

APPENDICES FULL COUNCIL 28.09.2026

APPENDICES

7

RESOLUTION UPDATES

Prepare a checklist for each DBB charity project	Full Council	2589/26	20.07.2026	31.07.2026	Clerk	Taking to DBB charity meeting in October
Next step of SID purchase to Corporate	Full Council	2589/26	20.07.2026	10.08.2026	Clerk	See agenda point 8
Visit Starkholmes with Cllr Knighton to scout SID locations	Full Council	2589/26	20.07.2026	10.08.2026	Clerk	Completed
Purchase SID from general reserves but put the cost back into budget for next year	Full Council	2589/26	20.07.2026	10.08.2026	RFO	See agenda point 8
Amend 16.03.2026 minutes to reflect absence of Cllr Fletcher accurately	Full Council	2591/26	20.07.2026	31.07.2026	Clerk	Completed 21.07.2026
Adopt the Local Govt Pension discretions policy	Full Council	2594/26	20.07.2026	31.07.2026	Clerk	Completed 21.07.2026
Create a working group of council members to scrutinise policies that affect the annual return	Full Council	2595/26	20.07.2026	10.08.2026	Clerk	Completed 01.08.2026
Adopt the Financial risk assessment for 2026-2027	Full Council	2595/26	20.07.2026	10.08.2026	RFO	Completed and added to Internal controls on website 21.07.2026
Write to DDDC with our general concern about the safety of passengers and taxi operators and that measures are taken to improve safety, for example in regards to CCTV in taxis should be mandatory if lawful & to ask DDDC to consider ways to have more wheelchair accessible vehicles registered in thew Derbyshire Dales such a sincentivising licencees	Full Council	2598/26	20.07.2026	24.07.2026	Clerk	Completed 21.07.2026
To allow the tree felling works	Full Council	2599/26	20.07.2026	24.07.2026	Clerk	Contacted the Tree felling company and gave approval subject to getting written proof of public liability insurance 21.07.2026
To support the cinema or library option	Full Council	2600/26	20.07.2026	24.07.2026	Clerk	Emailed the consultant 21.07.2026
To publicise our intention to purchase a SID	Full Council	2601/26	20.07.2026	31.07.2026	Clerk	See agenda point 8
Ask John Whitby to attend future Full Council meetings	Full Council	N/A	20.07.2026	31.07.2026	Clerk	Sent meetings dates to JW office 04.08.2026

8
SID UPDATE

PURPOSE OF REPORT

To inform the Council of the progress on the purchase and installation of the Speed Indicator Device (SID) at Starkholmes.

BACKGROUND

At Full Council in March, it was decided to reword and then carry the motion set out by Cllr Burfoot which was:

‘That Matlock Town Council recognises that Speed Indicator Devices (SIDs) in selective areas encourage slower driving triggered by the SID when drivers are driving at a speed in excess of the speed limit. Matlock TC therefore agrees to progressing the investigation of a SID in Starkholmes at a cost to the Council of approximately £3000 to £5000.’

Subsequently in July, 2 motions relating to the SID were carried at Full Council, as follows:

Resolution: To commit to purchasing the Speed Indicator Device as soon as possible and to take the next step to the Corporate Committee

Resolution: To remove the Speed Indicator Device costs from general reserves and to put it back in the budget next year

At the Corporate meeting on 17th August the RFO reported the movement of monies has been noted on the budget documents (but not yet applied as the monies are in the same account) as requested in the second resolution.

The Clerk, with Cllr Knighton & Cllrs Martin & Fletcher visited the sites for installing the SID and recommendations are included below.

The Clerk made a subsequent visit to take down the lamp post numbers that are required for the licence. The approved lamp posts will then need to be inspected for their suitability which will incur further costs.

The purchase of the SID will not be completed until all licence work is done as if we spend £4000 and cannot then use the machine this would not be good practice. Licencing is not a speedy process with Highways and can take up to 12 weeks and so the OITH licence application has been sent in on 15.09.2026 and is included below.

Advice from Place at DCC informed us that we only need to apply for 1 licence for multiple locations so it will cost £100 for the licence regardless of the amount of lamp posts we get approved.

DCC have also recommended companies to carry out the streetlight assessment required to confirm the viability of using the lamp posts for installing a SID on. The Clerk attempted to contact the nearest in Derby but they no longer trade. The company from Nottingham, Neotrik, have quoted £1370 (plus VAT) to certify the 8 lamp posts with a ‘Yes’ or a ‘maybe’ in the table below

Neoterik

Neoterik (c/o Fabrikat),
Hamilton Road,
Sutton-in-Ashfield, Nottinghamshire,
NG17 5LN

Matlock Town Council

Date: 15/09/26

Quotation No: 172363 (341003)

Contract: Lamp Posts for Speed
Indicator Devices Structural
Testing

For the attention of: SIMON HOSMER

Dear SIMON

Thank you for your enquiry. Please see the requested quote below along with our scope of works.

Please be sure to read both documents thoroughly. We look forward to hearing from you regarding this quote.

Please note quotations are valid for 90 days from the quote date.

Item	Qty	Description	Unit Price	Unit
1	1	ADVANCED STRUCTURAL TESTING OF 8 NO. LIGHTING COLUMNS IN ACCORDANCE WITH GN22. (DAY RATE)	£850.00	PER DAY
2	8	STRUCTURAL REPORTS/CALCULATIONS.	£65.00	EACH

Yours Faithfully.
NEOTERIK

Emma Jones

Head Of Sales Fabrikat & Neoterik

Email: emma.jones@neoterik.co.uk

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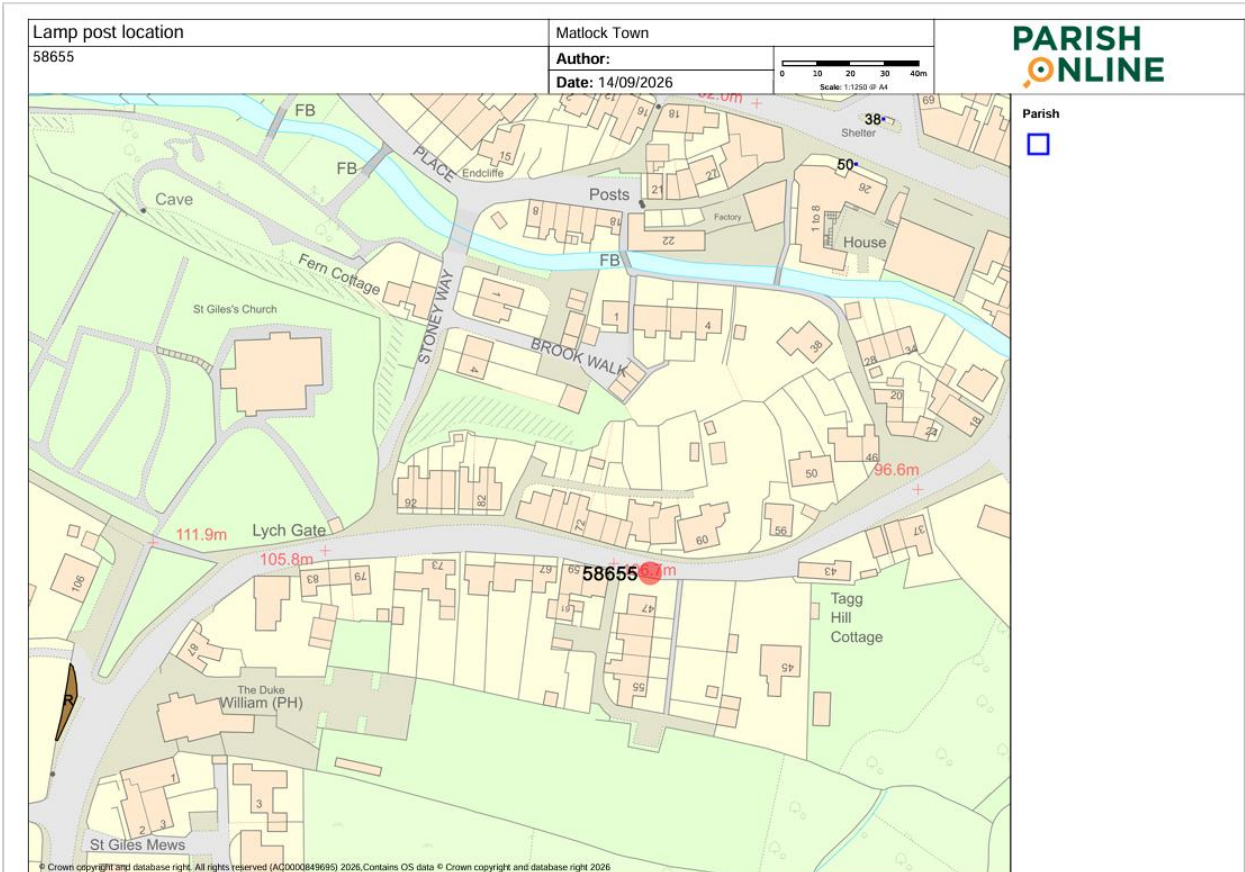
Number	Location	Lamp post number	SID Facing in which direction?				Yes/no	Notes
1	Church Street	58655	North	East	South	West	Yes	
2	141 Starkholmes Road	59584	North	East	South	West	Yes	
3	Jct Riber road	59586	North	East	South	West	No	Cannot be seen
4	Opposite 146	59588	North	East	South	West	Yes	
5	154 Starkholmes Road	59589	North	East	South	West	No	Cannot be seen
6	160 Starkholmes Road	59590	North	East	South	West	No	Too late past the problem area
7	168 Starkholmes Road	59591	North	East	South	West	No	Cannot be seen
8	180 Starkholmes Road	59592	North	East	South	West	Maybe	
9	Rosemary Cottage (217)	59596	North	East	South	West	Maybe	
10	235 Starkholmes Road	59598	North	East	South	West	Yes	
11	Opposite White Tor Road	59600	North	East	South	West	Maybe	
12	Opposite 261	59602	North	East	South	West	Yes	

12 lamp posts were considered and 4 have been deemed unsuitable due to factors mentioned in the table.

