

APPENDICES

7

MCA CHARITY UPDATE

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**MATLOCK CIVIC ASSOCIATION**

Charity Number 1161566      Website [www.matlockcivicassociation.org.uk](http://www.matlockcivicassociation.org.uk)

Secretary - Ken Parker, 5 Wishingstone Way, Matlock, Derbyshire DE4 5LU. Tel 01629 584323

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**Establishing the New David Barker Bequest Charity. Charity Commission Advice as at December 2025**

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1. The Charity Commission seem satisfied with the responses made to three specific questions on how the DBB Charity would operate (email to CC 27 November 2025). CC agree the Town Council can set up a new David Barker Bequest Charity - with the TC as a Corporate Trustee and the sole Trustee of this new Charity. This is important progress but unfortunately the CC will not accept the detailed June 2025 MCA submission for a bespoke Governing Document based on CC Advice Note CC22b. Instead CC require us to follow their standard template for a Foundation CIO. However the standard template assumes several Trustees and a wider membership (such as MCA currently has) and these would not apply.

2. A new (second) submission was therefore made on 27 November 2025 which had to be a mixture of strikethrough deletions of inapplicable clauses in the template and a write-in of new sections. It assumed the Town Council would operate through a new DBB Committee and that the Councillors on the Committee would in effect act as Trustees. This was not accepted by the CC (email 10 Dec) whose response included the following...

*There is a sole corporate trustee which is Matlock Town Council. The council in its capacity as trustee can delegate matters to a separate committee, in this case the DBB committee under clause 14. There seems to be some confusion as the members of the DBB committee are not trustees or members. Any requirements regarding appointment of the committee members and their terms of reference would be internal rules in accordance with any internal guidelines used by Matlock Town Council for delegating its authority to a committee and so do not form part of the CIO constitution.*

3. CC was asked if there were any examples of a Charity managed by a Local Authority acting as Corporate Trustee and the Sole Trustee whose Governing Document we could adapt. A further CC response was received on 15 December...

*We are unable to assist in the formation of a charity including drafting a suitable governing document as that is outside of our remit. We acknowledge our models are not drafted for a corporate trustee, however we are unable to provide an alternative example for you to copy.*

## APPENDICES FULL COUNCIL 19.01.2026

*Matlock Town Council may be aware of another council which operates as sole corporate trustee and may be able to direct you towards that charity which may assist.*

4. The Town Council have asked the Derbyshire Association of Local Councils if there are examples we could adapt but, as the Template is dated November 2023, there may not be any. CC require a further response by 10 March or the application will be closed down and we will have to start again. It is therefore suggested that, if there are no examples we can adapt, we should make a third attempt simplifying the proposed management arrangements based on CC's 10 Dec email.

5. If that fails it may be time to seek legal advice which could be through Derbyshire Dales Council for Voluntary Service (who we took advice from before). This could incur costs. The Town Council ought to seek this advice as it the Council who will need to operate the new arrangements. MCA could however offer to meet the reasonable costs incurred by the TC using the Bequest.

K Parker (Secretary to MCA) 3 Jan 2025

MCA1622

## 8

## BLEND QUARTERLY REPORT



## Matlock Town Detached

## Quarterly Monitoring Report

Month/Year: mid September – November 2025

## General feedback

This report covers the second period of delivery by Blend in Matlock. During these sessions we have seen a continuation of increase in engagement from young people in the community. The trend of more young men engaging over young women has also continued. We believe that this is due to the focus of the sessions being around Hall Leys Park and the skatepark there, with more young men accessing that resource. However staff have observed a recent increase at the end of November with young women coming to watch the young men skate and scooter.

From the middle of October Blend staff have been spending the first part of the session in the town centre and then moving up to Hurst Farm and engaging with different young people on 'Helicopter Park'. This group have reiterated that there are limited activities for young people in the community to access and that other than going to the park and the shops on the estate they do not spend a lot of time outside. Some concerns have been raised around issues outside the One Stop shop on Hurst Rise with cars stopping and congregating outside. Police are aware and staff have raised this the County Council Children at Risk of Exploitation (CRE) panel meetings.

