Matlock
TOWN COUNCIL

Mayor 2026-2027 - Councillor Ashley Orwin
Town Clerk – Simon Hosmer

Imperial Rooms
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Minutes of a meeting of the Corporate Committee of Matlock Town Council held on Monday 19 October 2026 at 6:30pm in the Imperial Rooms, Matlock

Present: In the Chair: Cllr **Jason Knighton** (Chair)

Councillors: Cllr **David Hughes,** Cllr **Steve Flitter**

Sub: *None in attendance*

In attendance: Simon Hosmer, Town Clerk
India Hosmer, RFO

Meeting begins at 18:30

CC575/26 APOLOGIES FOR ABSENCE
Cllr Fletcher – Away
Cllr Orwin – Work commitment
Cllr Lowthrop - Personal commitment

CC576/26 VARIATION OF ORDER OF BUSINESS AND DECLARATION OF MEMBERS INTERESTS
None requested

CC577/26 REQUEST FOR DISPENSATION
None received

CC578/26 PUBLIC PARTICIPATION: MEMBERS OF THE PUBLIC
No members of the public were present

CC579/26 MINUTES OF THE LAST MEETING:

A discussion was had around the minutes for the 17 th August 2026

Proposed: Cllr David Hughes, seconded Cllr Jason Knighton
Resolution: To approve the minutes from 17 August 2026
Agreed with Cllr Flitter abstaining as he was not present

CC580/26 CORPORATE COMMITTEE UPDATES

The Clerk gave the update

Proposed: Cllr David Hughes, seconded Cllr Jason Knighton
Resolution: To purchase the panic alarm as stated in the appendices
Agreed unanimously

Proposed: Cllr David Hughes, seconded Cllr Jason Knighton
Resolution: To accept the report
Agreed unanimously

CC581/26 RFO REPORT

The report was discussed.
The Chair signed the bank statement and bank reconciliations

Proposed: Cllr Jason Knighton, seconded Cllr David Hughes
Resolution: To accept the report
Agreed unanimously

CC582/26 BUDGET 2027-2028

The budget was discussed

Proposed: Cllr David Hughes, seconded Cllr Steve Flitter
Resolution: To allow a discount on the whole building booking price of £50 for High Tor players to recognise their contribution to building improvements
Agreed unanimously

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Proposed: Cllr David Hughes, seconded Cllr Jason Knighton
Resolution: To investigate grant funding or a government loan for a new ground source heat pump, get quotes for the pump and report back to the next meeting
Agreed unanimously

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Proposed: Cllr David Hughes, seconded Cllr Jason Knighton
Resolution: To thank the RFO for her work on the budget and to bring back 3 options for the 2027-2028 Precept to the next Full Council meeting and to have a Corporate budget meeting prior to that Full Council meeting
Agreed unanimously

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Proposed: Cllr David Hughes, seconded Cllr Jason Knighton
Resolution: To allow the change from RBS to Lloyds for everyday banking
Agreed unanimously

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Proposed: Cllr David Hughes, seconded Cllr Jason Knighton
Resolution: To allow the office revamp of new desks, carpet and repainting
Agreed unanimously

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Proposed: Cllr David Hughes, seconded Cllr Jason Knighton
Resolution: To explore buying flag design by flag design much better quality flags
Agreed unanimously

CC583/26 AUDIT FOLLOW UP PLAN UPDATE

The report was discussed

Proposed: Cllr David Hughes, seconded Cllr Steve Flitter
Resolution: To approve points 9,12 & 13 with a 6 month period for point 13.
Agreed unanimously

CC584/26 LONE WORKING POLICY UPDATE

The policy was discussed

Proposed: Cllr Jason Knighton, seconded Cllr David Hughes
Resolution: To approve the changes and publish once the panic alarm is fitted
Agreed unanimously

CC585/26 STAFF HANDBOOK REVIEW

The report was discussed

Proposed: Cllr Steve Flitter, seconded Cllr David Hughes
Resolution: To accept the changes and to bring the handbook for final review to the next meeting
Agreed unanimously

CC586/26 ALLOTMENT PRICING STRUCTURE

The pricing structure was debated

Proposed: Cllr David Hughes, seconded Cllr Jason Knighton
Resolution: To accept the price increase for 2028-2029 (option B)

Agreed unanimously

CC587/26 AOB

The EV charger for the new van was discussed

CC588/26 COUNCIL PUBLICITY: Website, social media, newsletters and news releases

The new Electric van to be publicised once it is here

Meeting closed by the chair at 20:20



Simon Hosmer
Town Clerk

CHAIRMAN: DATED:

An audio recording of this meeting is available from the Clerk upon request