

APPENDICES

7

BLEND QUARTERLY REPORT



Matlock Town Detached

Quarterly Monitoring Report

Month/Year: July – mid September 2025

General feedback

Since starting detached sessions in Matlock, we have begun building relationships with young people across key locations including Hall Leys Park, the town centre and Hurst Farm estate. We are starting to see familiar faces regularly, particularly small friendship groups who engage in conversations about school, their interests and life in the area.

A group of older young people, aged 16 to 18 have spoken with us about their aspirations and gained advice around the risks or substance misuse. We have also been engaging with a group who are keen and regular users of the skate park who talk with us about this and their other interests.

Local community feedback has been positive. We have introduced ourselves to staff at Riber Pets and the Lighthouse, and they have expressed interest in supporting our work and seeing how we can collaborate to assist young people.

As this is a new area for detached youth work, numbers are initially low, but we are steadily increasing contacts each week. During the summer we have spoken to a lot of young people that are visiting Matlock with their families to make use of the fantastic facilities that exist in the town. However our consistent approach is building relationships with young people in Matlock.

Quantitative Data: *Detached in Matlock*

July '25	Male	Female	Other	Overall	New YP	August '25	Male	Female	Other	Overall	New YP
Week 1	1	5	0	6	6	Week 1	7	0	0	7	7
Week 2	6	7	0	13	13	Week 2	5	3	0	8	5
Week 3	3	6	0	9	7	Week 3	3	1	0	4	3
Week 4	2	3	0	5	2	Week 4	4	1	0	5	4
Week 5	2	2	0	4	2						
Average	2.8	4.6	0	7.4	6	Average	4.75	1.25	0	6	4.75
Total	14	23	0	37	30	Total	19	5	0	24	19
September '25	Male	Female	Other	Overall	New YP						
Week 1	5	2	0	7	5						
Week 2	11	5	0	16	14						
Average	8	3.5	0	11.5	9.5						
Total	16	7	0	23	19						

Detached Programme Delivery & Outcomes/Impact

Themes/Issue Explored	Methodology/Activities Used	Assessment of Outcomes Achieved/Recorded
Friendships and peer dynamics (conversations around falling out with friends and managing peer pressure).	Open conversations while walking around the park and through the town centre. Providing drinks and snacks to help create a safe and welcoming atmosphere.	Young people are beginning to trust the team and return weekly to talk. Some have expressed interest in local volunteering opportunities and sports clubs.



Monthly Monitoring Report

Safety in the park during evenings and around the bus station. Conversations around school pressures and exams.	Signposting to local groups and activities where relevant.	Conversations around personal challenges have already begun to surface, highlighting areas for potential support.
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Assessment of Need & Responses

Needs Assessed	Responses made /Planned interventions	Signposting/Referral
Lack of safe indoor space for young people to gather in the evenings. Requests from young people for more structured recreational opportunities.	Initial conversations with Town Council and community groups to be had about the possibility of using community spaces during winter months. Exploring opportunities for structured sports or arts-based sessions in partnership with local providers.	Signposting individual young people to existing clubs and young people friendly facilities.

Community links/Observations

Students from Highfields Sixth Form spoke about not spending a lot of time in the town centre – they were just there as they were helping with Year 6 transition day in July. This is something to build on to ensure that all members of the community are able to access the spaces.

Staff spoke to three Year 9 girls, who said that they spend their time either on the park or at McDonalds. Reinforcing what was known from previous information shared.

Both the skate park and tennis courts were being used by families, this being parents with either young people or children, during the summer. This resulted in local young people spending time in different parts of the town.

Next Steps

- To continue to strengthen relationships with young people through consistent presence in key locations.
- To explore opportunities to secure a safe indoor space for winter sessions.
- To monitor emerging needs and adapt sessions to ensure the work remains responsive and young people-led.
- To contact Highfields school to promote our services and the work that we undertake within the community.
- To continue to build on the sessions we have started, utilising the local parks and bringing sports equipment for young people to use.