Blend have also made contact has been made with Highfields School to look at potential for additional support for young people that may be beneficial to them as well as to promote the sessions and share where staff will be.

Young people have shared with staff that now the weather is starting to change and the light is fading they would be interested in access an indoor space. Blend have been exploring various venues and we are in progressed discussion with Church in the Peak about using their space on Lime Tree Road.

Quantitative Data: *Detached in Matlock*

| September '25 | Male | Female | Other | Overall | New YP | October '25 | Male | Female | Other | Overall | New YP |
|---------------|------|--------|-------|---------|--------|-------------|------|--------|-------|---------|--------|
| Week 3        | 12   | 5      | 0     | 17      | 5      | Week 1      | 7    | 6      | 0     | 13      | 4      |
| Week 4        | 7    | 2      | 0     | 9       | 4      | Week 2      | 6    | 0      | 0     | 6       | 3      |
| Week 5        | 9    | 0      | 0     | 9       | 6      | Week 3      | 3    | 2      | 0     | 5       | 0      |
|               |      |        |       |         |        | Week 4      | 4    | 2      | 0     | 6       | 0      |
|               |      |        |       |         |        |             |      |        |       |         |        |
| Average       | 9.3  | 2.3    | 0     | 11.6    | 3      | Average     | 5    | 2.5    | 0     | 7.5     | 1.75   |
| Total         | 28   | 7      | 0     | 35      | 15     | Total       | 20   | 10     | 0     | 30      | 7      |
| November '25  | Male | Female | Other | Overall | New YP |             |      |        |       |         |        |
| Week 1        | 4    | 2      | 0     | 6       | 2      |             |      |        |       |         |        |
| Week 2        | 8    | 3      | 0     | 11      | 2      |             |      |        |       |         |        |
| Week 3        | 7    | 2      | 0     | 9       | 1      |             |      |        |       |         |        |
| Week 4        | 8    | 3      | 0     | 11      | 3      |             |      |        |       |         |        |
|               |      |        |       |         |        |             |      |        |       |         |        |
| Average       | 6.25 | 2.5    | 0     | 9.25    | 2      |             |      |        |       |         |        |
| Total         | 27   | 10     | 0     | 37      | 8      |             |      |        |       |         |        |

# APPENDICES FULL COUNCIL 19.01.2026



## Monthly Monitoring Report

### Detached Programme Delivery & Outcomes/Impact

| Themes/Issue Explored                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Methodology/Activities Used                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Assessment of Outcomes Achieved/Recorded                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>Ongoing discussions about friendships and peer dynamics, including managing fall-outs, peer pressure, and maintaining positive relationships as the school year progressed.</p> <p>Safety in the park during darker evenings, increased concerns about groups gathering near the bus station, and strategies for keeping safe when travelling home.</p> <p>Continued conversations around school pressures, including homework load, upcoming assessments, and managing stress during the transition into the new academic term.</p> <p>Emerging discussions about emotional wellbeing, confidence, and coping strategies as young people adjusted to new routines.</p> | <p>Detached sessions across the park and town centre, using open conversation and reflective questioning to encourage young people to share experiences.</p> <p>Continued use of drinks and snacks to create a safe, non-judgemental space and build rapport.</p> <p>Light-touch activities, for example, informal games, to support engagement and reduce social pressure.</p> <p>Signposting to relevant local groups, including sports clubs.</p> <p>Follow-up conversations with returning young people to monitor wellbeing and encourage consistent support networks.</p> | <p>Increased engagement. Young people are returning weekly and actively seeking out the team, indicating growing trust and relationship building.</p> <p>Positive behavioural indicators. Some young people are beginning to apply strategies discussed, for example, managing peer conflict, avoiding unsafe areas.</p> <p>Emerging aspirations. Several have shown interest in volunteering opportunities, local sports clubs, and structured activities.</p> <p>Early identification of needs. Young people have begun to share more personal challenges relating to school pressure, friendships, and wellbeing, providing insight into areas where ongoing support may be beneficial.</p> <p>Improved awareness of safety. Discussions indicate that young people are developing a clearer understanding of risks in the park and bus station during evenings.</p> |

