

CORPORATE COMMITTEE MEMBERS:

Cllrs Jason Knighton (Chair), Cllr David Hughes, Cllr Marilyn Franks, Cllr Diane Fletcher, Cllr Ashley Orwin

Substitutes: Cllr Sue Burfoot

Dear Councillor

You are summoned to a meeting of the Corporate Committee of Matlock Town Council which is to be held on Tuesday 06 January 2026 at 6:00pm, in the Imperial Rooms, Matlock

Yours sincerely



Town Clerk
22 December 2025

AGENDA

1 APOLOGIES FOR ABSENCE

Members are requested to submit a reason for absence with their apologies, by email, to the Clerk by 9am on the day of the meeting.

2 VARIATION OF ORDER OF BUSINESS AND DECLARATION OF MEMBERS INTERESTS

Council member to consider whether they wish to:

- a) Vary the order of business to be discussed
- b) Individually declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Town Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

3 REQUEST FOR DISPENSATION

To receive and approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest. Councillors are requested to email the Clerk by 12noon on the day of the meeting should they require dispensation to be granted.

4 PUBLIC PARTICIPATION - MEMBERS OF THE PUBLIC

A period of not more than 15 minutes has been set aside for members of the public to raise any relevant matter concerning the Committee.

Questions submitted by members of the public will be answered following consideration by the Committee or Council if relevant.

5 MINUTES OF THE LAST MEETING

To approve the minutes of the Corporate Committee of Matlock Town Council held on **Monday 20 October 2025**

Work in Progress – Councillors requiring further details on any matters in these minutes are asked to contact the Clerk by email.

6 RFO REPORT

To review the report & determine any action to be taken

7 BUDGET REPORT

To review the report & determine any action to be taken

8 MEETING SCHEDULE 2026-2027

To review the alternate schedules & determine any action to be taken

9 COUNCIL PUBLICITY: Website, Social Media, Newsletters and news releases

To consider whether to issue any news releases on items contained within this agenda. Statements relating to Council run events will be issued as a matter of course.

10 CONFIDENTIAL MATTERS

See report from the Clerk

To move the following resolution:

‘That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw’.