8 are viable as locations and of these, 4 can be used in both directions on the carriageway (59596 to 59602).

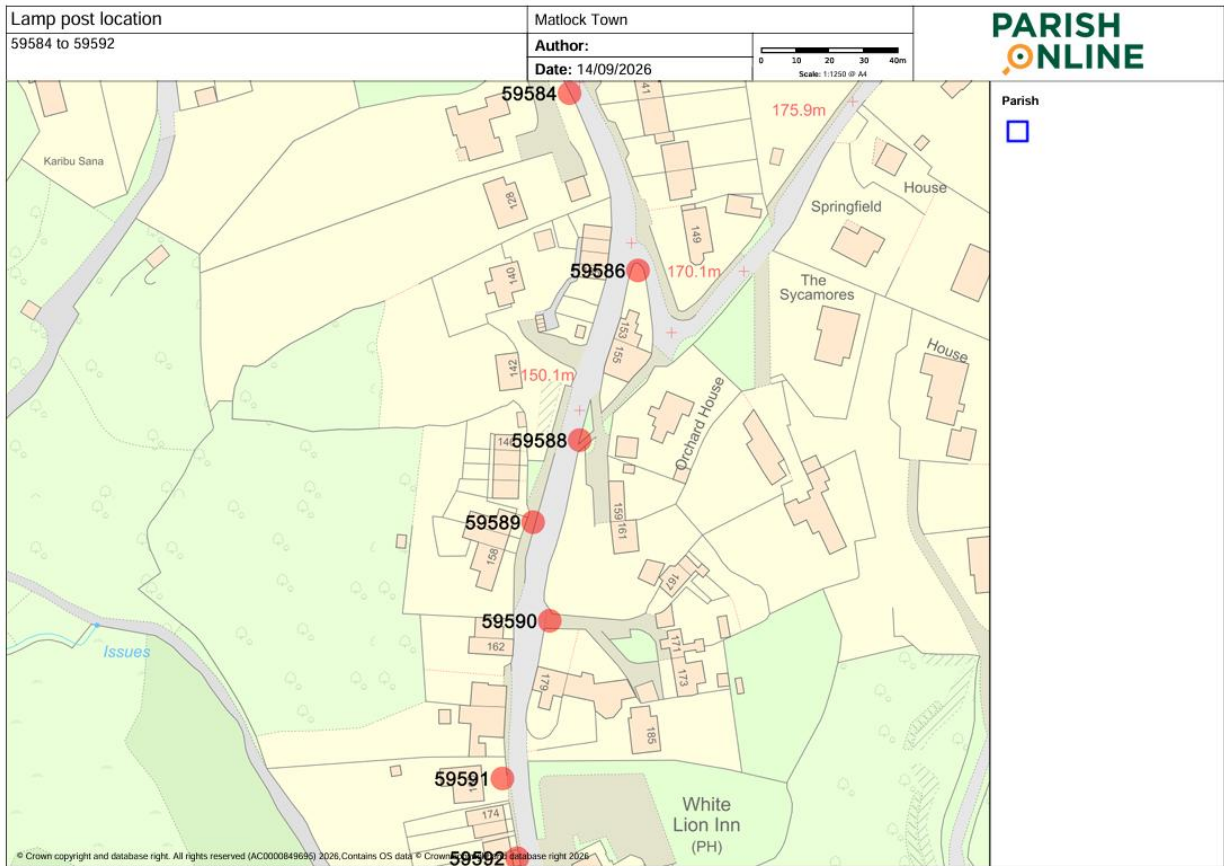
The total cost (including the unit itself, licence cost and inspection reports) will be just under £5000

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58655

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59584

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59586



59588

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59589



59590

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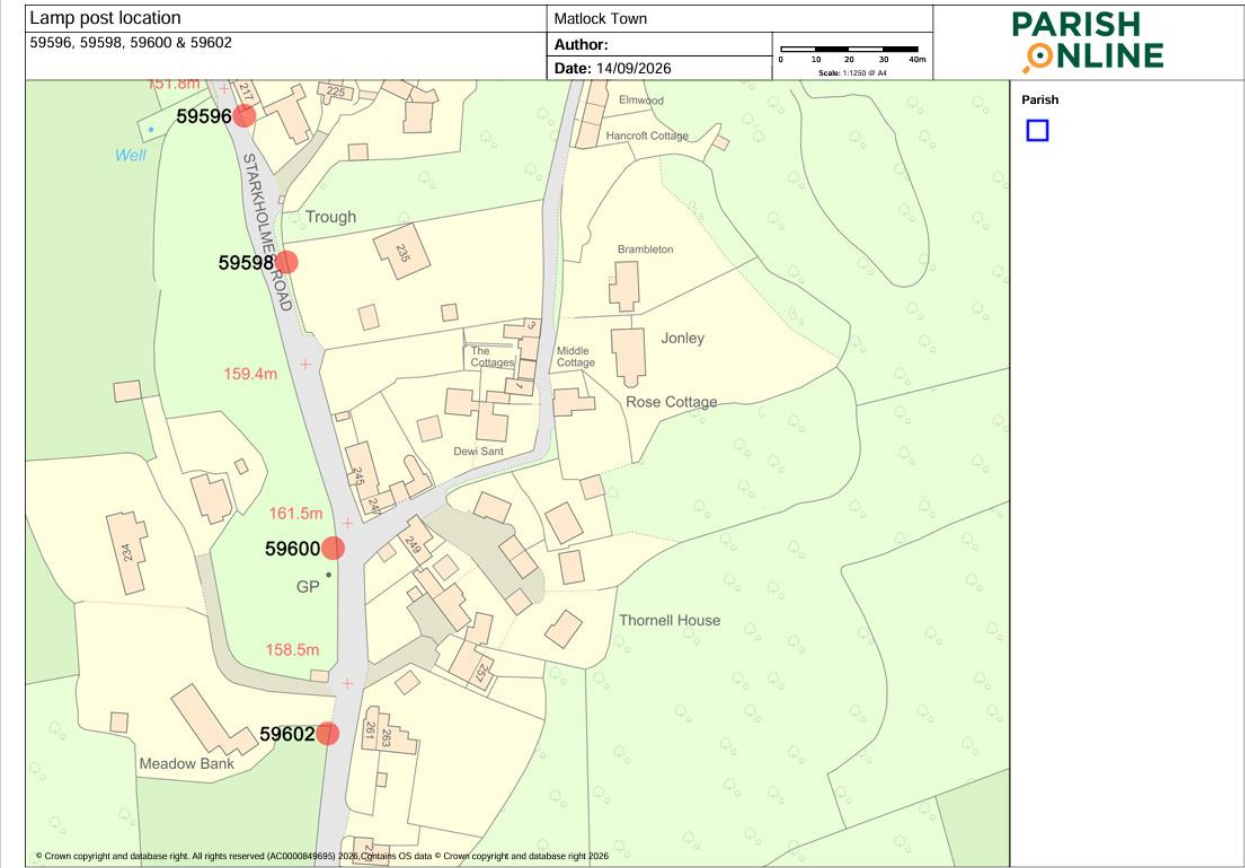


59591



59592

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59596

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59598



59600

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59602

DERBYSHIRE COUNTY COUNCIL - Place

Application for a licence, under s115e of Highway Act 1980, to site an amenity object in the Public Highway

PLEASE NOTE – A fee of £100 will be applied by Legal Services to each licence approved and issued for applications received on/after 22 November 2021.

No payment should be sent with application, no fee will be charged if an application is declined.

Before you apply:

1. You are advised not to purchase any sign or item until you have confirmed it complies with the necessary requirements
2. Check that your Council carries Public Liability Insurance of at least £5m to cover your responsibility for an item placed within the Public Highway
3. Liaise with your local District/Borough Planning Department to check whether planning or conservation area consent is required
4. For signs – check your supplier holds the relevant National Highway Sector Scheme (NHSS) accreditation for sign design and manufacture as well as current ISO 9001. Copies of certification must be provided with your application. This ensures the sign is to the correct standard for placing within the public highway. Signs should be labelled on the reverse providing details of manufacture.
5. For signs - check your installer has Public Liability Insurance of at least £5m (Evidence to be provided with application) and the relevant Street Works Qualification (SWQR) to undertake excavation within the Public Highway (Details to be provided at the end of this form).
6. For all other items, e.g planters – ensure that your installer is aware of the need to work safely in the Public Highway and adopts safe practice, i.e. necessary traffic management measures, high visibility clothing, etc.
7. If your proposed site is to be adjacent to a road subject to a speed limit of 50mph or above, the item is required to be constructed of material that complies with additional safety regulations and is likely to cost more than regular design materials. The County Council's Traffic and Safety Team can advise for proposals at these locations. However, please be aware that it is more likely to be rejected due to the necessary additional restrictions.