### Assessment of Need & Responses

| Needs Assessed                                                                                                                                                                                                                                                                                                                 | Responses made /Planned interventions                                                                                                                                                                                                                                                                                                        | Signposting/Referral                                                                                                                                                                                                                                                                                                                 |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>Continued lack of accessible, safe indoor spaces for young people during darker evenings, with several reporting limited options after school.</p> <p>Ongoing requests for structured recreational opportunities, particularly around sports, arts, and social activities that provide routine and positive engagement.</p> | <p>Further discussions held with the Town Council and local community groups to explore access to indoor community spaces over the winter period.</p> <p>Scoping potential partnerships with providers to develop structured sessions that respond to expressed interests.</p> <p>Ongoing detached presence maintained intentionally, to</p> | <p>Continued signposting of individual young people to relevant facilities, sports sessions, and low-cost community activities.</p> <p>Directing young people interested in volunteering towards community events, and charity opportunities, where appropriate.</p> <p>Sharing information about safe travel routes and evening</p> |

## Monthly Monitoring Report

|                                                                                                                               |                                                                                                                   |                                                                                                                           |
|-------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------|
| Emerging need for consistent support and safe adults, highlighted by young people returning regularly to speak with the team. | monitor emerging needs, build trust, and gather more insight to inform any future programme development.          | activities already available in the community.                                                                            |
| Some young people expressing interest in volunteering, indicating a need for pathways into positive contribution roles.       | Team exploring the possibility of pilot sessions during winter if suitable venues and partnerships are confirmed. | No formal referrals required at this stage, but monitoring is ongoing for individuals who may require additional support. |

### Community links/Observations

During the early autumn period, local families continued to use the skate park and tennis courts, though usage decreased as evenings became darker and weather changed. This shift has resulted in some young people relocating to less supervised parts of the town centre, particularly after school hours.

Detached sessions also highlighted an emerging theme of young people seeking sheltered or well-lit areas as temperatures dropped, suggesting a need for accessible indoor or safer communal spaces during winter months.

Engagement with community members and local businesses remains positive, with several expressing support for youth provision and recognising the role the detached team plays in maintaining a visible, approachable presence.

### Next Steps

- Maintain and deepen relationships with young people through a reliable and visible presence in key locations, continuing to build trust as more young people return regularly to engage with the team.
- Progress conversations with community partners to identify and secure a suitable indoor space for winter sessions, ensuring young people have safe and accessible alternatives during darker evenings and poor weather.
- Continue monitoring emerging needs, particularly around safety, wellbeing, and peer dynamics, adapting the focus of sessions to remain responsive, youth-led, and reflective of current issues raised during detached work.
- Strengthen links with Highfields School, arranging direct outreach and promotional opportunities to increase awareness of the team's work and encourage students to access available support and activities within the community.
- Develop the existing outdoor sessions, making use of local parks when appropriate and continuing to bring sports equipment and informal resources to encourage participation, physical activity, and positive social interaction.
- Explore potential activities for example sports, arts, confidence building sessions in partnership with local providers, informed by the interests young people have expressed in recent weeks.

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#### MEETING SCHEDULE 2026-2027

Meeting: 19.01.2026 - Full Council  
Author: Simon Hosmer – Town Clerk

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#### PURPOSE OF REPORT

To show the Council alternate options for the next year of meetings and to ask for consideration of other undocumented options.

#### RECOMMENDATION

The Corporate Committee recommend having the schedule on the same rotation as this year with Planning on the same day as Corporate, starting at 5:30pm and Corporate an hour later.

#### BACKGROUND

This item was debated at the Corporate Committee on 06.01.2026 and by a vote of 4-1 they recommend the status quo.

Having Planning on the same day is convenient for some members and not for others. It also means that an hour is all that can be used for each planning meeting. There maybe times when longer is needed.

Moving the meeting is possible but may require a different day of the week. The example here shows Planning still on a Monday but the week after each Corporate meeting.

Ideas and suggestions are welcome.....

#### ESTIMATED STAFF TIME:

Minimal

#### OTHER CONSIDERATIONS

In preparing this report the relevance of the following factors has also been taken into consideration: Prevention of Crime and Disorder; equalities; environmental; climate change; health; human rights and personnel and property.