October update

The weekly sessions are continuing with staff engaging with groups of young people as they are walking home from School on Hall Leys Park. This is taking place around the bandstand and the clock stand. Young people are either coming to access the park, particularly the skate park straight from School or are returning having gotten changed. Young people are engaging well with staff and are updating staff about their days and weeks.

Contact has been made with Highfields School to look at potential for additional support for young people that may be beneficial to them. As young people start to drift away from the town centre staff are moving up to Hurst Farm and are engaging with young people on 'Helicopter' park with the community. Some concerns have been raised around issues outside the One Stop shop on Hurst Rise with cars stopping and congregating outside. Police are aware and staff have raised this the County Council Children at Risk of Exploitation (CRE) panel meetings.

Now that the weather is starting to change and the light is fading staff will explore the potential for an indoor space to continue engagement with young people in the community.

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STEPHEN CHAYTOW EMR REPORT

EMR TIMETABLE CHANGES AND SURVEY REQUEST

Hi Simon

It was good to speak with you. EMR has not responded to my request to run the survey. Until my contact, Laura Etheridge, replies, I do not feel that I have permission to run the survey, part of which would necessitate standing on Matlock station in the early morning. Laura and I have previously agreed that I am only allowed on the platform with EMR permission to campaign. I have to judge when I am pushing EMR too hard!

Status

I thought I should summarise for you. Here is my brief comparison of new versus old timetables for Matlock. EMR's official position is that this arrangement worked well before COVID (when it was last used). My response is that times are different and many families, with their commuting members, are under much more pressure today, reliant on the current timetable pattern. Also, I spoke recently to an EMR staff member, a former guard on those services, pre-COVID. She advised that many people then drove and parked at Ambergate at that time. However, per ONS data, up to 25% of the population have no access to a car. These are often the least affluent and lowest paid working members of local communities, with no means of reaching Ambergate for that train – bus being an unlikely option to make a connection.

Mon - Sat timetable - DVL						
	From 15/12/2025			Current Timetable		
Matlock	06:18		07:41	06:18	07:11	08:13
Matlock Bath	06:21		07:45	06:21	07:13	08:15
Cromford	06:25		07:48	06:25	07:16	08:18
Whatstandwell	06:30		07:53	06:30	07:21	08:24
Ambergate	06:35	06:59	08:00	06:35	07:27	08:29
Belper	06:41	07:05	08:05	06:41	07:32	08:34
Duffield	06:46	07:10	08:10	06:46	07:37	08:38
Derby	06:52	07:16	08:16	06:52	07:45	08:46
06:59 ex Ambergate departs 2 mins earlier on Saturday						

Why this problem?

This situation arises due to an important timetable change (which FDVL supports) to double the service frequency between Nottingham, Newark and Lincoln, only hourly at present. As an illustration of the overcrowding, the annual footfall at Newark Castle station alone is in total the same as for ALL of the combined Derwent Valley Line stations. Their analysis has highlighted the need to change clockface timings, with this impact. There is no longer enough time to get the second train from Derby all the way up the single track branch line to Matlock. This problem is real, but as Friends of the Derwent Valley Line, the primary purpose of this exercise is to protect the interests of DVL users.

Next steps and Proposals for Resolution

If Laura / EMR does not reply, the possibilities for Matlock TC might be:

- 1) Ask EMR to appear and explain the need for changes at the meeting on the 17th. Probably you would get a letter back to brief the council.
- 2) Write to EMR, expressing disappointment and request for a review, with or without the need for survey option included. Copies to the relevant councils of course, including Amber Valley. John Whitby, MPs caseworker for this matter is: louise.mckenzie@parliament.uk. My contact at EMCCA is Carew.Satchwell@eastmidlands-cca.gov.uk He has already been in email exchange with EMR about this.

My last email exchange with EMR set out three emerging options for dealing with the problem:

- The current first train from Derby to Matlock at 05:40, to leave 10 minutes earlier, thereby allowing the second train to reach Matlock as normal
- The first train is at 05:40 from Derby, formed of 2 crew and 2 units. These are separated at Matlock, with the 2nd crew waiting 25 minutes to form the regular second service
- Permanent bus replacement: to either a Whatstandwell interchange (easy) or Ambergate (more difficult, due to the sharp bend in the access road)

As you see, this is a summary of much work during 2025. I would be pleased to come for a meeting or to be there in person to answer questions that the council might have for me.