General notes:

8. The County Council as Highway Authority would generally provide standard village entrance signs, designed in accordance with current traffic signs regulations. In this case the sign would become part of the highway asset network i.e. the County Council's responsibility to maintain thereafter. However the County Council would not fund any bespoke design. Such signs would remain your responsibility to maintain.
9. Should the County Council be requested to attend to an item damaged in an accident, associated costs may be recharged to the owner of the item.
10. The sign may contain a descriptive message i.e. Historic Market Town but no advertising
11. Attachments to street lighting columns are restricted in size due to additional loading on the column. Signs with a face area exceeding 0.32m² may require additional posts.

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Hanging baskets on lighting columns are not covered by this licence; please visit the County Council's website

https://www.derbyshire.gov.uk/transport_roads/roads_traffic/street_lighting/decorations/default.asp

12. This application form is not intended to be used for the provision of benches. However permission for benches can be granted under the Public Health Act and a separate application form is available for this. Please contact highways.hub@derbyshire.gov.uk for further details.
13. During the application process, the County Council will contact utility companies to ensure that your proposals do not affect underground/surface/overhead assets
14. The process may involve advertising your proposals on site and in a local shop for 28 days. This is to be undertaken by the applicant. You will be provided with the necessary notices and instruction if your application is approved.

LOCATION OF AMENITY

Road/Street Name Church Road & Starkholmes Road

Village/Town Starkholmes, Matlock

***Please attach a location plan/map and marked photo (if possible) indicating the exact site of the proposed amenity. Maps should be marked to scale where possible.**

DESCRIPTION OF AMENITY (e.g. planter, village entrance sign etc)

Speed Indicator Device

.....

PROPOSED DATE OF INSTALLATION (Please be aware that due to advertising proposals on site, the timescale for deciding applications could be up to 12 weeks)

TBC (in 2027)

FOR SIGNS:-

- 1.1 All materials must comply with this specification and any additional requirements set out in:
 - A. Traffic Signs Regulations and General Directions 2016
 - B. Traffic Signs Manual
 - C. Department of Transport - Manual of Contract Documents for Highway Works - Specification for Highway Works
 - D. BS873: part 6: 1983 – withdrawn, replaced by BS EN 12899-1:2007
 - E. BS873: part 7: 1984 – withdrawn, replaced by BS 8442:2015, BS EN 12899-1:2007, BS EN 1463-1:2009
- 1.2 Posts shall be steel tubular or rectangular hollow section complying with BS EN 10210-2:2019 and BS EN 12899-1 2007 shall be manufactured from steel complying with S275J0 or S275J2.
- 1.3 Posts are to be prepared by shot blasting to SA 2.5/3.

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- 1.4 Posts shall be rust-proofed and the internal surface shall have a coating of bituminous paint.
- 1.5 Post shall be hot dipped plastic coated in accordance with the method specified in BS873. Part 6. 1983, Clause 5.1.1.3. (See "D" above) Colour BS381C Aircraft Grey reference 693, to approximately 0.5mm thick.
- 1.6 The finished coated post shall give good impact resistance whilst maintaining elasticity and shall not suffer from brittle fracture or temperatures of -10°C.
- 1.7 Post caps shall be plastic in the colour to match the plastic coated posts. Steel base plates shall be finished as specified in BS873, part 6. (see "D" above) Posts should not be galvanised and should be grey powder-coated

Excavation depth for posts.....

Fixing details for posts.....

Post type.....

Post diameter.....

Post length (above ground).....

Post wall thickness.....

Sign height at highest point.....

Sign height at lowest point (min 2.3m to be available for pedestrians/cyclists to pass under high level signs).....

Distance from edge of sign to edge of carriageway (min 500mm).....

Fixing details for sign.....

Method of proposed Traffic Management during installation (Please note additional permission may be required dependent on nature of works)

SID to be installed by Matlock Town Council outdoor team and to be moved around Starkholmes lamp posts on a semi regular basis. This will require our van and a ladder to be at the location for a few minutes. Two workers minimum for Health & Safety

Please also submit sign design showing x-height, colour, material and dimensions included at the end of this application

FOR PLANTERS/OTHER ITEMS:-

Size/dimensions (width/length).....

Height.....

Expected height with plants (usual maximum height restriction is 500-600mm from level of carriageway).....

Distance from edge of carriageway (min 500mm).....

If on footway, width of footway available for pedestrians (min 1.2m).....

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Fixing methods (if applicable).....

Construction Material.....

Any additional information relevant to proposed item

Only 1 SID being purchased but we would like the ability to move it to different locations in Starkholmes.

Lamp posts: 58655, 59584, 59588, 59592, 59596, 59598, 59600 & 59602

DETAILS OF APPLICANT

Council Matlock Town Council

Address Imperial Rooms

Matlock

Derbyshire
DE4 3NL

Phone number 01629583042

Email townclerk@matlock.gov.uk

Signed  (authorised person on behalf of Council)

Print Name Simon Hosmer

Date 15.09.2026

Position in Council Town Clerk

DETAILS OF CONTRACTOR

Company *In house*

Contact.....

Address.....

.....

.....

.....

Telephone.....

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Email

Full Name of Installer

SWQR details of Installer

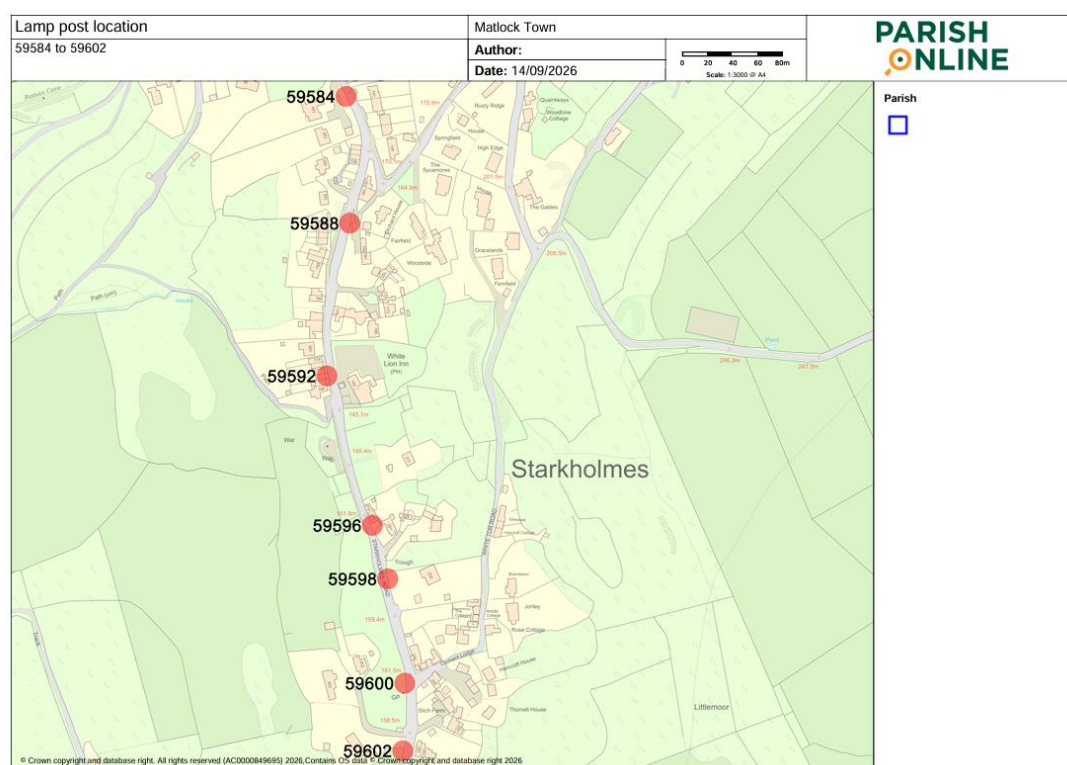
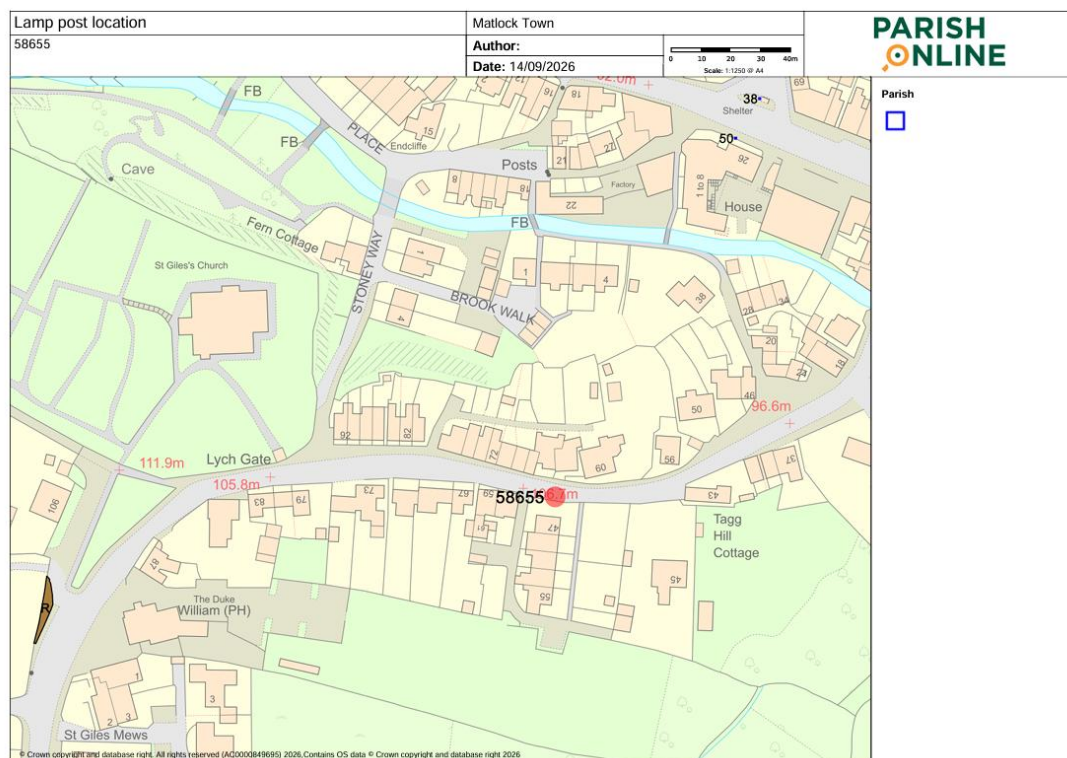
Please return to: highways.hub@derbyshire.gov.uk or Highways Hub (Room 199B), Place Department, County Hall, Matlock, Derbyshire DE4 3AG