Dated: 07.01.2026

## MEETING SCHEDULE 2026-2027

MEETINGS ARE HELD ON MONDAYS AND START AT 6PM (Planning at 5:30pm)

|                                                                                                                                                                                                                                                                                                                                            | MAY    | JUNE | JULY | AUGUST | SEPTEMBER | OCTOBER | NOVEMBER | DECEMBER | JANUARY | FEBRUARY | MARCH | APRIL | MAY    |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|------|------|--------|-----------|---------|----------|----------|---------|----------|-------|-------|--------|
| FULL COUNCIL                                                                                                                                                                                                                                                                                                                               | 18th*  |      | 20th |        | 21st      |         | 16th     |          | 18th    |          | 15th  |       | 17th*  |
| CORPORATE COMMITTEE ***                                                                                                                                                                                                                                                                                                                    |        | 15th |      | 17th   |           | 19th    |          | 21st     |         | 15th     |       | 19th  |        |
| ENVIRONMENT COMMITTEE                                                                                                                                                                                                                                                                                                                      |        | 1st  |      | 3rd    |           | 5th     |          | 7th      |         | 1st      |       | 5th   |        |
| EVENTS COMMITTEE                                                                                                                                                                                                                                                                                                                           | 11th   |      | 6th  |        | 7th       |         | 2nd      |          | 4th     |          | 1st   |       | 10th   |
| PLANNING COMMITTEE                                                                                                                                                                                                                                                                                                                         |        | 15th |      | 17th   |           | 19th    |          | 21st     |         | 15th     |       | 19th  |        |
| ANNUAL TOWN MEETING**<br>ANNUAL MEETING OF THE TOWN COUNCIL*                                                                                                                                                                                                                                                                               | 18th** |      |      |        |           |         |          |          |         |          |       |       | 17th** |
| <p>* ANNUAL MEETING OF MATLOCK TOWN COUNCIL      Should be held on the fourth day after the date of the election or within fourteen days thereafter.      Starts at 6pm</p> <p>** ANNUAL TOWN MEETING      Should be held between 1 March and 1 June each year      Starts 5:30pm</p> <p>*** TO FOLLOW DIRECTLY AFTER PLANNING MEETING</p> |        |      |      |        |           |         |          |          |         |          |       |       |        |

## MEETING SCHEDULE 2026-2027

MEETINGS ARE HELD ON MONDAYS AND START AT 6PM

|                                                                                                                                                                                                                                                                                                                                    | MAY    | JUNE | JULY | AUGUST | SEPTEMBER | OCTOBER | NOVEMBER | DECEMBER | JANUARY | FEBRUARY | MARCH | APRIL | MAY    |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|------|------|--------|-----------|---------|----------|----------|---------|----------|-------|-------|--------|
| FULL COUNCIL                                                                                                                                                                                                                                                                                                                       | 18th*  |      | 20th |        | 21st      |         | 16th     |          | 18th    |          | 15th  |       | 17th*  |
| CORPORATE COMMITTEE ***                                                                                                                                                                                                                                                                                                            |        | 15th |      | 17th   |           | 19th    |          | 21st     |         | 15th     |       | 19th  |        |
| ENVIRONMENT COMMITTEE                                                                                                                                                                                                                                                                                                              |        | 1st  |      | 3rd    |           | 5th     |          | 7th      |         | 1st      |       | 5th   |        |
| EVENTS COMMITTEE                                                                                                                                                                                                                                                                                                                   | 11th   |      | 6th  |        | 7th       |         | 2nd      |          | 11th    |          | 1st   |       | 10th   |
| PLANNING COMMITTEE                                                                                                                                                                                                                                                                                                                 |        | 22nd |      | 24th   |           | 26th    |          |          | 4th     | 22nd     |       | 26th  |        |
| ANNUAL TOWN MEETING**<br>ANNUAL MEETING OF THE TOWN COUNCIL*                                                                                                                                                                                                                                                                       | 18th** |      |      |        |           |         |          |          |         |          |       |       | 17th** |
| <p>* ANNUAL MEETING OF MATLOCK TOWN COUNCIL    Should be held on the fourth day after the date of the election or within fourteen days thereafter.    Starts at 6pm</p> <p>** ANNUAL TOWN MEETING    Should be held between 1 March and 1 June each year    Starts 5:30pm</p> <p>*** TO FOLLOW DIRECTLY AFTER PLANNING MEETING</p> |        |      |      |        |           |         |          |          |         |          |       |       |        |