I have not, so far, briefed DDDC about this matter, but would be pleased to do so, if you think that would add weight, either direct to Steve Flitter or to the contact as you might direct.

However you and I might decide, the window of opportunity to survey users of the 07:11 from Matlock in the mornings lasts until Friday 12th December. As I live in South Normanton, I could not be there every day, but certainly a couple of mornings in each week (focused on Tuesday – Thursday, given hybrid working).

Though I could not on the platform without EMR position – just outside the gate, which I understand is not their property. Maybe people from the Civic Association might help? I don't have a contact email there.

I hope that this is helpful, a slightly scrappy note, for which apologise – and I look forward to seeing your perspective and proposed way forward.

Kind regards
Stephen Chaytow

Friends of the Derwent Valley Line, Chairman
07954 864642
<https://fdvl.wordpress.com/>

FLAG FLYING POLICY

PURPOSE OF REPORT

To give the Council a formal declaration of our intentions for flags around the town and to have a set & published schedule for flags in Matlock.

To give clarity to the public in regards to what & when flags will be displayed.

RECOMMENDATION

To resolve to adopt the policy and schedule.

BACKGROUND

The current media & public interest in flag flying nationally and decisions Council has taken over the past 12 months in respect of flag flying has caused some issues and confusion amongst the residence of Matlock.

The schedule set out in this policy has been adhered to historically but adoption of it formally gives transparency to the process.

SUMMARY

The policy clarifies the position of the Council.

RISK ASSESSMENT

LEGAL:

N/A

FINANCIAL:

N/A

POWER USED:	
COST CODE:	
BUDGET HEADING:	
BUDGET REMAINING: <i>as at date below</i>	

EXPENSE:

QUOTATIONS RECEIVED:

SUPPLIER:	COST:	NOTES:
	£	
	£	
	£	

ANTICIPATED INCOME:

N/A

ESTIMATED STAFF TIME:

No more than is already accounted for in the working year

OTHER CONSIDERATIONS

In preparing this report the relevance of the following factors has also been taken into consideration: Prevention of Crime and Disorder; equalities; environmental; climate change; health; human rights and personnel and property.

Dated: 04.11.2025

FLAG FLYING POLICY 2025

Adopted by Matlock Town Council xx/xx/2025

Minute no: xxxx/25

1. Purpose

This policy sets out the principles and procedures for the flying of flags to ensure consistency, respect, and compliance with relevant regulations.

2. Scope

Applies to all flags flown on Matlock Town Council property and around the town, including permanent flagpoles and temporary displays.

3. Principles

- Flags will be flown in a manner that reflects dignity, respect, and inclusivity.
- The Union Flag will be flown in accordance with UK Government guidance.
- Flags will not be used for political campaigning or commercial advertising.

4. Occasions for Flag Flying

Flags may be flown to:

- Mark national days and royal occasions.
- Show respect during periods of mourning.
- Celebrate local events or community achievements.
- Recognise awareness days approved by Matlock Town Council.

5. Authorisation

- The decision to fly a specific flag rests with Full Council or with delegated powers, with the Events Committee.
- Requests from the public or organisations must be submitted in writing at least 7 days in advance of any relevant meeting.

6. Protocol

- Flags will be raised and lowered at appropriate times according to the Flag flying schedule (*section 9*)

- When flown at half-mast (where this is possible), the top of the flag should be at least one flag's depth below the top of the pole.
- Damaged or faded flags will be replaced promptly.

7. Compliance

All flag flying will comply with:

- Department for Culture, Media and Sport (DCMS) guidance.
- Local planning regulations.

8. Review

This policy will be reviewed every 3 years or sooner if required.

9. Flag flying schedule

Matlock has around a hundred shop-mounted brackets used for displaying flags and Christmas trees at various points throughout the year, following the same schedule:

- January – Christmas Trees & Lights come down.
- Late March/Early April – England Flags go up in March in time for St. George's Day on April 23rd.
- May – England Flags come down, and Pride Flags go up in time for Pride Month in June.
- July – A variety of Flags go up for summer, coinciding with the local school summer holidays.
- September – Flags come down.
- Late October – Flags go up in time for Remembrance Services in November.
- November – Flags come down.
- Mid-November – Christmas Trees and Lights go up in time for the Light Switch On in late November.