WESTCOTEC standard SID



SID is 450mm high x 400mm wide
Located on various lamp posts in Starkholmes (listed above)

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RECOMMENDATION

To have the street lamps inspected for viability and to wait on the licencing application before purchase of the SID.

9

HURDS HOLLOW ALLOTMENT REPORT

PURPOSE OF REPORT

To inform the Council of an option to manage & maintain Hurds Hollow allotments

BACKGROUND

The Derbyshire Dales District Council are willing to transfer the above allotments to Matlock Town Council if we accept them.

RECOMMENDATION

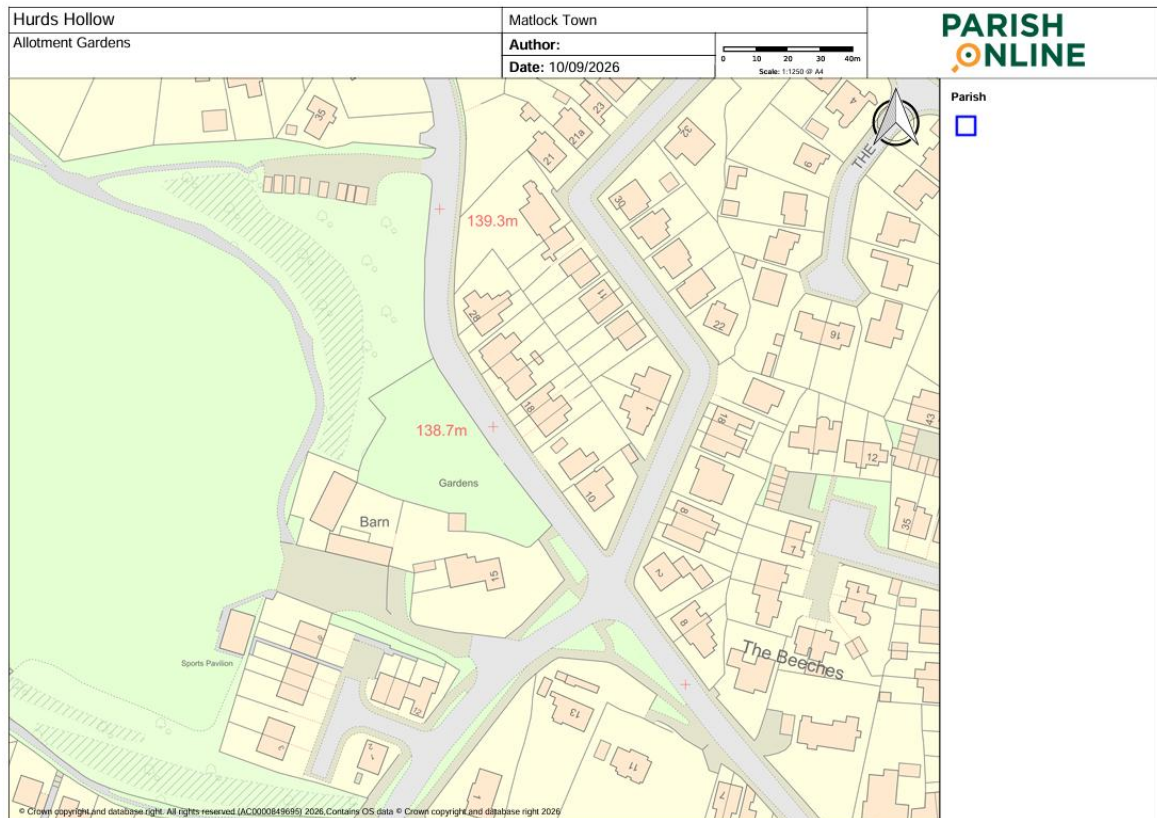
To take on the Hurds hollow allotments management and maintenance

OTHER CONSIDERATIONS

Consideration needs to be given to the time and potential cost of maintenance and repairs (approximately £1500 last year was spent at the Wellfield allotments). The Hurds hollow allotments are considerably smaller (around two-thirds the size of the bottom section of Wellfields) with around 10-15 plots in comparison to the 69 plots at Wellfields.



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10

NATIONAL EMERGENCY BRIEFING MOTION

Motion to be debated:

'Matlock Town Council believes the National Emergency Briefing should be delivered as a live, televised emergency briefing introduced by the Prime Minister & the UK Chief Scientific advisor and be delivered by independent experts'.



The poster features a blue background with the Union Jack flag in the top right corner, accompanied by the text 'National Emergency Briefing'. The central text reads 'A call to action for local councils'. The bottom section, on a black background, is titled 'SUPPORTED BY' and lists various partner organizations.

National Emergency Briefing

**A call to action
for local councils**

SUPPORTED BY

RMetS, National Trust, Royal Society of Biology, WWT, University of Reading, The Climate Reality Project, BRITISH ECOLOGICAL SOCIETY, A PLASTIC PLANET, CLIMATE PSYCHOLOGY ALLIANCE, UK for Good, REAL ZERO, 100 Years CPRE Campaign to Protect Rural England, Newcastle University, Carbon Literacy Project.

Local Councils Resource Pack



Introduction

The National Emergency Briefing calls on the UK government to deliver a live, televised emergency briefing on the climate and nature crisis in order to fully inform the public of the risks we face from the climate and nature crisis.

The National Emergency Briefing was held in Westminster in November 2025. It featured leading experts who briefed an invited audience of over 1,200 politicians and leaders from business, culture, faith, sport and the media. The briefing set out the implications of climate and nature breakdown for health, food systems, national security and the economy.

Following the briefing, a 50-minute documentary, the *People's Emergency Briefing*, has been produced. It contains footage of that event and is being screened across the UK in civic centres, cinemas, community halls, and churches.

The film is intended to build support for a government-led televised briefing to inform the public about the full scale of the crisis and show what level of response is now needed. MPs are being asked to add their names to a Parliamentary Call to that effect.

The initiative is:

- ✓ Politically neutral
- ✓ Evidence-led
- ✓ Designed to promote an understanding of risks

Contents

- **Why should your council consider hosting a screening?**
- **Hosting an internal screening for staff and/or members**
- **Discussion topics for councils**
- **For Residents: Asking your council to host a screening**
- **Next Steps**

Why should your council consider hosting a screening?

Councils are on the frontline of the climate and nature crisis. They are facing accelerating impacts, from heatwaves to flooding, in their localities.

Under the Civil Contingencies Act 2004, councils have a responsibility as Category 1 Responders for assessing and managing foreseeable risks to their communities, including through risk registers, resilience planning and emergency preparedness.

Over a hundred councils across the UK have already hosted screenings of the *People's Emergency Briefing* in order to help elected members and officers understand those risks and the implications for the delivery of services.

Hosting an internal screening for staff and/or members

The primary aim of hosting a screening is for the council to engage staff and/or elected members with the facts about the climate and nature crisis and encourage discussion about how this crisis will impact the council's work and responsibilities.

The experts in the film cover a range of relevant topics including: extreme weather, climate, nature, energy transition, health, food supply, economics, tipping points and national security. Many of these have direct implications for local authorities.

Councils are well-placed to deliver screenings to staff and members with the potential for the screening and discussion to tie directly into wider learnings around climate and nature risks, carbon literacy, service delivery, long-term financial pressures, and community resilience.

The event will help build shared understanding through an evidence-based briefing led by scientists and experts to develop a shared language around risk and resilience. It will also help contextualise how national risks translate into local impacts.

We encourage you to explore the screening resources and facilitation guidance.

[Council screening guide](#)



Discussion topics for councils

The film covers a range of key issues from extreme weather to food security. Local councils have a range of responsibilities and service delivery responsibilities that are at risk from the impacts of the climate and nature crisis.

Service area	Example impacts
Highways & transport	Flood damage, disruption, asset deterioration
Adult & social care	Increased demand, vulnerability to extreme weather
Public health	Heat stress, well-being impacts, food and water supply impacts, wildfire smoke
Housing & planning	Drainage, overheating, resilience standards
Emergency planning and business resilience	More frequent severe weather events and disruption
Parks and green spaces	Biodiversity loss, heat stress, flooding

You may find it helpful to centre discussions with different departments around key aspects of the briefing (eg planning officers and extreme weather; Integrated Care Board staff and health impacts).