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MEETING ACTION POINT SPREADSHEET REPORT

Meeting: 19.01.2026 - Full Council  
Author: Simon Hosmer – Town Clerk

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PURPOSE OF REPORT

To show the Council the background work going on (MAPS) before and after each meeting as requested by Cllr Franks.

RECOMMENDATION

To receive an update on action points decided at Council & Committee meetings every Full Council

BACKGROUND

After reducing the minutes from ad verbatim to the basic layout we now use it was suggested to the Clerk that an action point register would be of use, allowing the office to track what work is still outstanding and giving the Councillors an easy to see sheet of completed and outstanding action points/resolutions from meetings. He finds it very useful as a reminder!

ESTIMATED STAFF TIME:

Initial set up time was a few minutes. It saves time in the long term.

OTHER CONSIDERATIONS

In preparing this report the relevance of the following factors has also been taken into consideration: Prevention of Crime and Disorder; equalities; environmental; climate change; health; human rights and personnel and property.

Dated: 07.01.2026

# APPENDICES FULL COUNCIL 19.01.2026

| Action point                                                                          | Council or Committee | Meeting date | Date required | Allocated to:       | Notes                                              |
|---------------------------------------------------------------------------------------|----------------------|--------------|---------------|---------------------|----------------------------------------------------|
| Add allotments & carbon neutral policy as standing items on future agendas            | Environment          | 06.10.2025   | 01.12.2025    | Clerk               | Completed 21.11.2025                               |
| Extend current Van lease for a year                                                   | Environment          | 06.10.2025   | 31.10.2025    | RFO                 | Completed 15.10.2025                               |
| Purchase land registry entry for Deneffields boundary                                 | Environment          | 06.10.2025   | 31.10.2025    | Clerk               | Superseded by additional info from resident        |
| Review sale of Xmas trees                                                             | Environment          | 06.10.2025   | 01.12.2025    | RFO                 | Completed 21.11.2025                               |
| Review electric locations for trees                                                   | Environment          | 06.10.2025   | 01.12.2025    | Clerk               | Not begun due to more pressing commitments         |
| Boardwalk lighting                                                                    | Environment          | 06.10.2025   | 22.11.2025    | Events Co-ordinator | Completed 20.11.2025                               |
| Watchtower & bandstand lighting                                                       | Environment          | 06.10.2025   | tbc           | Events Co-ordinator | Begun but not enough time for completion this year |
| 25/00944/FUL reply as per minutes                                                     | Planning             | 20.10.2025   | 24.10.2025    | Mike                | Completed 21.10.2025                               |
| Ensure MCA comments on planning applications are relayed to relevant Councilor        | Planning             | 20.10.2025   | 24.10.2025    | Mike                | ongoing                                            |
| To increase prices for Imperial rooms by 10%                                          | Corporate            | 20.10.2025   | 31.10.2025    | Clerk               | Completed 22.10.2025                               |
| Electric meter change over                                                            | Corporate            | 20.10.2025   | 31.12.2025    | RFO                 | Completed 01.01.2026                               |
| Cllr Best to look further into a penny farthing race for end of May bank holiday 2027 | Events               | 03.11.2025   | 31.01.2026    | Cllr Best           | Process begun                                      |
| Letter to support for East Bank track project                                         | Full Council         | 17.11.2025   | ASAP          | Clerk               | Sent to MCA                                        |
| Put EMR letter on Facebook page                                                       | Full Council         | 17.11.2025   | 18.11.2025    | Mike                | Letter written - needs posting                     |
| Letter to EMR regarding MTC and residents concern                                     | Full Council         | 17.11.2025   | 01.12.2025    | Clerk               | Sent to Laura Etheridge                            |
| Publish Flag flying policy to website                                                 | Full Council         | 17.11.2025   | 24.11.2025    | Clerk               | Completed 18.11.2025                               |
| Add 28 day letter to allotment policy                                                 | Full Council         | 17.11.2025   | 24.11.2025    | Clerk               | Completed 18.11.2025                               |
| Add 'weed killer' ban to allotment tenancy agreement                                  | Full Council         | 17.11.2025   | 24.11.2025    | Clerk               | Completed 18.11.2025                               |

