Matlock
TOWN COUNCIL

Imperial Rooms
Imperial Road
Matlock
Derbyshire DE4 3NL

Telephone 01629 583042
Email enquiries@matlock.gov.uk

Mayor 2026-2027 - Councillor Ashley Orwin
Town Clerk – Simon Hosmer

Minutes of the **Events Committee of Matlock Town Council** held on Monday 07 September 2026 at 6.00pm in the Riber room at the Imperial Rooms, Matlock**.**

Present: In the Chair: Cllr **Jenny Lowthrop**

Committee members: **Cllr Pat Wildgoose, Cllr Len Best, Cllr Jason Knighton**

In attendance: Simon Hosmer: Town Clerk
Victoria Brooke: Events Co-ordinator

Meeting starts at 18:00

125/26 – APOLOGIES FOR ABSENCE
Cllr Orwin – Work commitment
Cllr Franks

126/26 – VARIATION OF ORDER OF BUSINESS AND DECLARATION OF MEMBERS INTERESTS
None requested

127/26 – REQUEST FOR DISPENSATION
No requests for dispensation had been received

128/26 – PUBLIC PARTICIPATION: MEMBERS OF THE PUBLIC
1 member of the public was present. He organises the festival of Remembrance each year and is asking for armed services day to be recognised by the Town Council in years to come. Would we be able to organise something?

The Committee discussed the question and the idea will be added to the next Events meeting.

129/26 – MINUTES OF THE LAST MEETING: Monday 06 July 2026

The Committee discussed the minutes

Proposed: Cllr Len Best, seconded Cllr Jenny Lowthrop
Resolution: To approve the minutes of the above meeting
Agreed without Cllr Wildgoose or Cllr Knighton as they were not present

130/26 – EVENTS COMMITTEE UPDATES
The Clerk read the updates and the Xmas lights at park head were discussed

Proposed: Cllr Jason Knighton, seconded Cllr Len Best
Resolution: To purchase coloured lights for the clocktower staying within budget
Agreed with Cllr Lowthrop abstaining

131/26 – EVENTS REPORT

Vicky went through her report and it was debated.

Cllr Knighton offered to take one of the wreaths on Remembrance Sunday if the chair wanted some help.

Proposed: Cllr Pat Wildgoose, seconded Cllr Jason Knighton
Resolution: To accept the report
Agreed unanimously

132/26 – CHRISTMAS PARADE AND LIGHT SWITCH ON FORM

Cllr Lowthrop explained the form

Proposed: Cllr Jenny Lowthrop, seconded Cllr Len Best
Resolution: To approve the form
Agreed unanimously

133/26 – WALKING GUIDE REPORT

The Clerk explained the request.
Cllr Lowthrop explained she felt it was not connected to Matlock enough to approve

Proposed: Cllr Jenny Lowthrop, seconded Cllr Jason Knighton
Resolution: To reject the request
Agreed with Cllr Best abstaining

134/26 – NATIONAL EMERGENCY BRIEFING UPDATE

Cllr Lowthrop gave an update

Proposed: Cllr Jason Knighton, seconded Cllr Len Best
Resolution: To allow the follow up to the National Emergency Briefing on 31/08/2026 as free use of the Riber room
Agreed unanimously

135/26 – PENNIES IN THE PARK UPDATE

Cllr Best gave an update. He explained that he has applied to the District Council for a grant to help fund the event.

Proposed: Cllr Pat Wildgoose, seconded Cllr Jason Knighton
Resolution: To accept the update
Agreed unanimously

136/26 – AOB

None was discussed

137/26 – COUNCIL PUBLICITY: Website, social media, newsletters and news releases

Cllr Lowthrop is writing a 'call' to the Xmas parade and we will publicise the festival of remembrance to website & social media

Proposed: Cllr Jenny Lowthrop, seconded Cllr Pat Wildgoose
Resolution: To publicise as above

Agreed unanimously

The chair called the meeting to a close at 19:47

Simon Hosmer
Town Clerk

CHAIRMAN: DATED:

An audio recording of this meeting is available from the Clerk upon request.