In order to help you do this, each of the expert briefings is available in full on the website for streaming (~12mins long each). These are centred on single topics.

Structuring conversations about how the risks raised in the briefing might affect the delivery of services and the local community is also recommended.

If you'd like to know more about the expert briefings you can watch these in full on the National Emergency Briefing website.

NEB expert briefings



Next steps

To sign up to host a screening, or to request more information please email councils@nebriefing.org We will be delighted to help you with the next steps or answer queries.

Following your screening we strongly encourage your council to pass a motion in support of a live, televised emergency briefing introduced by the Prime Minister and the UK Chief Scientific Advisor and delivered by independent experts.

This is a very simple yet effective public statement and can be combined with a request from the council to the local MP(s) to support the call too.

Please note the call is not for the *People's Emergency Briefing* film to be screened on television – it is a call for a live, Covid-style government briefing.

You can learn more about the call for a televised briefing and what it would entail [here](#).

As of July 2026, a total of **131 cross-party MPs** are supporting the call for a televised briefing, having either signed the [Parliamentary Call](#) or an [Early Day Motion](#) to the same effect.

Finally, we would also be grateful to see the council make its facilities available for public screenings and/or host these themselves. The more people who see the film, the stronger the public awareness is of the need for a national televised emergency briefing.

For Residents: Asking your council to host a screening

You can invite the council to host its own internal screening and/or offer your own support and expertise if you are an experienced host.

We encourage anyone who has experience of hosting the *People's Emergency Briefing* to approach their local council about the initiative.

Each council is different, but for larger councils we suggest contacting the appropriate portfolio holder responsible for climate or the environment; as well as any relevant officer (eg Climate Officer, Sustainability Officer, etc), and your own local councillor.

We have a template letter you can adopt to approach your council in the resources section below. You can also contact your council as a constituent and ask them to engage with the initiative.

Further resources

[Screening guide for councils](#)

[Discussion guide for councils](#)

[Screening handout for council staff/members](#)

[Template council motion](#)

[Template email for residents to request their council engages with the National Emergency Briefing initiative](#)

[South Hams District Council calls on UK100 councils to support the NEB](#)

[The experience of Lancaster City Councillors in passing a motion and encouraging MP support](#)

For further assistance please contact councils@nebriefing.org

Thank you for reading.



Social tipping points are hard to see...until they happen

11

LOCAL GOVERNMENT PAY AWARD

The annual cost increase is 3%. This was anticipated in the budget.

Additional monthly cost of approximately £800 one off cost of £4800 for the pay backdated to April which will be paid at the end of September..



t: 020 7637 1865
e: nalc@nalc.gov.uk

w: www.nalc.gov.uk

24 August 2026

2026-27 NATIONAL SALARY AWARD

The National Joint Council for Local Government Services (NJC) has agreed the new pay scales for 2026-27 to be implemented from 1 April 2026. Employers are encouraged to implement this pay award as swiftly as possible.

Backpay for employees who have left employment since 1 April 2026. If requested by an ex-employee to do so, we recommend that employers should pay any monies due to that employee from 1 April 2026 to the employee's last day of employment.

The attached Annex lists the new pay scales for clerks and other employees employed under the terms of the model contract including SCPs 50 and above. These should be retrospectively applied from 1 April 2026.

© NALC 2026.

ANNEX 1

	1 April 2025	1 April 2026			Scale Ranges
SCP	£ per annum	* £ per hour	£ per annum	* £ per hour	Based on SCP
1	Deleted w e f 1st April 2023				Below LC Scale (for staff other than clerks)
2	£24,413	£12.65	Deleted w e f 1st April 2026		
3	£24,796	£12.85	£25,614	£13.28	
4	£25,185	£13.05	£26,016	£13.48	
5	£25,583	£13.26	£26,427	£13.70	
5	£25,583	£13.26	£26,427	£13.70	LC1 (5-6) (below substantive range)
6	£25,989	£13.47	£26,847	£13.92	
7	£26,403	£13.69	£27,274	£14.14	LC1 (7-12) (substantive benchmark range)
8	£26,824	£13.90	£27,709	£14.36	
9	£27,254	£14.13	£28,153	£14.59	
10	£27,694	£14.35	£28,608	£14.83	
11	£28,142	£14.59	£29,071	£15.07	
12	£28,598	£14.82	£29,542	£15.31	

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t: 020 7637 1865
e: nalc@nalc.gov.uk

w: www.nalc.gov.uk

SCP	1 April 2025	1 April 2026			Scale Ranges
	£ per annum	* £ per hour	£ per annum	* £ per hour	Based on SCP
13	£29,064	£15.06	£30,023	£15.56	LC1 (13-17) (above substantive range)
14	£29,540	£15.31	£30,515	£15.82	
15	£30,024	£15.56	£31,015	£16.08	
16	£30,518	£15.82	£31,525	£16.34	
17	£31,022	£16.08	£32,046	£16.61	
18	£31,537	£16.35	£32,578	£16.89	LC2 (18-23) (below substantive range)
19	£32,061	£16.62	£33,119	£17.17	
20	£32,597	£16.90	£33,673	£17.45	
21	£33,143	£17.18	£34,237	£17.75	
22	£33,699	£17.47	£34,811	£18.04	
23	£34,434	£17.85	£35,570	£18.44	LC2 (24-28) (substantive benchmark range)
24	£35,412	£18.35	£36,581	£18.96	
25	£36,363	£18.85	£37,563	£19.47	
26	£37,280	£19.32	£38,510	£19.96	
27	£38,220	£19.81	£39,481	£20.46	
28	£39,152	£20.29	£40,444	£20.96	LC2 (29-32) (above substantive benchmark range)
29	£39,862	£20.66	£41,177	£21.34	
30	£40,777	£21.14	£42,123	£21.83	
31	£41,771	£21.65	£43,149	£22.37	
32	£42,839	£22.20	£44,253	£22.94	
33	£44,075	£22.85	£45,529	£23.60	LC3 (33-36) (below substantive range)
34	£45,091	£23.37	£46,579	£24.14	
35	£46,142	£23.92	£47,665	£24.71	
36	£47,181	£24.46	£48,738	£25.26	
37	£48,226	£25.00	£49,817	£25.82	LC3 (37-41) (substantive benchmark range)
38	£49,282	£25.54	£50,908	£26.39	
39	£50,269	£26.06	£51,928	£26.92	
40	£51,356	£26.62	£53,051	£27.50	
41	£52,413	£27.17	£54,143	£28.06	
42	£53,460	£27.71	£55,224	£28.62	LC3 (42-45) (above substantive benchmark range)
43	£54,495	£28.25	£56,293	£29.18	
44	£55,801	£28.92	£57,642	£29.88	

APPENDICES FULL COUNCIL 28.09.2026



t: 020 7637 1865
e: nalc@nalc.gov.uk

w: www.nalc.gov.uk

	1 April 2025	1 April 2026			Scale Ranges
SCP	£ per annum	* £ per hour	£ per annum	* £ per hour	Based on SCP
45	£57,139	£29.62	£59,025	£30.59	
46	£58,523	£30.33	£60,454	£31.33	LC4 (46-49) (below substantive range)
47	£59,922	£31.06	£61,899	£32.08	
48	£61,198	£31.72	£63,218	£32.77	
49	£62,852	£32.58	£64,926	£33.65	
50	£64,373	£33.37	£66,497	£34.47	LC4 (50-54) (substantive benchmark range)
51	£65,925	£34.17	£68,101	£35.30	
52	£68,053	£35.27	£70,299	£36.44	
53	£70,176	£36.37	£72,492	£37.57	
54	£72,307	£37.48	£74,693	£38.72	LC4 (55-62) (above substantive benchmark range)
55	£74,454	£38.59	£76,911	£39.86	
56	£76,572	£39.69	£79,099	£41.00	
57	£78,718	£40.80	£81,316	£42.15	
58	£80,821	£41.89	£83,488	£43.27	
59	£82,815	£42.93	£85,548	£44.34	
60	£84,852	£43.98	£87,652	£45.43	
61	£86,939	£45.06	£89,808	£46.55	
62	£89,081	£46.17	£92,021	£47.70	

* Hourly Rates

As per the NJC agreement, hourly rates are calculated by dividing annual salary by 52.143 weeks and then by 37 hours. Please note that these hourly rates do not now differ from those published by NJC for Principal Authorities as the calculation bases are in agreement.

Please also note that NJC resolved to delete SCP 1 w.e.f. 1st April 2023

Please also note that NJC have resolved to delete SCP 2 w.e.f. 1st April 2026

12

STEEP TURNPIKE TREE ISSUE REPORT

PURPOSE OF REPORT

To inform the Council of an issue of a couple of potentially hazardous trees in Denefields.

BACKGROUND

The Clerk received an email from a member of the public who lives on Steep Turnpike who was concerned that at least one (if not two) tree(s) would potentially fall on his land, garden and garage roof if left unchecked. The Clerk visited with the outdoor team and confirmed that the overhang from the tree nearest the property looked an issue and the complete covering of holly on the tree itself required further investigation. As reported at the last Full Council meeting a nearby property is having tree works done and Council approved the works which will include heavy machinery coming into Denefields for a time. The company doing the works was contacted and asked to quote for the works we need doing and to see if it is possible to have it all done at the same time, saving money for the council and for the member of the public.

The quote is included below and also covers two other trees in Denefields (ash trees with dieback). These I think could wait and our outdoor team may be able to do them but the one nearest the property in question is too high for our team and the equipment they have, to do safely.