# APPENDICES FULL COUNCIL 19.01.2026

|                                                                                                      |              |            |            |                     |                                                                                                   |
|------------------------------------------------------------------------------------------------------|--------------|------------|------------|---------------------|---------------------------------------------------------------------------------------------------|
| Cllr Lowthrop to create a poster & sign up for workshops                                             | Full Council | 17.11.2025 | 21.11.2025 | Cllr Lowthrop       | Completed 21.11.2025                                                                              |
| Additional Community event with D Clasby on transport                                                | Environment  | 01.12.2025 | 22.12.2025 | Cllr Lowthrop       | Arranged                                                                                          |
| Meeting Cllr Hughes, Cllr Lowthrop & the Clerk for Environment plan                                  | Environment  | 01.12.2025 | 22.12.2025 | Clerk               | 1st meeting complete                                                                              |
| Clerk to meet DDDC representative re car Parks, allotments & Hall Leys Park                          | Environment  | 01.12.2025 | 22.12.2025 | Clerk               | Emailed S Capes 02.12.2025 had a response emailed M Galsworthy 02.12.2025 awaiting a meeting date |
| additional changes to TOR                                                                            | Environment  | 01.12.2025 | 05.12.2025 | Clerk               | Completed 02.12.2025                                                                              |
| Railway users survey                                                                                 | Environment  | 01.12.2025 | 12.12.2025 | Clerk               | Begun 02.12.2025                                                                                  |
| Send bus shelter agreement to DCC                                                                    | Environment  | 01.12.2025 | 05.12.2025 | Clerk               | Completed 03.12.2025                                                                              |
| Investigate a donation of a large tree for parkhead and a set up of trees around the clocktower      | Events       | 05.01.2026 | 20.02.2026 | Events Co-ordinator | Begun 07.01.2026                                                                                  |
| Information from RBL required for a potential D-Day event in the Imperial Rooms                      | Events       | 05.01.2026 | 20.02.2026 | Cllr Fitter         |                                                                                                   |
| Add additional events meeting to 2026-2027 calendar                                                  | Events       | 05.01.2026 | 09.01.2026 | Clerk               | Completed 07.01.2026                                                                              |
| Facilitate at least 1 creative community event at the Imperial rooms & donate up to £500 if required | Events       | 05.01.2026 | tbc        | Clerk               |                                                                                                   |
| Write to Parkrun group offering to publicise the event on our social media & website                 | Events       | 05.01.2026 | 09.01.2026 | Clerk               |                                                                                                   |
| Bank reconciliations signed by chair                                                                 | Corporate    | 06.01.2026 | 06.01.2026 | Cllr Knighton       | Completed during meeting                                                                          |
| Write to Cheerleading offering a new payment plan & include FCA information & ask for bank details   | Corporate    | 06.01.2026 | 09.01.2026 | Clerk               | Completed 07.01.2026                                                                              |

## 11 FINAL BUDGET REPORT

Meeting: Full Council 19/01/2026

Author: India Hosmer RFO

# Budget Report

## PURPOSE OF REPORT

To get Full Councils approval on one of the precept options and to highlight the pros and cons to each option. The 3 options are: 1. we keep the precept the same which will allow us to put away roughly 110k at the end of the year in reserves 2. We raise it by 3% which will allow us to put away around 120k in reserves 3. We ask for an increase of 7.6% which is the total amount of money budgeted for next year meaning we don't have to use any leftover from this year and we can put an estimated 140k away in reserves.

| Proposed precept increase | Money for reserves | Excess used <sup>1</sup> | Reserve shortfall |
|---------------------------|--------------------|--------------------------|-------------------|
| 0%                        | £110,000           | £30,000                  | £55,000           |
| 3%                        | £120,000           | £20,000                  | £45,000           |
| 7.6%                      | £140,000           | £0                       | £25,000           |

## RECOMMENDATION

Corporate committee recommend the 3% increase on the precept as it falls in line with Derbyshire Dales District Council and allows us to increase the amount we can put away for reserves at the end of the year.

