEMBERS OF THE PUBLIC, POLICE, COUNTY COUNCIL OR DISTRICT COUNCIL REPRESENTATIVES

A period of not more than 15 minutes has been set aside for members of the public, Police, County Council or district Council representatives to raise any relevant matter concerning the Council.

Questions submitted by members of the public will be answered following consideration by Council.



5 MAYORS ANNOUNCEMENTS

6 MINUTES

To approve the minutes of the full Council meetings listed below:

Full Council	Monday 17 March 2025
<i>Confidential Minutes</i>	Monday 17 March 2025
Extraordinary Meeting	Monday 30 June 2025
Full Council	Monday 21 July 2025
Full Council	Monday 22 September 2025
<i>Confidential Minutes</i>	Monday 22 September 2025

Work in Progress – Councillors requiring further details on any matters in these minutes are asked to contact the Clerk by email

7 BLEND QUARTERLY REPORT

To review the report and to determine any action to be taken

8 STEPHEN CHAYTOW EMR REPORT

To review the report and to determine any action to be taken

9 FLAG FLYING POLICY

To review the policy and determine any action to be taken

10 ALLOTMENT PAYMENT POLICY

To review the policy and determine any action to be taken

11 STARKHOLMES ROAD SAFETY UPDATE

To review the report and determine any action to be taken

12 DERWENT EAST BANK TRACK PROJECT

To review the report and to determine any action to be taken

13 PRELIMINARY BUDGET REPORT

To review the budget and to determine any action to be taken

14 COUNCIL PUBLICITY: Website, Social Media, Newsletters and news releases

To consider whether to issue any news releases on items contained within this agenda. Statements relating to Council run events will be issued as a matter of course.



15 ITEMS OF INFORMATION:

To receive Derbyshire Association of Local Councils circulars, letters received by the Council and general emails sent to Council members:

Police Newsletter November 2025
Email to the Council from Chloe Full

16 **CONFIDENTIAL MATTERS** **See report from the Clerk**

To move the following resolution:

'That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw'.