RECOMMENDATION

To have the tree nearest the property dead wooded and the holly removed from the crown to make it safe.

OTHER CONSIDERATIONS

Consideration of the higher cost of the two ash trees being removed should we not take up this offer.

Dated: 15.09.2026

APPENDICES FULL COUNCIL 28.09.2026

102 Kirkby Road, Sutton-in-Ashfield,
Nottingham. NG17 1GH
Telephone (01623) 512899
Mobile 07973 520080 or 07791 147003



**FOREST FARM
TREE SERVICES**
— EST 1990 —

Matlock Town Council

Imperial Road

Matlock

DE4 3NL

Reference: QUO/02255
Email: SimonH@matlock.gov.uk
Tel:
Date: 02/09/2026

Dear Simon Hosmer

Following our recent site visit to **Denefields Meadows, Lime Tree Road, Matlock DE4**, please find our quote for the works as recommended.

Qty	Description	Selling price	VAT	Gross amount
1	Item 1 - 2x Declining Ash adjacent 24 Steep Turnpike Remove both trees. Stumps shall be cut near to ground level. In order to facilitate the works, a path closure will be implemented. 50% of the costs have been attributed to this quote and the remaining 50% will be attributed to our client at 24 Steep Turnpike. Chip shall be spread evenly in the wooded area and timber shall be removed from site.	£1,220.00	£244.00	£1,464.00
1	Item 2 - Tree adjacent 16 Steep Turnpike Remove Ivy throughout the crown. Remove major deadwood over the property side.	£450.00	£90.00	£540.00

All brash and timber will be processed and taken to our yard for recycling unless told otherwise.

All tree work will be carried out in accordance with BS 3998 unless instructed otherwise.

On acceptance of our quotation a check for any statutory tree protection will be made by ourselves.

Total Exl VAT = £1,670.00

VAT (20%) = £334.00

Total cost = £2,004.00



Forest Farm Tree Services LLP, Registered in England & Wales,
Partnership No: OC 319950, LLP Member: J. Beeley,
Registered address: 102 Kirkby Rd, Sutton-in-Ashfield, Notts. NG17 1GH
Vat No. 728 4366 14



13

IMPERIAL ROOMS FIRE ALARM REPORT

PURPOSE OF REPORT

To inform the Council of an issue with the existing fire alarm and to set out the cost of a replacement.

BACKGROUND

The Fire alarm has not been working properly for some time and some areas have been excluded from monitoring as the sensors have been playing up intermittently. The Clerk has been dissatisfied with the company who have been servicing it and sending it away for repair on multiple occasions seemingly without any success.

Hollinsend who took over servicing our fire extinguishers have been asked to have a look at the fire alarm and a quote for the works is included below

RECOMMENDATION

To have Hollinsend replace the faulty fire alarm system as per the quote below

Dated: 11.09.2026



Fire Extinguishers
Fire Doors
Fire Alarms & Emergency Lighting
Fire Risk Assessments
Staff Training

Matlock Town Council
Imperial Rooms
Imperial Road
Matlock
DE4 3NL

Friday 11th September 2026

Dear Victoria,

Further to our recent site visit to carry out the Periodic Inspection & Test of the Emergency Lighting System, please find enclosed our Engineer's Report, together with our costs to carry out remedial works required.

We trust this will meet with your approval and is in accordance with your requirements.

Should you require any further information on this or any other Fire Safety related issues please do not hesitate to contact our office.

Fire Alarm System

Following our service visit on 04/09/26 the devices below did not operate after the fire alarm control panel was powered on. (The panel was off on arrival to site).

- Device 16 large hall
- Device 20 boiler room
- Device 23 maintenance shed

The manufacturers have discontinued this range of 'libra' wireless fire alarm devices in 2025.

In order to replace the faulty devices listed, a new 'Taurus' wireless translator will be installed in order to interface the current fire alarm system with the latest 'Taurus' wireless devices.

Supply, fit and commission

- Hyfire Taurus Translator
- X3 Hyfire Taurus optical smoke detectors

At a total cost of £1430 + VAT

Please note, the list of faulty devices was correct at the time of service on 04/09/26.

Tel: 0114 253 1344 www.hollinsendfire.com info@hollinsendfire.com

Carley House, 3B Carley Drive, Sheffield S20 8NQ.

Registered in England and Wales No. 5201527



14

MATLOCK CREATIVE PLACE GROUP

From: Amanda Kelleher <amandakelleher@cor-arts.com>

Subject: Follow up after meeting

Date: 11 September 2026 at 12:06:31 BST

Hi Ashley,

Here's my follow up from our chat, sorry, the week has been full on! I've put lots of context setting stuff below so you have some info to share, feel free to edit etc.

As discussed, I've been thinking a little more about the idea of setting up a **Matlock Creative Place Group** and wanted to give you a bit more context ahead of bringing some potentially interested councillors together.

The idea is to bring together people who are already working to improve life in Matlock, across health and social care, community development, regeneration, social value, education and the voluntary sector, alongside local organisations, creatives and residents.

The starting point is: **how can we use creativity more strategically to develop a more joined up approach to bring people together, remove barriers to participation and create better opportunities locally?**

That could include things like:

- Creative health and reducing social isolation.
- Capability Building between local organisations
- Giving children and young people access to affordable, ambitious creative opportunities.
- Supporting our schools and teachers to use creativity to improve inclusivity.
- Using creativity to improve skills and employability.
- Developing community participation and making better use of the creativity and expertise that already exists locally, throughout the year.
- How creativity can support residents in co-designing the future of Matlock.

I already have some useful connections in **Public Health** and the **National Creative Health Alliance**, including its Derbyshire lead. I also have connections to EMCCA and University of Derby who are also interested in a more joined up approach. I have had a conversation with Heather Gunn who is Place Manager at Bolsover District Council and has established a place group there and is more than happy to speak with us on her journey.

I think the first step is simply to get the right people from the council around the table and see where there is shared interest and where the opportunities are.

It would be great if you could invite any councillors you think might be interested in that conversation. And, as we discussed, if you're able to have a look at dates when I could speak about the idea during the public part of a council meeting, that would be really useful too.

I'm looking forward to seeing where we can take it.

Best,
Amanda

--

Amanda Kelleher

Co-Founder

Sign up our free newsletter [HERE](#)

www.cor-arts.com



Epic Arts Projects
for Social Value

What if your Social Value Strategy changed lives?

At Cor, we turn Social Value commitments into measurable impact.

We partner with organisations who have social value procurement obligations, such as those in the built-environment, infrastructure, technology and energy sectors, to build Cor Community Hubs: joined-up programmes that bring creative participation, staff engagement and progression pathways together under one roof. A flexible, place-based system Cor Community Hubs connects partners, engages communities and builds measurable Social Value.

Each Hub is shaped by four pillars: Foundations, Futures, Culture and Place. From initial consultation through to evaluation, we manage the complete Social Value lifecycle, with tailored workshops and events for all ages, spanning schools, NHS settings, corporate spaces, family festivals and community settings, each designed to align with recognised frameworks.

Why creative approaches work

The arts reach people in ways that traditional engagement methods can't. They cut through the barriers, formality and fatigue, creating space for honesty, curiosity and connection. When people make, move or sing together, their bodies and brains shift into connection. Heart rates sync, stress levels drop, and trust hormones rise creating the perfect conditions for collaboration and engagement. That's why arts-based engagement works.

Our approach is backed by WHO research (Fancourt & Finn, 2019) and findings from What Works Centre for Wellbeing showing that arts-based community programmes improve wellbeing, build social capital, and reduce loneliness.

Working with Amanda and participating in the Theatre for Mental Health workshops has been so beneficial for our students. In an environment where challenging behaviours often obscure the potential for growth, Amanda brought a unique approach that not only engaged our students but also provided an outlet for them.

— Sam Phoenix, Teacher, Pupil Referral Unit.

What we deliver

Across every Hub that could be: community-created projections lighting up local landmarks, rhythm-based workshops linked to improved educational attainment, resident-composed soundscapes that put

a neighbourhood's own voice into the public realm, and theatre-based interventions reaching young people other approaches have struggled to engage. Some engagements run for an afternoon, others unfold over a school term or a full contract cycle, scaled to the site, the audience and the brief in front of us.

No two Hubs look the same, because no two communities do. What stays constant is the discipline behind them: every engagement is designed from the outset to leave behind evidence of change, not just the memory of an activity.

How we measure

Every creative activity generates both human outcomes and reportable evidence. We blend quantitative metrics (wellbeing scales, attendance data, learning hours) with tangible outputs (photos, soundbites, films) to demonstrate measurable improvements in mental health, community cohesion, skills development and environmental awareness.

What makes us different

Unlike social value consultancies who advise, or arts organisations who create, we do both. Behind Cor is a team of artists, producers, and social value specialists who bridge creative practice with corporate delivery. We work in the space where creativity meets compliance, delivering programmes that are both meaningful and measurable delivering real benefit, not just activity.

COR SERVICES

Cor Foundations

Brings communities, organisations and local partners together through creative experiences with a real purpose. We don't use the arts as an activity alongside engagement. We use the arts to build participation. By removing barriers from the very first invitation, people can take part without needing confidence, the right words or previous experience. As they create, collaborate and contribute together, they build trust, confidence and a sense of belonging. Organisations gain richer insight, stronger relationships and more representative participation from the communities they want to reach.