Dates are approximate as the actual changing of flags is a very weather dependent job. Additionally certain national events (death of a national figure for instance) can mean that Flags MUST be taken down in certain circumstances.

Review Date:17.11.2028

ALLOTMENT PAYMENT POLICY

PURPOSE OF REPORT

To ask the Council to consider a new policy suggested by the Mayor making the chasing up of non-payers at the Wellfields allotments a formal process.

RECOMMENDATION

To resolve to incorporate the new policy and template letters into Matlock Town Council's portfolio of policies.

BACKGROUND

Financial year	Allotments	Allotments paid	% paid	Income total
2023-2024	66	46	70%	£1638.00
2024-2025	67	55	82%	£2160.00
2025-2026	67	62	93%*	£2730.00

**1 of 67 allotments plots left unused until Feb/Mar 2026*

Currently a combination of the RFO and the General Assistant share responsibility for collecting monies, writing to allotment holders etc but it takes more time than it should and is a clunky/informal process.

Without doubt, with the effort over the past 2 years, income from the allotments has gone up. This new policy and process will streamline the practice in the office and help us to reach 100% of income.

SUMMARY

A new policy to improve efficiency and reduce staff time administering the allotments.

RISK ASSESSMENT

LEGAL:

N/A

FINANCIAL:

Should be a small gain here

ANTICIPATED INCOME:

Plot size	Income 2025-2026*	Estimated income 2026-2027**
Large (11 plots)	£715.00	£825.00
Medium (38 plots)	£1710.00	£1900.00
Small (12 plots)	£420.00	£480.00
Starter (6 plots)	£180.00	£180.00
Total (67 plots)	£3025.00	£3385.00

**Assumes 100% collection for comparison*

***Price increases approved by Corporate Committee on 20th October 2025*

ESTIMATED STAFF TIME:

Initially a couple hours to train office staff then a reduction in staff time (estimated 1 to 2 hours per week).

OTHER CONSIDERATIONS

In preparing this report the relevance of the following factors has also been taken into consideration: Prevention of Crime and Disorder; equalities; environmental; climate change; health; human rights and personnel and property.

Dated: 04.11.2025

ALLOTMENT PAYMENTS POLICY 2025

Adopted by Matlock Town Council xx/xx/2025

Minute no: xxxx/25

ALLOTMENT PAYMENTS POLICY

Matlock Town Council has adopted an Allotment Payments Policy to ensure prompt payment of annual allotment rents and to set out the procedure should tenants fail to pay within the agreed time frame

OBJECTIVES

As per the 'Allotment Tenancy Agreement' payment for any Matlock Town Council owned allotment is due 40 days after the date of each new tenancy agreement (April 1st). These are sent out each year at the beginning of April to ensure clear accounting records for each financial year.

ORGANISATION AND RESPONSIBILITIES

The Responsible Finance Officer (RFO) will collect monies owed to the Council. He/she will ensure that the process set out here is followed and that all monies owed to the Council are collected to fulfil the Council's statutory duties and to ensure value for money for local taxpayers.

The process as set out below is the responsibility of the RFO but may be delegated to other office staff.

PROCESS

- An electronic spreadsheet is maintained and stored on our server so it is available for all office staff to access. This will be updated monthly and whenever officers are informed of changes to tenants.
- A designated member of staff will send out the annual tenancy agreements on the 1st of April or the nearest working day after that (but not before).
- A copy of this policy will be sent each year with the 'Allotment Tenancy Agreement'.
- The RFO will monitor incoming payments for allotments and collate a list of those who have not paid within the agreed 40-day initial period.
- A designated member of staff will send a '40 day no payment letter' to each allotment holder who has not paid by the 40th day after the date of the initial tenancy agreement.
- The RFO will continue to monitor incoming payments and update the list of payees as and when they pay their annual rents.