I recommend the 7.6% increase as any lower and we don't have enough money to run the council, the extra we would need is being subsidised by spare money in our bank account that we technically shouldn't have. Now we have a proper budget we will never have this spare money again meaning if we do not do this drastic an increase this year, we will have to do an increase next year that is far more drastic than anyone will be comfortable with.

## BACKGROUND

Our precept request is due by the 23<sup>rd</sup> of January, this is the final meeting where a decision can be made as to what we ask for. For reserves we need 105k in general reserves so the council can

<sup>1</sup> Money that can be used as a one off from all the excess we have this year.

continue to run for up to 3 months in case of emergencies as is best practice, anything else can stay in general reserves but the corporate committee was mindful of the fact that we need new heat pumps which means in the near future we will need around 60k in earmarked reserves. Part of the plan to raise reserves for the heat pumps will be to actively advertise and encourage booking of the rooms and use any excess income for those reserves.

### SUMMARY

See Reports.

### RISK ASSESSMENT

LEGAL:

FINANCIAL:

ANTICIPATED INCOME:

ESTIMATED STAFF TIME:

### OTHER CONSIDERATIONS

In preparing this report the relevance of the following factors has also been taken into consideration: Prevention of Crime and Disorder; equalities; environmental; climate change; health; human rights and personnel and property.

Dated: 07.01.2026

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VICTORIAN CHRISTMAS MARKET LICENCE

PURPOSE OF REPORT

To ask the Council to consider commenting on the licence application for the Victorian Christmas market.

RECOMMENDATION

To send a comment to the District Council on the application as the District Council have requested.

BACKGROUND

After the events committee meeting of 05.01.2026 it was felt that lots of locals, businesses included were unhappy with the Victorian Christmas market and as we I have been asked to respond to the application and the deadline is after this meeting this felt like a good time to bring it up.

Cllr Hughes (in his role as a district councillor) has been asked to comment too and I felt it reflected a lot of local opinion and he has given permission to share it here:

*Dear Nicola*

*This event was discussed at a Matlock Town Council Events Committee earlier this week. In summary, concerns were raised about the lack of local representation amongst the stall holders, the poor quality of the merchandise on sale, and the fees levied on stall holders which are believed, but not known, to be excessive.*

*As you will remember, this event was originally put on by a local business organisation in conjunction with the Town Council. The Council pulled out because it was undertaking a lot of the administration work, and was not seeing a financial reward in return. It is now an entirely private event.*

*I believe the Town Council's concerns are shared by many in the town including shopkeepers who report varying levels of benefit. To my mind, this and the subsequent Christmas market which is equally poor quality do not reflect well on the town and Derbyshire Dales. As such, I believe that the District Council needs to negotiate some further ground rules with the applicant. My suggestions are as follows.*

- 1. A minimum level of local representation (by which I mean an individual living and paying council tax or having a business whose registered address is in Derbyshire Dales).*
- 2. Fair fees given costs faced by the applicant. For example, an open book set of accounts to enable the District Council to determine the cost and revenue per stall and to agree the stall fees.*
- 3. A £10,000 deposit to cover damage to the District and Town Council's facilities - the Town Council's Christmas lights have been damaged in previous years by vehicle movements; this last event, an attempt to hook into the District Council's power resulted in its failure with a consequential failure of the Christmas lights that were using that power. This resulted in reputational damage to the Town Council.*

*This event must benefit Derbyshire residents and businesses. If it does not, I cannot support it.*

*The same goes for the later Christmas market.*

## APPENDICES FULL COUNCIL 19.01.2026

*Best wishes*

*David Hughes  
Matlock East and Tansley  
07711898080*

### ESTIMATED STAFF TIME:

30 minutes

### OTHER CONSIDERATIONS

In preparing this report the relevance of the following factors has also been taken into consideration: Prevention of Crime and Disorder; equalities; environmental; climate change; health; human rights and personnel and property.

Dated: 08.01.2026