Cor Futures

Creates pathways into employment, education and opportunity. Through creative projects with a real purpose we bring together participants, artists, community partners and local employers to deliver projects with genuine purpose that develops the confidence, experience and behaviours that support progression into employment, education and training.

Cor Culture

Transforms the way organisations build culture. People don't experience leadership, wellbeing, inclusion, learning and social value as separate initiatives. They experience one workplace culture. Yet too often, organisations try to improve culture through disconnected programmes delivered by different teams, each competing for time, budget and attention. The result is fragmented activity that rarely creates lasting behavioural change. Cor Culture brings these functions together through creative experiences with a real purpose.

Cor Place

Brings communities, organisations and local partners together through creative projects with a real purpose. By creating opportunities for people to contribute, collaborate and shape the places they share, Cor Place strengthens relationships between residents, organisations and local partners. Together they build trust, increase community ownership and create the social infrastructure that enables places to thrive long after individual projects have ended.

ITEMS OF INFORMATION

An Update from July...
Safer Neighbourhoods
Matlock & Tansley

August 2026

What has the team been up to?**New Priorities update**

One of our new priorities for the next 3 months is Youth related Anti-social behaviour in Hall Leys Park. In relation to tackle this we been patrolling the park regularly, doing high-visibility patrols in the hotspot areas. To help with the ASB we have been giving out ASB warning letters out and speaking to the parents /carers. To help with youths drinking alcohol in the park we have been doing stops searches for alcohol when necessary.

Warrant executed

Four charged with drug offences following series of warrants in Matlock Four suspects have been charged with drug offences following a series of warrants executed in Matlock. Officers forced entry into four separate properties in the town on Wednesday 8 July and arrested four men and two women on suspicion of drug offences. All six suspects were taken to a police station to be interviewed. The four suspects below have been charged with being concerned in the supply of Class A drugs (cocaine and ecstasy), supplying Class B drugs (cannabis) and money laundering. *Shaun Buxton (34) of Lynholmes Road, Matlock *Ashley Dunne (29) of Hurst Rise, Matlock *Ricky Dunne (30) of Overdale, Matlock *Kevin Else (48) of Overdale, Matlock Ricky Dunne was also charged with possession of an offensive weapon in a private place. All four appeared at Southern Derbyshire Magistrates' Court on Thursday 9 July and were remanded into custody. They are next due to appear before Derby Crown Court on Thursday 6 August. As part of the day of action, a 32-year-old woman was also arrested on suspicion of drugs and money laundering offences. In addition, a 25-year-old woman was arrested on suspicion of drug offences and possession of an offensive weapon in a private place. Both have been bailed whilst enquiries continue. The operation is being led by our Criminal Exploitation Team.

Street meet dates

TUESDAY 4TH AUGUST 1700-1730- Farmers Larder
Matlock

FRIDAY 14TH AUGUST 1000-1100- Imperial Rooms,
Matlock

SATURDAY 15TH AUGUST 1100-1200- Market Day,
Hall Leys Park

WEDNESDAY 19TH AUGUST 1000-1100- Market Day,
Hall Leys Park

THURSDAY 20TH AUGUST 1000-1100- Soul Food Café,
Matlock

FRIDAY 21st AUGUST 1000-1100 – Imperial Rooms,
Matlock

TUESDAY 25TH AUGUST 1700-1730- Farmers Larder
Matlock

THURSDAY 27TH AUGUST 1430-1500- Tansley Village

X @DerbysPolice | f derbyshireconstabulary

☎ 101 non-emergency, in an emergency always call 999

www.derbyshire.police.uk

Making Derbyshire Safer **Together**



Safer **Neighbourhoods** Matlock & Tansley.

Summer Safety

Summer holidays have finally started!! During the school holidays, and particular in hot weather numbers increase in younger people going into open water.

The dangers of open water

- Very cold temperate
- Hidden currents
- Deep water
- May be hidden rubbish or debris under the surface that can injure you or maybe trap you

FLOAT to live

Even in warm weather, open water in the UK remains cold enough to cause Cold Water Shock. This will affect even a strong swimmer's ability to control their breathing and swim effectively.

To help minimise the effects of cold water shock:

Fight your instinct to panic or swim hard.

Lean back in the water to keep your airway clear.

Open your body up, extending your arms and legs, pushing your stomach up.

Actions- gently move your hands and feet to help you float.
Time- in 60 – 90 seconds you'll be able to control your breathing.



@DerbysPolice | derbyshireconstabulary
 101 non-emergency, in an emergency always call 999
www.derbyshire.police.uk

Making Derbyshire Safer **Together**



An Update from August... **Safer Neighbourhoods** **Matlock & Tansley.**

September 2026

What has the team been up to?

Warrant executed:

Earlier this month, the Matlock SNT, together with the teams from Bakewell, Ashbourne and Dog Section, conducted a raid on a property in Ashbourne suspected of growing cannabis plants in their premises. The teams conducted an early AM raid on the property and were able to seize several cannabis plants from the address.

Hotspot patrols:

As per the quarterly priorities, your local SNT have increased foot patrols throughout hotspot areas, such as Hall Leys Park, during the School summer holidays. This increased visible presence in these areas has had a noticeable knock on affect and seen a reduction of ASB offences on the Park.

No insurance, no Horsebox:

A first for the Matlock team this month. Whilst on mobile patrol, two of your local SNT officers spotted a large horsebox entering a petrol station through the exit point. This peaked Officer curiosity and quickly paid off when Officers checked and saw that the vehicle was being driven with a cardboard registration plate. After some checks, the registration plate that they had drawn on didn't come back to the vehicle it was attached to. Officers seized the vehicle for being driven with no insurance.

Street meet dates

Hall Leys Park, Matlock- 5th of September
1400-1500

Highfields lower, Matlock- 7th of September
1500-1600

Imperial Rooms, Matlock- 11th of September
1100-1200

Imperial Rooms, Matlock- 18th of September
1100-1200

Soul Food café, Matlock - 16th of September
1100-1200

Market day, Hall Leys Park, Matlock- 23rd
September 1300-1400

All Saints Primary School, Matlock- 24th of
September 1500-1530

Milk Churn, Hurst Farm, Matlock- 29th of
September 1100-1130

X @DerbysPolice | f derbyshireconstabulary
☎ 101 non-emergency, in an emergency always call 999
www.derbyshire.police.uk

Making Derbyshire Safer **Together**



Safer Neighbourhoods Matlock & Tansley.

Bike Safe Workshops

BikeSafe isn't a formal training programme, but a workshop built by bikers, delivered by bikers, for bikers. It's a police-led initiative where advanced police bikers share their extensive skills and experience, to help you get more out of your riding.

You'll first learn the theory behind advanced riding, such as reading the road, cornering, positioning, braking, hazard perception and rider attitude. Once you've grasped this, you'll then put it to the test during an observed ride with a police biker following you, stopping regularly to give you practical advice on how to enhance these skills. Afterwards, they'll give you feedback on how to take this further, with pointers on what you can do to become an even safer and more confident rider. For more information on BikeSafe, and how to book a slot, simply search "BikeSafe" into your browser to see available slots.

Don't tempt thieves!

Many thieves are opportunists, don't make life easy for them. The more obstacles in their way the less likely they are to strike.

- ❑ Don't leave your car keys on view on kitchen tables or hooks on walls or placed near windows or cat flaps where thieves can see and possibly reach them.
- ❑ Don't leave handbags, wallets or other valuables on display
- ❑ Ensure you lock all doors and windows, even when you are at home.
- ❑ If no-one is home during the evening, leave a light on or a radio playing. Consider using a timing device
- ❑ Don't leave tools, ladders or other implements outside, thieves could use these to gain entry to your property
- ❑ Fit outside security lighting and an alarm if possible and ensure they are in working order. Always set them when you are out or go to bed. Remember to lock all gates, sheds and garage doors
- ❑ Always lock your car and use devices such as steering wheel locks to make it less attractive to thieves. Fit an alarm or tracking device if you can afford to.
- ❑ If you have a garage, use it. If thieves can't see your car, they can't steal it. If you don't have a garage consider fitting gates or a security post to your driveway.

DARKER NIGHTS ARE HERE
IF YOU'RE NOT IN
DON'T LET EVERYONE KNOW!

Burglars target homes that look unoccupied

**Remember lights,
locks and alarm**



X @DerbysPolice | f derbyshireconstabulary

☎ 101 non-emergency, in an emergency always call 999

www.derbyshire.police.uk

Making Derbyshire Safer **Together**



GUIDANCE NOTE: Pre-Election Period

There is often confusion as to what a local council, its members, and its officers can or cannot do in the run up to elections.

For Parliamentary elections, the purpose of the pre-election period – previously known as ‘purdah’ – is to prevent the incumbent party from using the machinery of government to their electoral advantage. The civil servants must be seen to be working for the government of the day – and not for a party which has candidates standing at a forthcoming election. This is a convention, rather than a law. The Cabinet Office usually issues guidance to civil servants on the principles they should observe.

Prohibition on political publicity

Likewise, when there are local elections, local authorities must be extra careful in the period between the notice of the election and the election day not to publicise the views of political parties, or to give any candidate(s) an electoral advantage, or to allow public funds to be used for an activity which may be viewed as party political. There is, of course, a general prohibition on political publicity under section 2 of the Local Government Act 1986 and a power under section 4 of that same Act for the Secretary of State or Welsh Ministers to issue a code of practice on local authority publicity.