- A list of tenants who have still not paid after the 14-day notice period given in the '40 day no payment letter' will be presented to the Corporate Committee at the next available meeting and a decision made as to whether to send an eviction notice to the listed tenants.
- If the Corporate Committee wish to send eviction notices, this will be done on the next available working day by a designated member of staff.
- WAFAS to be notified of any and all evictions in order to put a new tenant in any vacant plot

TRAINING

The Clerk is responsible for ensuring all the office staff are aware of the policy and its contents.

RELATED POLICIES AND PROCEDURES

- Allotment Structures
- Financial Regulations 2024

APPENDICES

- Allotment Tenancy Agreement
- 40 day no payment letter template
- 30 day eviction notice template
- 30 day eviction letter template

Appendices

ALLOTMENT TENANCY AGREEMENT

THIS AGREEMENT made in April 20xx between **Matlock Town Council** (hereafter, 'the Council') and
xxxxxxxxxxxxxxxx (hereafter 'the tenant') by which it is agreed that:

- 1) The Council shall let to the tenant the Allotment Garden situated at Well Field Allotments, Chesterfield Road, Matlock, Derbyshire and referenced as **Plot x** in the Council's Allotment Register ('the Allotment Garden').
- 2) The Council shall let the Allotment Garden to the tenant for a term of one year commencing April 20xx unless determined in accordance with the terms of this tenancy.
- 3) The tenant shall pay a yearly rent of £xxx whether demanded or not which shall be payable in full from 1st April 20xx and must be paid within 40 days.
- 4) The tenant shall use the Allotment Garden only for the cultivation of fruit, vegetable and flowers for use and consumption by him/herself and his/her family.
- 5) The tenant shall not sell or undertake a business in respect of the cultivation and production of fruit, vegetable and flowers in the Allotment Garden.
- 6) The tenant shall reside within Matlock during the tenancy and notify the Council of any change of address.
- 7) During the tenancy, the tenant shall:
 - a) **Keep the Allotment Garden clean and in a good state of fertility and cultivation;**
 - b) Not cause a nuisance or annoyance to the owners or occupiers of land adjoining the Allotment Garden;
 - c) Not keep livestock or poultry in the Allotment Garden other than reasonable numbers of hens or rabbits which shall not be kept for a business or trade;
 - d) Not bring to or keep animals in the Allotment Garden except those referred to in (c) above without first obtaining the Council's written consent;
 - e) Not assign the tenancy nor sub-let or part with the possession of any part of the Allotment Garden;
 - f) Except for buildings or structures which are reasonably necessary for the keeping of hens and rabbits referred to in (c) above and which may be subject to the tenant first obtaining planning permission, the tenant shall not erect a shed, greenhouse or other building or structure on the Allotment Garden without first obtaining the Council's written consent and if appropriate planning permission;
 - g) Not fence or erect any notice or advertisement on the Allotment Garden without first obtaining the Council's written consent;
 - h) Maintain and keep in repair any pathways forming part of the Allotment Garden/
 - i) Not plant any tree, shrub, hedge or bush without first obtaining the Council's written permission;
 - j) Not cut, lop or fell any tree growing on the Allotment Garden without first obtaining the Council's written consent and if appropriate planning permission;

- k) Be responsible for ensuring that any person present in the Allotment Garden with or without the tenant's permission does not suffer personal injury or damage to his property;
 - l) Permit an inspection of the Allotment Garden at all reasonable times by the Council's employees or agents;
 - m) **Ensure there are** no obstructions on any of the paths or roads, which provide a means of access to and from the Allotment Garden or the Allotment Garden of another tenant. **Ensure the edges of your plot remain neat & tidy (see example attached).**
 - n) Usage of slug deterrents should be limited to organic methods wherever possible.
- 8) The tenant shall observe additional rules that the Council may make or revise for the regulation and management of the Allotment Garden and other allotment gardens let by the Council.
 - 9) The Council shall pay all rates, taxes, dues or other assessments, which may at any time be levied or charged, upon the Allotment Garden.
 - 10) The tenancy may be terminated by the Council serving on the tenant not less than twelve months' written notice to quit expiring on or before the 6th day of April or on or after the 29th day of September in any year.
 - 11) The tenancy may be terminated by the Council by service of one month's written notice on the tenant if:
 - a) The rent is in arrears for 40 days; or
 - b) Three months after the commencement of the tenancy the tenant has not observed the rules referred to in clause 7; or
 - c) The tenant lives more than one mile outside Matlock.
 - 12) If the tenant shall have been in breach of any of the foregoing clauses or on account of the tenant becoming bankrupt, the Council may re-enter the Allotment Garden and the tenancy shall thereupon terminate but without prejudice to any right of the Council to claim damages for any such breach or to recover any rent already due before the time of such re-entry by remaining unpaid.
 - 13) The termination of the tenancy by the Council in accordance with clause 12 or after re-entry by the Council in pursuance of its statutory rights, shall not prejudice the tenant's statutory rights to compensation.
 - 14) The tenancy may be terminated by the tenant by serving on the Council not less than two months' written notice to quit.
 - 15) On the termination of the tenancy, the tenant shall remove any shed, greenhouse or other building or structure erected in the Allotment Garden unless the Council agrees otherwise which shall be confirmed in writing to tenant.
 - 16) Any written notice required by the tenancy shall be sufficiently served if sent by registered post to or left at the parties' address. Any notice to be served by the tenant shall be addressed to the Council's Clerk.

Signed by:

.....(The tenant)

and

Simon Hosmer, Town Clerk
For and on behalf of Matlock Town Council

40 day no payment letter template

Date: xx.xx.20xx

To xxxxxxxxxxxxxxxxxxxx

We write to inform you that you are in breach of your tenancy agreement and the 40 day time limit for payment of your annual rent is overdue

This is a breach of clause 3 of your tenancy agreement which states *'The tenant shall pay a yearly rent of £xxx whether demanded or not which shall be payable in full from 1st April 20xx and must be paid within 40 days.'*

You can pay by the following methods:

- Cash (to the Imperial Rooms)
- Cheque (to the Imperial Rooms)
- Bank transfer (Acc name **Matlock Town Council** Sort Code: **162521** Acc no **12012035**)

Please pay the agreed annual rent within 14 days of the date in this letter or we may take further action which could include eviction from your allotment plot.

No further reminder will be sent.



Simon Hosmer
Town Clerk
On behalf of Matlock Town Council

30 day eviction letter template

Date: xx.xx.20xx

To xxxxxxxxxxxxxxxxxxxx

We write to inform you that despite our previous letter we have still not received payment for your annual tenancy at Wellfield allotments plot xxx

This is a breach of clause 3 of your tenancy agreement which states *'The tenant shall pay a yearly rent of £xxx whether demanded or not which shall be payable in full from 1st April 20xx and must be paid within 40 days.'*

Notice of your pending eviction from Wellfield allotments has been posted to your plot in addition to this letter.

Please take this as your one month written notice of eviction.

Ensure you have removed any of your property from the allotment site.