In England, the Publicity Code¹ gives the following specific advice:

‘Care during periods of heightened sensitivity

‘33. Local authorities should pay particular regard to the legislation governing publicity during the period of heightened sensitivity before elections and referendums ... It may be necessary to suspend the hosting of material produced by third parties, or to close public forums during this period to avoid breaching any legal restrictions.

‘34. During the period between the notice of an election and the election itself, local authorities should not publish any publicity on controversial issues or report views or proposals in such a way that identifies them with any individual members or groups of members. Publicity relating to individuals involved directly in the election should not be published by local authorities during this period unless expressly authorised by or under statute. It is permissible for local authorities to publish factual information which identifies the names, wards and parties of candidates at elections.

¹ Code of Recommended Practice on Local Authority Publicity, Circular 01/2011, 31 March 2011

'35. In general, local authorities should not issue any publicity which seeks to influence voters. However this general principle is subject to any statutory provision which authorises expenditure being incurred on the publication of material designed to influence the public as to whether to support or oppose a question put at a referendum. It is acceptable to publish material relating to the subject matter of a referendum, for example to correct any factual inaccuracies which have appeared in publicity produced by third parties, so long as this is even-handed and objective and does not support or oppose any of the options which are the subject of the vote.'

The Welsh Ministers have published similar guidance which applies to community and town councils in Wales.²

The definition of 'publicity', 'publish' and 'publication' is wide and refers to any communication, in whatever form, addressed to the public at large or to a section of the public.³ The 2011 Publicity Code specifically says that *'the code therefore applies in relation to all decisions by local authorities relating to paid advertising and leaflet campaigns, publication of free newspapers and newsheets and maintenance of websites – including the hosting of material which is created by third parties.'*⁴

Business as usual

Does this mean that a council must suspend its normal business until after the election is over? This question comes up from time to time, especially in planning cases, where an outgoing principal council administration makes planning decisions during the pre-election period. The courts do not strike out these decisions by reason of their being made just before an election, because the judges recognise that to defer a planning decision until after a pre-election period might equally well be criticised as 'political'. In the case of *R (Lewis) v Persimmon Homes*⁵ in the Court of Appeal in 2008, Lord Justice Pill discussed the 'purdah' issue in relation to planning applications and said, in effect, that councillors are elected to make planning and other decisions and that the proximity of a local government election will not of itself justify a delay.

If, for instance, a parish or community council has been working on a project such as the building of a new village hall or sports pavilion, and has secured the necessary funding and resolved any outstanding issues, it is perfectly proper for that council to commit itself to the project by making a decision as soon as all of the relevant information is ready. As long as the members have the full facts before them and any necessary central government permissions, a council may quite properly commit itself to long-term loans or funding obligations. It may quite properly agree to buy or

² Code of Recommended Practice on Local Authority Publicity in Wales, 5 August 2014, see especially paragraph 56 ff

³ Local Government Act 1986, s 6(4)

⁴ Code of Recommended Practice on Local Authority Publicity, Circular 01/2011, 31 March 2011, para 2

⁵ [2008] EWCA Civ 746

sell land and buildings. There is no need to delay any such decision until after an election.

After an election, members of a council may wish to review what their predecessors have done. Some decisions will be easily reversible; others will be completely irreversible. A third category of decision may be reversed or changed only by incurring considerable extra expense or by paying compensation, e.g. for a breach of contract. Whether a costly change of policy like that is reasonable, is up to the courts to decide. Any unreasonable change of policy will be subject to judicial review and the 'unreasonableness' will be judged in part on the financial consequences of the policy change.

The time when it would be wrong to rush a decision through is when the members of the council are not yet in a position to weigh up all of the facts and make a sensible, reasonable decision.

Council events in the pre-election period

What if the town mayor is hosting an event, sponsored by the council? It is usually best to avoid holding such events within the pre-election period. If it is unavoidable, then do consider whether or not the members of your council divide along party-political lines. If so, extra care must be exercised to ensure that each of the political parties is given equal, or proportionate, representation in the invitation list or in the opportunity to buy tickets, and the town mayor must ensure that the event is not an opportunity for any person to make political speeches or display political banners, balloons or whatever. If the council is full of 'independents', the town mayor must simply ensure that nobody (especially the town mayor) can be seen as using the event to promote his own or anybody else's election.

What can the clerk do during the pre-election period?

Some clerks seem to think that there is nothing they can usefully do in the pre-election period, but that is the wrong way to look at it. What clerks can and should do is prepare for the council meetings after the election. Will there be a new ruling party? Will the new members want to change things when they arrive? A wise clerk has a drawer full of useful policies and projects to suit an incoming majority for party A – and another drawer full of useful policies and projects to suit an incoming majority for party B. A really wise (or pessimistic) clerk will have a third drawer full of useful policies and projects to suit a council which has no overall political majority – and no idea how to organise a coalition.

What the clerk must not do during the pre-election period is to give any political support to any candidate or any party.

RESERVE YOUR PLACE NOW

for the

Parish & Town Council Liaison Forum

5.00-8.00pm on Tuesday 3 November 2026

County Hall, Matlock, DE4 3AG

Join us to:

Discuss local issues affecting Derbyshire.
Opportunity to voice concerns and share best practice.
Network with other councillors, clerks and officers.



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Meet and talk to officers & representatives at up to 32 tables showcasing the work of numerous Derbyshire County Council sections and outside organisations.



Need a break?

Space available to network over a drink & biscuit across the corridor.



FORUM MEETING

Meet in the Council Chamber to hear updates on specific issues that impact on the whole county. Information shared on strategic aims, raising awareness and understanding of the issues. Improve communication between the County Council & Parish/Town Councils.

Enlightening & inspiring

Very useful & informative

Great to meet other councillors

I learnt about services I was not aware of

What your fellow councillors & clerks thought...

The events have very much improved

Invaluable to be able to talk face to face

Useful. Enjoyable. 5th time I've attended

Fantastic event. Loved it!



Confirm your attendance via strategy.policy@derbyshire.gov.uk

CONTROLLED



Councillor Paul Parkin
Cabinet Member for Local Government
Reorganisation & Transformation
County Hall
Matlock
Derbyshire
DE4 3AG

County Councillor for the
Shirland & Wingerworth South
Electoral Division (Reform)

Date: 16 September 2026

Dear Colleagues

In an ever-changing local government landscape, the role of Parish and Town Councils remains vitally important. As the level of government closest to local communities, they are often the first point of contact for residents on issues of local concern. They play a key role in representing community interests, contributing to planning matters, and supporting the effective management and development of town and village centres.

I am therefore committed to further strengthening Derbyshire County Council's relationship with the county's Parish and Town Councils. Building on the strong foundations already in place, I want to harness the wealth of local knowledge, experience and expertise that exists within our communities to help deliver better services, improve local outcomes, and ensure our residents' voices continue to be heard and reflected in decision-making.

Following on from previous successful events, I would like to invite you all to the next meeting of the Parish & Town Council Liaison Forum, taking place on:

Date: Tuesday 3 November 2026
Time: 5.00pm–8.00pm
Location: County Hall, Matlock, DE4 3AG

The event will begin with a Marketplace event which will provide the opportunity to meet and ask questions of officers about Derbyshire County Council services, as well as of representatives from a number of other organisations.

The main Forum meeting, which commences at 6.20pm in the Council Chamber, will include presentations as listed below. The purpose of the meeting is to hear updates on specific projects and/or information on strategic aims.

- 6.30-7.00pm Local Government Reorganisation update
Speaker(s) to be confirmed
- 7.00-7.45pm Derbyshire County Council Highways
Speaker(s) to be confirmed

CONTROLLED

APPENDICES FULL COUNCIL 28.09.2026

Due to the time constraints, the meeting cannot accommodate detailed discussions on individual local issues. These can either be addressed via discussions with officers at the Marketplace and/or by submitting a written question, either via e-mail to strategy.policy@derbyshire.gov.uk or in the space provided on the feedback form. These will be relayed to the appropriate officer(s) for a direct response.

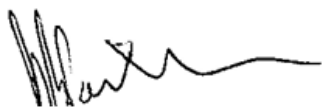
Time permitting, you will also have the opportunity to participate in a general Question and Answer session held towards the end of the meeting.

Drinks and biscuits will be available from 5.00pm in Committee Room 1, opposite the Members Room where the Marketplace will be taking place.

Please confirm attendance via an e-mail to strategy.policy@derbyshire.gov.uk or by calling 01629 535561.

I look forward to seeing as many Parish and Town Council representatives as possible on 3 November.

Yours sincerely



Councillor Paul Parkin
Cabinet Member for Local Government Reorganisation & Transformation



Parish and Town Council Liaison Forum

Tuesday 3 November 2026

5.00 – 8.00pm

County Hall, Matlock

AGENDA

5.00 – 6.20pm

**Market Place
Venue: Members Room**

Officers will be available from County Council Departments, along with representatives from a number of other organisations, to discuss the work they do.

Drinks and biscuits will be available in Committee Room 1, opposite the Members Room.

6.20 – 8.00pm

**Forum meeting
Venue: Council Chamber**

The Forum meeting will comprise of:

6.20 – 6.30pm

**Introduction – Cllr Paul Parkin
Cabinet Member: Local Government
Reorganisation & Transformation**

6.30 - 7.00pm

**Local Government Reorganisation update
Speaker(s) to be confirmed**

7.00 – 7.45pm

**Derbyshire County Council Highways
Speaker(s) to be confirmed**

7.45 – 8.00pm

**Open Question and Answer session
(subject to time available)**