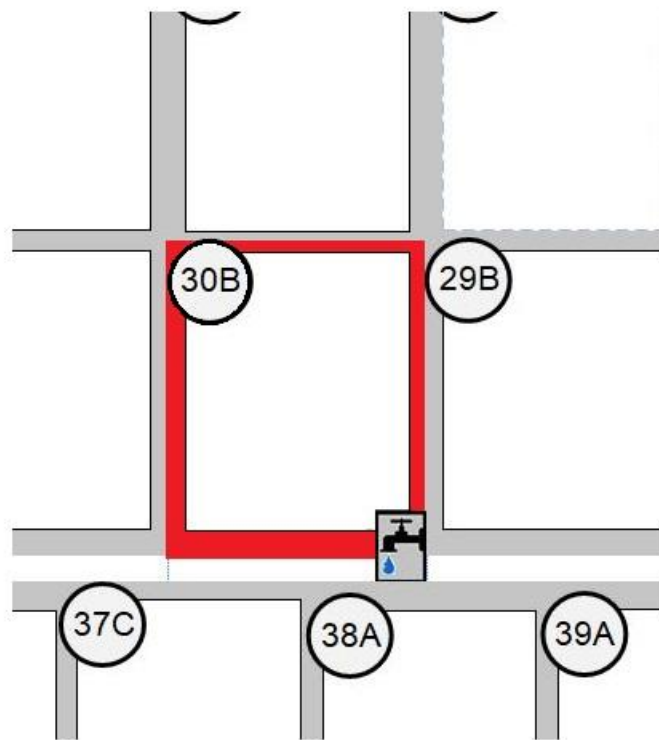


Simon Hosmer
Town Clerk
On behalf of Matlock Town Council

Review Date:17.11.2028

Path responsibility

As per your tenancy agreement, you are responsible for the maintenance of the bits of pathway directly adjacent to your own plot, as show in the example diagram below.



11

STARKHOLMES ROAD SAFETY UPDATE

PURPOSE OF REPORT

To give the Council an update on the issues in Starkholmes and the ongoing campaign by local residents to reduce speed limits and improve road and pedestrian safety.

RECOMMENDATION

To accept the report

BACKGROUND

At the previous Full Council meeting we debated the merits of a Speed Indicator Device (SID) would be of use but it was felt that the cost was prohibitive especially as there would be ongoing costs associated with moving the SID to different parts of the village. Matlock Town Council resolved to write to Councillor Charlotte Hil and Highways at Derbyshire County Council supporting the residents desire for speed reduction and better road & pedestrian safety.

Various Emails have gone back and forth with ideas and suggestions culminating in a meeting between Starkholmes residents, Charlotte Hill, Cllr Knighton & Cllr Martin from Matlock Town Council, Cllr Burfoot in her capacity as a Derbyshire County Councillor and Mark and Richard from the highways department. It was a lively and frank discussion and the officers from the County Council appeared positive and understanding of the issues the residents had.

It was agreed that the following would be done:

1. Line refresh (including pedestrian body outlines) all along the Starkholmes road from Matlock Green to the Lea road junction -*Due to the current road closure this is being done now. However, this is weather dependent.*
2. Removal of the middle white line from the school to the village hall – *Also being done while road is closed*
3. New 'blind summit' signage & 'give way' signage – *These have been scheduled for later this year but it was suggested they be added to the current works due to the road closure. Highways will inform us if this is possible.*
4. Overhanging foliage at various points to be cut back – *Again being done in this road closure window.*
5. Build out at pinch point (current give way area) to allow for priority traffic control was discussed and agreed by all parties to be a great road safety measure. Traffic lights were also talked about but the cost would be prohibitive- Proposed that the build out for priority lanes would be added, by highways, to the 2027 budget allocation for road works. No guarantees of acceptance but little objection was anticipated other than those at the cottages who may lose parking directly at their house fronts – *2 to 3 years from now with funding, local approval and other interested parties consent required before works can begin*
6. The transition from the 30MPH zone on Starkholmes Road to 60MPH on Willersley Lane is to be reduced to 40MPH. Preliminary discussion with police have suggested that they would not be against this. – *Will take up to 9 months to implement but was agreed at the meeting that residents are also happy with that.*
7. Reduction of Starkholmes Road to a blanket 20MPH was discussed. It is the biggest priority for the residents. The highway department suggested the police would not be able to enforce a 20MPH zone but residents were insistent that this traffic speed reduction option would make them all feel much safer- *Further research once the*

APPENDICES FULL COUNCIL 17.11.2025

40MPH zone is in place would be helpful and will take a year beyond the 40MPH zone implementation.

SUMMARY

The meeting was very positive and several issues have been addressed for the first time in many years.

OTHER CONSIDERATIONS

In preparing this report the relevance of the following factors has also been taken into consideration: Prevention of Crime and Disorder; equalities; environmental; climate change; health; human rights and personnel and property.

Dated: 06.11.2025

NOTES:

CONFIDENTIAL MATTERS:

Confidential matters are those which relate to any individual or is likely to reveal the identity of any individual; the business affairs of any particular person, or information relating to legal proceedings. Schedule 12A of the Local Government Act 1972 refers.

FINANCIAL CONSIDERATIONS:

Expenditure thresholds:

- Contracts which are valued at £25,000 or more need to comply with the Public Contracts Regulations 2015.
- Contracts less than £25,000 and above £3,000 require 3 quotations
- Contracts between £3,000 and £100, strive to obtain 3 estimates
- The Clerk has authority to spend up to £500
- Petty Cash expenditure should not exceed £25 in any one transaction

The above need not apply to specialist services, repair to existing equipment, and an extension to a contract or supply of utilities

LEGAL CONSIDERATIONS:

- Land ownership
- Licences required
- Insurance implications
- Liability
- Refer to existing policies or suggest new if required
- After evaluating the above, state whether you think that the risk to the Council is High, Medium or Low

12

DERWENT EAST BANK TRACK PROJECT

The Derwent East Bank Track Project

The Derwent Valley Heritage Way is an established 55-milepath from Shardlow, where the River Derwent joins the Trent, to Ladybower Reservoir in the Peak District. On the way, it passes through Derby, the Derwent Valley Mills World Heritage site, Matlock Bath, Matlock and Chatsworth.

The Derwent Valley Trust (DVT) has been working for a number of years to create an off-road cycleway over the same course. At present there is no off-road route for either pedestrians or cyclists between Matlock and Matlock Bath, one of the most spectacular sections through the Matlock Gorge under High Tor. Travellers on foot or bike must use the busy and polluted A6.

In 2020 Matlock Civic Association (MCA) proposed an alternative along the East Bank of the Derwent between Hall Leys Park in Matlock and Matlock Bath, going along the banks of the river, under High Tor, and by-passing the old Colour Works site to reach Matlock Bath Station.

Volunteers from DVT and MCA explored this section in 2020 and established that this was possible as a combined walking and cycling route, albeit technically challenging.

Derbyshire County Council commissioned AECOM to carry out a Feasibility Study on the whole Cycleway. Their report selected the East Bank route as the preferred one between Matlock and Matlock Bath instead of the existing A6 one. This section is now part of the DCC Active Travel Plan, although it is also feasible as a standalone track. AECOM is now being asked to carry out an Implementation Study, but only on the southern section of the Cycleway up to Belper.

To facilitate the next stage onwards from Derwent Gardens in Matlock Bath to Matlock, Matlock Civic Association is working with Matlock Bath Development Association and Derwent Valley Trust to source funding to commission a scoping study of the proposed East Bank Track. Access agreement has been obtained from Heights of Abraham, the owners of the Colour Works and Matlock Bath Parish Council has also pledged support. We now seek a letter of support from Matlock Town Council. Commercial enquiries have established that the cost of an adequate scoping study would be £20,000 including VAT. Matlock Civic Association has pledged £3000 towards this cost. We are currently working on sourcing funding for the balance from non-governmental sources. If the Town Council was prepared to pledge a further £1000, this would bring the match funding that we could offer to 20%. The match funding would only be required if, and when we had secured the remaining £16,000. However, the letter of support would be helpful in applications for that funding

David Puxley, Treasurer, Matlock Civic Association

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PRELIMINARY BUDGET REPORT

NOT CONFIDENTIAL – For Public Release

Meeting: Full Council 17.11.2025
Author: RFO, India Hosmer

Budget Report

PURPOSE OF REPORT

To show council the preliminary budget for 26/27 and to make any amendments before the final budget is proposed in January

RECOMMENDATION

We keep the precept the same as last year, this will still allow for us to make a new savings account to hold up to £110,000 of general reserves, as is best practice, based on current forecasts for the end of the year.

BACKGROUND

As this is my first budget I decided to create a new spreadsheet to show the way I have compiled data. In an attempt to make the numbers more accurate I have based most of the budget on this years spend and increased the numbers by specific percentages where we know exactly how it will increase, where this is not possible I have used my best guess to assume any increase and hopefully in years to come with more accurate historical data we will have the most accurate budgets possible.

SUMMARY

See reports.

OTHER CONSIDERATIONS

In preparing this report the relevance of the following factors has also been taken into consideration: Prevention of Crime and Disorder; equalities; environmental; climate change; health; human rights and personnel and property.

Dated:07.11.2025